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Approved by
MOL 21/6/2021



PLAN INTERNATIONAL SOUTH SUDAN JOB ADVERT

Plan is an International Child Centered Community Development organization – without religious, political or governmental affiliation – that works with children and their communities in 50 of the world's poorest countries to make lasting improvements in their lives. Plan's work worldwide benefits around six million children in Africa, Asia and Latin America. Program implementation takes place in 50 Country Offices and 4 Regional Offices, working with more than 90,000 mostly rural communities.

Working in 50 developing countries across Africa, Asia and the Americas, Plan has 'One Goal, whose aim is to reach as many children as possible, particularly those who are excluded or marginalized, with high quality programs that deliver long-lasting benefits by increasing its income, working in partnership with others and operating effectively.

Plan recognizes that the geographical context and recent history have left the communities of South Sudan highly vulnerable to emergencies from political and inter-ethnic conflicts, influx of returnees, food insecurity, long dry spells and floods. Cognizant of the need Plan is implementing emergency and recovery response in six states of South Sudan, namely Central Equatorial, Eastern Equatorial, Western Equatorial, Lakes, Upper Nile and Jonglei. Program includes food assistance, agricultural rehabilitation, Food Security and Livelihood, Education in Emergencies and Child Protection in Emergencies. Plan International also works with both International and Local partners.

Plan International South Sudan is committed to nature and developing the capacity of young South Sudanese, especially the females who are fresh from school. Plan International is therefore, seeking to recruit South Sudanese for internship positions in the Department of Advocacy and communications

POSITION 1; No. of Vacancies (2)

Job Title:	Advocacy and Communications Intern – Juba
Department	Advocacy and Communications Department
Reports to	Advocacy and Communications Manager
Locations	Juba

Purpose of the Role

"Plan International Strives for a just World that advances children's rights and equality for girls in line with Plan's safeguarding Children and Young People Policy Commitment"





The Advocacy and Communications Interns will support the Advocacy and Communications Manager in preparing communication items and creating, coordinating and compiling creative contents for communications, campaign activities, outlet including online media for raising Plan International South Sudan's profile and for the purpose of influencing targeted audiences. The post holder will work closely and collaboratively with teams within Plan and external stakeholders to deliver on key outputs for the various donor funded projects, campaign, including activities and communications materials, providing guidance to technical and field teams for supporting to accomplish communications initiatives.

The interns will support in coordinating and providing support to teams and partners in producing high quality communications and media materials for internal and external stakeholders. This includes programme publications, multimedia and online contents, proof reading and translation of key policies and ensuring the global brand is in each of its publications and contents as per the branding guidelines.

Key end results and the functional Areas

- **Support in Content creation for external and internal communications**
- **Support in Development and dissemination of communications materials**
- **Support in delivering of advocacy related communications materials including campaign activities and its messages**
- **Brand and visibility:**
- **Coordination, monitoring, documentation and reporting**

Safeguarding Commitments:

- Commit and contribute to an environment where children and adult program participants feel respected, supported, safe and protected;
- Never act or behave in a manner that results in violence including SHEA against a child, young person or adult or places them at risk of such violence;
- Be aware of and adhere to the provisions of the Safeguarding Policy, PSHEA Policy and COC of Plan International;
- Report and respond to safeguarding and SHEA concerns and breaches in line with the applicable procedures of Plan International;
- Maintain confidentiality of safeguarding and PSHEA concerns reported;
- Never participate in or support child marriages.

Dealing with Problems/Risks

- Managing communications in emergencies
- Dealing with high demand for analysis of documents and situations and provide policy and advocacy recommendations
- Intercultural understanding and communication needed
- Prepared to work long hours to meet deadlines

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Communications and Working Relationships:

Internally;

- Communications and Advocacy Manager
- Country Management Team and extended members
- Regional Communications team
- Visiting National Organization staff
- Heads of Departments in Plan International South Sudan
- Plan International South Sudan staff

Externally;

- The media houses and journalist
- Government departments and agencies
- Non-Governmental Organisations
- Community Leaders
- Donors, Sponsors and partners



Knowledge, Skills, and Behaviours Required to Achieve Role's Objectives:

Knowledge;

Successful candidates will possess;

- A Bachelor's Degree or Advanced National Diploma in Mass Communication, Journalism Social Anthropology, social work, Psychology or related social field
- Knowledge of developing and implementing media, advocacy or campaigns
- Good knowledge about media in South Sudan
- Knowledge and understanding of human rights, in particular children's rights
- Knowledge of the environment in which non-governmental organizations operate.
- Fluent in English (both written and verbal). Working knowledge of Arabic and/or other local languages will be an added advantage
- Ability to think strategically

Skills

- Excellent communication skills (written and oral)
- Excellent multi-media (audiovisual) skills
- Skills on managing CMS, Drupal system of website
- Standard office IT skills, designing.
- Updating, posting and managing social media accounts
- Photo taking and video capturing and packaging
- Time management and organisational skills
- Strong team working skills
- Creativity (ability to communicate in different ways)
- Planning, and organising skills,
- Influencing and persuading skills
- Excellent interpersonal and cross-cultural communication skills
- Ability to form and maintain relationships through teamwork and networking

PLAN INTERNATIONAL'S VALUES IN PRACTICE

"Plan International Strives for a just World that advances children's rights and equality for girls in line with Plan's safeguarding Children and Young People Policy Commitment"



We are open and accountable

- Promotes a culture of openness and transparency, including with sponsors and donors.
- Holds self and others accountable to achieve the highest standards of integrity.
- Consistent and fair in the treatment of people.
- Open about mistakes and keen to learn from them.
- Accountable for ensuring we are a safe organisation for all children, girls & young people

We strive for lasting impact

- Articulates a clear purpose for staff and sets high expectations.
- Creates a climate of continuous improvement, open to challenge and new ideas.
- Focuses resources to drive change and maximise long-term impact, responsive to changed priorities or crises.
- Evidence-based and evaluates effectiveness.

We work well together

- Seeks constructive outcomes, listens to others, willing to compromise when appropriate.
- Builds constructive relationships across Plan International to support our shared goals.
- Develops trusting and 'win-win' relationships with funders, partners and communities.
- Engages and works well with others outside the organization to build a better world for girls and all children.

We are inclusive and empowering

- We empower our staff to give their best and develop their potential
- We respect all people, appreciate differences and challenge equality in our programs and our workplace
- We support children, girls and young people to increase their confidence and to change their own lives

PHYSICAL ENVIRONMENT

- Standard office environment with some exposure to heat, cold, dirt, noise and rainy weather conditions; dim or crowded surroundings, especially when in the field
- The post holder will be required to travel to the field very frequent

Level of Contact with Children:

High contact: Frequent direct interaction with children and their families

All applications marked on the right hand corner of the envelop "Application for the Position of Advocacy and Communications Intern – Juba should be addressed to:

The HR & OD Business Partner
Plan International South Sudan
Hai Jerusalem.

Application should be submitted either via this e-mail address hr.ss@plan-international.org
Or deliver hard copies to Plan International Office in Juba.

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The closing date for receipt of applications is before close of business on 8th July, 2021.

Note: Applications submitted are non-returnable

Plan is an equal opportunity employer within the meaning of the relevant UN convention. Qualified Women are strongly encouraged to apply.



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