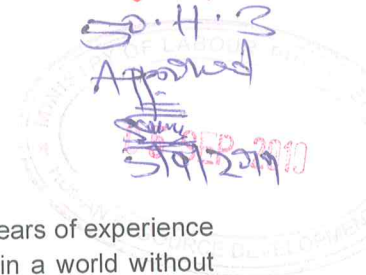


Vacancy notice

Advert opens 4<sup>th</sup> September 2019



## Introduction

Cordaid is a Dutch, international non-governmental organization which combines 100 years of experience and expertise in emergency aid and structural poverty eradication. Cordaid believes in a world without poverty and exclusion. We strive for a just and sustainable society where every person counts. We stand for knowledge and talent sharing between North and South, between farmers and businesses, between activists and policymakers. Where poverty, conflict and exclusion tear up societies, we connect people and communities. We also stand for professionalism, expertise and solidarity across borders, to make a difference where it is most needed. Together with more than 600 partner organizations in Africa, Asia, the Middle East and Latin America we structurally improve the living conditions of the poorest and most excluded populations - the bottom billion.

Cordaid has been active in South Sudan for more than 20 years, with a strong focus on civil society capacity building. Currently it has programs in the area of Emergency Response, DRR, Health, Food Security, Security & Justice, Women Leadership and Investments.

Presently, Cordaid is expanding its program in different parts of the country. For that purpose, additional capacity is required. Therefore, Cordaid South Sudan would like to recruit for the position of **Medical Specialist-Physician** below.

**Position:** Medical Specialist-Physician

**Based Location:** Nimule

**Number of positions:** One (1)

**Reporting Lines:** The Medical Specialist-Physician reports to the Project Coordinator

### Purpose of the position

The physician will be part of Cordaid team South Sudan, and he/she will be responsible for the department of medicine: planning, organization, supervision of Ward Staff and performing continues capacity building.



## Key accountabilities and Responsibilities

- Planning, budgeting, forecasting, overall coordination and implementation of departmental activities
- Provide technical support in developing strategies in ensuring efficiency of service delivery in the department of Medicine
- Directly supervise and regularly appraise departmental staff
- Identify training needs and participate in capacity building of all health staff within the department of Medicine as well as other department staffs.
- Work closely with other Heads of Departments (HoDs) and senior colleagues in designing appropriate interventions for quality service delivery at the hospital
- Undertake management responsibilities assigned to him/her from time to time by his/her Supervisor
- Exclusively accountable for the preparation of all reports emanating from his/her department
- Together with fellow Medical Officers (MOs), Medical Director and Matron, participate in identification of hospital staff training needs and provides training of staff and other selected people as may be required. Participate in and facilitate Continuing Medical Education (CME) sessions at the hospital
- Participate in the training of medical staff to ensure the maximum use of their skills and their full and effective participation in medical activities. On-job training of other staff in clinical skills shall be undertaken.
- Examine, diagnose and treat patients in accordance with national guidelines and protocols
- Conduct ward rounds and consultations as necessary
- Ensure that Clinicians and Nursing staff in the department of medicine carry out patients care according to protocols, guidelines, clinical management charts and instructions provided
- Together with Matron and Nurses in charge of wards, responsible for submitting requests for medicines and medical supplies to hospital medical store with approval from the Medical Director
- Ensure correct filling of registers, record keeping and data management in the department
- Ensure that raw data reports are prepared and submitted on a timely manner to Data Officer for compilation
- Participate in writing timely and accurate monthly and quarterly reports ensuring the input of all departmental staff concerned

## Qualifications and skills

- MBBS degree or its equivalent from a recognized university or Institution
- Master's degree in internal Medicine from a recognized institution
- Professional working experience of at least 2 years as a Specialist
- Applicant should be eligible for registration with South Sudan General Medical Council
- A proven record of research and publications will be an added advantage
- Applicant should have demonstratable qualities of leadership and integrity



### Further information and how to apply

Interested and qualifying applicants can submit their application letter including CV in English, copies of birth certificate, National ID and qualification documents, both phone and email contact details of at least 4 professional references, including most recent/current employer/supervisor to the following email [hr.southsudan@cordaid.org](mailto:hr.southsudan@cordaid.org)

Mention the vacancy reference number position in the subject line on the envelopes.

e.g. **CSS02/09/19 Medical Specialist-Physician–Nimule**

or

Applications can also be hand dropped at Cordaid Juba office and Cordaid Nimule field office to the attention of the **Human Resource and Administration Manager – Cordaid Juba South Sudan Country Office**.

Deadline for submission is by the **25<sup>th</sup> September 2019**

Cordaid is an equal opportunities employer and women are strongly encouraged to apply

Only shortlisted candidates will be contacted.

An integrity check will be part of the recruitment procedure. All applications submitted cannot be returned.

