

REQUEST FOR QUOTE NO. RFQ104

Supply of Chief Uniforms

Buyer Name: DT Global South Sudan Email: shejehsalam-procurement@dt-global.com Location: Juba, South Sudan		Ship To Name: Attention: Jill Morris Address: Kololo Road, Plot No. 57, Block Number 3K South, Tong Ping City/State/Zip: Juba, South Sudan		Vendor Name		Business Size:
Issue Date:	March 16, 2023	Required Delivery Date	March 31, 2023	Commercial Item:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Quote Due Date:	March 23, 2023			Payment Terms:	Wire Transfer	
Quote Valid Until:	Not less than 3 months			Freight on Board (FOB):	<input type="checkbox"/> Origin <input type="checkbox"/> Destination	

Line Item	QTY	U/M	Item	Description/Condition	Unit Price	Extended Amount
1.	100	Sets	Chief Uniforms	Traditional attire, light yellow barges, sashes, and caps. 1 Paramount chief, 4 Head Chiefs, 4 Executive Chiefs, 32 Sub-Chiefs and 59 Headmen, and total=100 sets 30 pieces(M), 40 pieces (L) and 30 pieces (XL)		
				*Sample Uniforms will be provided by the selected Supplier for verification & approval before bulk production as per the specifications provided by DT Global		
					Freight	NIL
					Tax	NIL
					Grand Total	

PLEASE SUBMIT OFFER ON YOUR LETTERHEAD

Instructions to Offerors:

- **Submission Deadline:** Final submissions will be due no later than **March 23, 2023**; **17:00 hrs. (South Sudan, UTC+2 Time zone)** submitted to shejehsalam-procurement@dt-global.com
- **Question & Answers:** Questions regarding the **RFQ104 – Supply of Chief Uniforms**, shall be address to shejehsalam-procurement@dt-global.com no later than **March 20, 2023; 12:00hrs (South Sudan, UTC+2 Time zone)**. DT Global will make efforts to answers to questions within 24 hours.

DT Global will not respond to questions pertaining to this RFQ over the phone. DT Global will not in any way assist Offerors in preparing their bids nor reimburse any bid preparation costs incurred by the Offeror.

Submission Requirements: Failure to meet the below requirements may lead to disqualification.

1. Bidder must submit quotation specifying.

- a. **Delivery Lead Time in Juba,**
 - b. **Payment Terms, and**
 - c. **Price Validity.**
2. Bidder must submit copies of valid:
- a. **Company registration certificate,**
 - b. **Tax identification number certificate,**
 - c. **Current, valid tax clearance certificate,**
 - d. **Operational License and any other Licenses**
3. Provide At least three (3) full names of your company **Shareholders** as they appear in your company's Article of Association and copy of their IDs or passports (Attach First & Last Pages).
4. Bidder must provide evidence of at least 2 years' experience in provision of conference services. Please provide at least three (3) recommendation letters and contact list of clients, especially INGOs, NGOs, UN, and Corporate Clients.
5. Quotation must be submitted in United States Dollars (USD) currency.
6. Bidder must submit **South Sudan USD Bank Account** Details only (Issued on a Bank Letterhead with Company Name, Bank name, Bank Address, Account number, Bank branch name and swift code),
7. Bidder must submit quotations and required documents in the English Language.

This request for quote does not constitute an order. Buyer will not pay offer preparation costs. Buyer may accept other than the lowest priced offer based on trade-offs between cost and quality or to further its socioeconomic programs. Buyer reserves the right to reject offers (a) received after the date and time specified, (b) not responsive to the solicitation, (c) with unbalanced line-item pricing, or (d) from vendors restricted from doing business with the U.S. Government.

Notwithstanding the terms of this Request for Quote/Proposal, offeror acknowledges that DT Global reserves the right to reject any or all Quotes/Proposals for whatever reason DT Global determines, in its sole discretion, to be in its best interests. Offeror further acknowledges that DT Global may for whatever reason waive any or all formalities and terms of this Request for Quote/Proposal and that nothing in the terms of this Request for Quote/Proposal shall give rise to any claim or cause of action, including without limitation any claim for breach of implied-in-fact contract to treat Quotes/Proposals in accordance with the terms herein.

The following apply to this Request for Quote:

- Tax Exempt as provided
- Prime Contract Flow Downs as provided in Mandatory Flow Downs

Terms and Conditions:

- Terms and Conditions—Commercial

Background:

DT Global South Sudan was selected by USAID to implement the 5-Year SHEJEH SALAM Activity in South Sudan, commencing on September 30, 2020. SHEJEH SALAM Activity will help USAID/South Sudan process toward its overall goal to strengthen the foundation for a more self-reliant South Sudan by empowering citizen and community actors who have been deeply affected by current conflict.

Description of Scope:

DT Global South Sudan is seeking to select the best supplier/vendor for **Supply of Chief Uniforms (RFQ104)**. This RFQ will be used to solicit quotes from potential suppliers/vendors for an award of Firm Fixed Price (FFP) Purchase Order (PO) to the best bidder.

To realise the above objectives, DT Global South Sudan is therefore calling for qualified, competent supplier/vendor to participate in competitive bidding **Supply of Chief Uniforms** for SHEJEH SALAM Program. In most of the procurement processes DT Global South Sudan ensures that competitive prices and value for money is obtained by way of "Competitive Negotiated Procedure".

Selection Criteria

The award will be made to a responsible offeror whose offer is technically responsive to the RFQ instructions, meets the eligibility requirements, and meets or exceeds the minimum requirements mentioned in this RFQ and provide reasonable price quotation that is within the competitive market price. Prior to award, DT Global representatives will conduct a site to ensure the bidders' meet the minimum requirement of this RFQ.

Evaluation Criteria

As indicated below, evaluation criteria shall be based on technical responsiveness, compliance to RFQ requirements and reasonable price,

Technical Responsiveness

- Experience of the company in provision of **Supply of Chief Uniforms** to clients especially INGOs, NGOs, UN Agencies, and Corporate Clients (at least 1 year). List of current and previous clients indicating – Name of Client, size of purchase, contact person's name, title, email, and phone number.
- Meet Specification provided in the item description on pg. 1.
- Responsiveness to customer inquiries and technical support. Compliance to RFQ requirements
- Adhere to "Submission Deadline" and,
- Meets "Submission Requirements" Reasonable Price:
- **Provided correct Sample uniforms.**

Reasonable Price:






All quotations received will be analyzed for price reasonableness to determine fair and reasonable price.

Offer Checklist:

To assist offerors in preparation of the quote, the following checklist summarizes the documentation to include an offer in response to this RFQ:

- Payment terms and Price Validity
- Valid Company Registration Certificate
- Tax Identification Number Certificate
- Current, valid Tax Clearance Certificate
- Valid Operational License
- Company or individual business profile
- Provide at least three (3) full names of your company's Directors.
- A minimum of three (3) references (with name and contact information), at least 2 years' experience
- Company South Sudan Bank Account Details in USD currency
- Official price quotation as per the scope of work

The Colours, Lines and wearing style of traditional Chief Sashes

<p>Paramount Sash with 6 white line on a red piece of cloth</p>	
<p>Head chief Sash with 4 white line on a red piece of cloth</p>	
<p>Executive chief Sash with 3 white line on a red piece of cloth</p>	
<p>Sub chief Sash with 2 white line on a red piece of cloth</p>	
<p>Headmen Sash with 2 white line on a Blue piece of cloth</p>	

Wearing style of chiefs as shown on paramount chief and Executive Chief

(Paramount chief with 6 White line on a red piece of cloth while Executive Chief with



