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APPROVED
17 AUG 2022
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CARE SOUTH SUDAN

CARE South Sudan is an International NGO working in South Sudan. CARE and its partners work with vulnerable communities to address the underlying causes of poverty and promote peace and development, through its strategic goal to reduce poverty by empowering women, enhancing access to resources and services, and improving governance.

Position:	Primary Health Care Supervisor
Department:	Health
Location:	Abiemnom
Reports to:	Health Manager
Provides supervision to:	As designated by the supervisor

Job Summary

The Primary Health Care Supervisor will work closely with health manager and health officer primarily responsible for leading and coordinating all capacity building activities including offsite and onsite training; onsite mentorship, quality improvement, documentation and tracking of capacity building activities in collaboration with the County Health Department team leadership and the project monitoring evaluation, accountability and learning officer. The Primary Health Care Supervisor may be called upon as and when necessary to support the team in cases of humanitarian crisis and assessments. Under the guidance and supervision of the Health Project Manager and working with the local health authority staff, health facility staff and CARE field team, the Primary Health Care Supervisor will ensure that health promotion activities are implemented in the designated location.

Specific Responsibilities:

Planning and Management:

- Support CHD to regularly appraises facility staff.
- Identify training needs and participate in capacity building of all staff as well as other community structures like the BHW, CHHPs, CNWs.
- Work closely with Health Manager in ensuring IPC measures are affected.
- Undertake responsibilities assigned to him/her from time to time by his/her supervisor
- Exclusively accountable for the preparation of all reports emanating from activities conducted as required on a weekly, monthly, quarterly, and annual basis.
- In collaboration with facility in charge and CHD, facilitate CME activities.



- Together with other project personnel responsible for encouraging community participation in health activities to ensure the long-term ownership and effectiveness of the Programme.
- Establish and train community volunteers in collaboration with appropriate community leaders, and health facility heads, as well as ensure continuous capacity building and follow up support is provided to them.

Service delivery

- Ensured adequate supply of tracer medicine/essential to the supported health facilities in the county and all medical supply based on the availabilities in the county store.
- Carry out supportive field supervision to Clinical officers, nurses, midwife and CHWs on (rational use of drugs, good history taking, physical examination, proper diagnosis, proper documentation/recording, focus ANC, proper use of partograph to midwife as well, adapt well IPC practice in the facilities, proper update of stock cards for drugs and good reporting skills etc.
- Provide technical support to the county teams in provision of key component of basic packages of health and nutrition services in the county.
- Supports and develop the capacity of the county health department in the project planning and its management through explaining the nature and the design of the project.
- Plan, design and facilitate training to county Clinical officer, midwife, nurses and CHWs to improve on their working skill in the various health training need to mention IMNCI, post abortion care and family planning.
- Support the Health manager through on job training to Clinical officers, midwives, nurses and MCHWs to ensured staffs deliver quality reproductive health services including Focus antenatal care services and family planning services which involved training on good counselling skill, insertion of implants of varying year to esteemed clients and encouraging confidentiality in the services provision.
- Support the BHI teams in the county as well to ensure active involvement in the daily running of health services in the primary health care unit.
- Plan, design effective strategies to collect the monthly report from the supported health facilities beside some difficulties.
- Weekly submission of the report to the line manager for the necessary action in the subsequent week.
- Ensure all sites are regularly supervised and provide all essential services in the project.
- Ensure that all sites are provided with supplies necessary for their full functioning.
- Collaborate with the nutrition officer to ensure integration of service delivery.
- Ensure that VHT and BHWs are fully engaged to support and participate in health service delivery.
- Work with communities to ensure that there is appropriate referral of patients.
- In consultation with team on ground, identify sites for outreach services provision.
- Work with health facility heads and health authority to ensure availability of referral /ambulance services.
- Collect and analyse data and write reports in a timely manner as may be required
- Participate in assessment of the health needs of the served community.



Monitoring Evaluation, accountability, and learning

- Participate in the development of work plans and program evaluations.
- Ensure weekly updates are shared timely
- Work closely with the M&E officers to ensure timely and correct data entries
- Provide timely and accurate monthly and quarterly reports.
- Participate in monitoring and evaluation of the facility activities



Recording keeping and reporting of activities

- To keep all record and registers for Health facilities and BHI
- To compile monthly health facilities and BHI Reports and hand over to supervisor
- Compile drug stock reports, wastage and balances and submit to Supervisor.

Accountability:

- Holds self-accountable for making decisions, managing resources efficiently.
- Holds the team accountable to deliver on their responsibilities - delivering in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved

Ambition:

- Sets ambitious and challenging goals for themselves (and their team), takes responsibility for their own personal development, and encourages others to do the same
- Widely shares their personal vision for CARE, engages and motivates others
- Future orientated, thinks strategically

Collaboration:

- Builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters
- Values diversity sees it as a source of competitive strength
- Approachable, good listener, easy to talk to.

Creativity:

- Develops and encourages new and innovative solutions
- Willing to take disciplined risks

Integrity:

- Honest, encourages openness and transparency

Qualifications: Education/Knowledge/Technical Skills and Experience

Qualifications and Experience

- Degree in Public Health/Diploma in Clinical medicine from a recognized training institution.
- Appropriate training in PHC, Nutrition and Health is a plus.
- Experience facilitating competence-based trainings.
- Experience in staff mentorship and support.
- Experience working with HPF funded project.
- 03 years' experience working with an International NGO will be an added advantage

Skills/Abilities

- Good knowledge of computer systems and applications (Word, Excel,)
- Ability to write and interpret reports and training



- Fluent in English (spoken and written), working knowledge of Arabic or local language is a major asset.
- Have the capacity to live and work with people of different backgrounds Enhance team spirit, good communication skills, flexible and can live in an isolated area with basic services.
- Knowledge in Social work
- Good communication skills

Key Relationship:

- PHCCs Clinical staff
- County Health Department staff
- BHWs
- BHW Supervisors
- Children within the immunization age bracket

HOW TO APPLY

The position will be based in **Abiemnom**. This position is **ONLY** open to South Sudanese Nationals. Opening Date **17th August 2022** and Closing date CARE receiving applications will be **5th September 2022**.

Applications and CVs should be delivered to: jobs.southsudan@care.org or Hand delivery to: CARE Office NPA Building 3rd floor, Martyrs Street opposite to UNICEF or **Abiemnom** Field office.

CARE is an Equal Opportunity Employer, promoting gender, equity and diversity and women candidates are strongly encouraged to apply.

