

**REQUEST FOR QUOTATION FOR BLANKET PURCHASE AGREEMENT**

<b>BPA Title:</b>	<b>BPA FOR HIRING OF LAND CRUSIERS AND TRUCKS FOR 1 YEAR</b>	
<b>BPA Number</b>	JUB-WAU, WBS-2024	
<b>Request for Quotes Issue Date:</b>	22 <sup>nd</sup> / 05 / 2024	
<b>Due Date/Time for Questions:</b>	30 <sup>th</sup> /05 /2024, 2:00 PM	
<b>Quote Due Date &amp; Time:</b>	07 <sup>th</sup> /06/2024, by 4:00 PM South Sudan time	
<b><i>Quotes submitted after the deadline (time &amp; date) or that do not include all the information requested will not be eligible for further consideration or contract award</i></b>		
<b>EDC Point of Contact:</b>	Procurement Team - For Questions/submissions - please quote this RFQ title and send to: <a href="mailto:YEAProcurement@edc.org">YEAProcurement@edc.org</a>	

Education Development Center, Inc. (EDC) is a global nonprofit that advances lasting solutions to improve education, promote health, and expand economic opportunity, with a focus on vulnerable and under-served populations. The United States Agency for International Development (USAID) selected EDC to implement the USAID Youth Empowerment Activity, in South Sudan.

**Scope of Work**

The purpose of this BPA is to invite you to submit your Quotation for hiring of land cruisers and trucks for a period of one year, EDC invites legitimate registered suppliers to submit offers in accordance with the requirements and specifications listed in this document.

**The BPA is for hiring land cruisers and trucks for YEA project implementation.**

<b>Item</b>	<b>Quantity</b>	<b>Description of the Commodity</b>	<b>UoM</b>	<b>Unit Price (USD)</b>	<b>Total Price (USD)</b>
1	1	Hiring of land cruiser double cabin 5 doors within Wau, fuel, servicing, insurance, and driver is the responsibility of the vendor	Day		
2	1	Hiring of land cruiser 3 doors in Jur river, fuel, servicing, insurance, and driver is the responsibility of the vendor	Day		
3	1	Hiring of 40 metric ton truck to transport cargo from Juba to Wau including Loading & Offloading.	Trip		
4	1	Hiring of 20 metric ton truck to transport cargo from Juba to Wau Loading & Offloading	Trip		
5	1	Hiring of 10 metric ton truck to transport cargo from Juba to Wau including Loading & Offloading	Trip		
6	1	Hiring of 5 metric ton truck to transport cargo from Juba to Wau including Loading & Offloading.	Trip		
7	1	Hiring of 1 metric ton truck to transport cargo from juba to Wau Loading & Offloading	Trip		
<b>Grand total</b>					

Quotations must be submitted via email to: Education Development Center, Inc., Attention: Procurement Team, E-mail: [YEAProcurement@edc.org](mailto:YEAProcurement@edc.org) , before the quotes due date and time; **7<sup>th</sup> /06/2024 by 4:00 PM South Sudan time.**

**To be considered quotes must be valid for at least one year and three months from the date of submission and must include:**

- Complete vendors contact information on company letter head, signed – including vendors physical address and full legal names.
- The price offered for the Services and/or services, including associated costs, the pricing of the cost must be a detailed breakdown including unit price, the total price, all pricing must be in United States Dollars.
- Current contact information for at least 3 past customer references (see page 3) related to road transportation.
- Payment terms including banking details.
- Valid Tax clearance certificate
- Valid Operational documents
- Valid certificate of Incorporation

**To Comply with Other Conditions and Related Requirements**

Information pertaining to our Quotations. are as follows:	Your Responses (Tick appropriately)		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter proposal
<b>Preferred Currency of Quotation:</b> USD			
<b>Payment terms:</b> EDC Operates on a standard of 30-day credit. Please confirm that you agree to these terms.			
<b>Delivery Lead Time:</b> 2-3 working days upon receipt of purchase order.			
<b>Delivery terms:</b> DDP, Incoterms 2010			
<b>Delivery Location:</b> EDC Wau office			
<b>Validity of Quotation:</b> (390 days)			
<b>Delivery point.</b> Please confirmed that you can deliver within 2-3 working days			
<b>Payment Mode:</b> Bank transfer			

**EDC shall evaluate all quotations based on the following criteria:**

Ability to meet the Description/Scope of Work/Specifications above (Claims settlement capacity and response/settlement time).	
Price and Value	
Acceptable Past Performance	
Delivery Time from receipt of PO & Payment Terms	
Other Factors (if any):	Quote in US\$, specify, indicate separately any applicable taxes.

**Price/Value**

EDC may award one or more contracts resulting from this request to the offeror(s) whose quotation(s) conforming to this request offer(s) the greatest value. EDC may also; (a) reject any or all quotations, (b) accept other than the lowest quotation, (c) accept more than one quotation, (d) May issue Contracts for some or all the deliverables.

EDC may award a contract without discussions with offerors; as such, offerors are strongly encouraged to submit their best quotations with their original submissions. EDC reserves the right to conduct discussions which may result in revisions to quotations with one or more than one or all offeror(s) if, at its sole discretion EDC determines the discussions to be necessary. Additional documentation may be required prior to selection and discussions may include oral presentations provided by the offeror. Bidders, who have not received any notification from EDC for one month after the deadline of the RFQ, should consider themselves unsuccessful in the procurement process.

**Please complete the following form and submit with your formal quotation.**

Full Legal Name of Company	
Contact Person's full name and phone number	Name: Number:
Quotation Pricing Validity in Days	Number of Days:
Authorized Signature:	Date:

**Please complete the following form with references for where your firm has provided similar goods.**

Reference #1:

Organization Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Type of Commodities/Services Provided: \_\_\_\_\_

Value of Commodities/Services Provided: \_\_\_\_\_

Month/s and Year During Which Commodities Services were Provided: \_\_\_\_\_

**Reference #2:**

Organization Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Type of Commodities/Services Provided: \_\_\_\_\_

Value of Commodities/Services Provided: \_\_\_\_\_

Month/s and Year During Which Commodities/Services were Provided: \_\_\_\_\_

**Reference #3:**

Organization Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Type of Commodities Services Provided: \_\_\_\_\_

Value of Commodities/Services Provided: \_\_\_\_\_

Month/s and Year During Which Commodities Services were Provided: \_\_\_\_\_