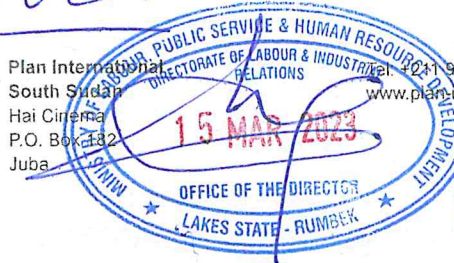


II. APPROVED



Plan International
South Sudan
Hai Cinema
P.O. Box 132
Juba



PLAN INTERNATIONAL SOUTH SUDAN

JOB RE-ADVERTISEMENT

Plan International (PI), is an independent global child right organization – without religious, political or governmental affiliation that has been operating in South Sudan since 2006. Plan recognizes that the geographical context and recent history have left the communities of South Sudan highly vulnerable to emergencies from political and inter-ethnic conflicts, influx of returnees, food insecurity, long dry spells and floods. Cognizant of the need Plan is implementing emergency and recovery response in six states of South Sudan, namely Central Equatorial, Eastern Equatorial, Western Equatorial, Lakes, Upper Nile and Jonglei. Program includes food assistance, agricultural rehabilitation, Food Security and Livelihood, Education in Emergencies and Child Protection in Emergencies. Plan International also works with both International and Local partners.

In order to enhance its response program, Plan South Sudan is seeking to recruit a qualified South Sudanese for the position of “Nutrition Project Coordinator – Based in Rumbek”.

No. of Vacancies – One (1)

Job Title:	Nutrition Project Coordinator
Grade:	D1
Tenure	12 Months (With Possibility of Extension)
Department	Programs
Reports to	Nutrition Manager
Location	Rumbek – Lakes State



Purpose of the Role:

The County Nutrition Coordinator will work with the nutrition officers, community nutrition workers, MOH counter parts, UNICEF, WFP and other partners in the locality to ensure the provision of quality promotive, preventive and curative nutrition services at the OTP/TSFP sites and community outreach at community level. The major tasks and responsibilities will include but are not limited to:

Typical Responsibilities - Key End Results of Position:

- Conduct supervisory visits to the nutrition centers by making sure nutrition interventions are implemented according to the national CMAM/MIYCN guidelines.
- Carry out regular on job training and formal training to nutrition staffs and CNVS to ensure proper implementation of nutrition program
- Ensure the CMAM/MIYCN program is implemented according to national guidelines and protocols.

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- Monitor coverage and effectiveness of CMAM program using SPHERE standard indicators
- Strengthen community Mobilization activities and ensure continuity
- Ensure nutrition program is integrated in to general health system and to other sectors.
- Ensure data collection techniques and procedures are available and correctly used and also make sure records are correctly kept.
- Monitor closely supply utilization in the centers to ensure records are accurate and supplies are kept appropriately, Stock cards well balanced at all times.
- Ensure that waybills correctly match with the stock received
- Liaise with logistics officer to ensure that project materials are timely ordered, procured, transported to the sites and properly recorded and used for the intended purpose
- Coordinate with logistics to ensure vehicle is available for field visits.t
- Participate in the recruitment of local nutrition staffs and selection of CNVS in accordance with Plan international recruitment policy.
- Timely submission of accurate reports (weekly, monthly and quarterly).
- Ensure the availability of reporting tools for both CMAM and MIYCN.
- Participate in project proposal development.

Coordination and Networking

- Attend sub national nutrition cluster coordination meetings and provide update.
- Coordinate with the stake holders in various levels (CHD, SMOH, and WFP, UNICEF-Partners and community local leaders).
- Conduct community feedback meetings at community level with community leaders.
- Providing regular feedback on project/program activities for analysis and reporting;
- Participate in gap analysis assessments missions and discussions with WFP, UNICEF, SMOH/CHD and identify gaps for potential expansions
- Coordinate with other programs implemented by Plan International.

Project Management.

- Manage WFP and UNICEF projects.
- Closely monitor the budget and project expenditures to avoid under or over spending.
- Ensure procurement plan submitted timely to the nutrition coordinator and nutrition specialist.
- Submit quarterly activity plan timely.
- Ensure financial reports are prepared in time in coordination with finance team.

Dealing with Problems and working relationship

- Must be able to maintain good relationship and teamwork spirit amongst co-workers, partners (government staffs (SMOH/CHD), NGOs) and local authorities in the best interest of the programme and organization.
- Provide local solutions to problems/challenges happening at nutrition sites and notify supervisors if help is needed and follow until issues are solved

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Safeguarding Commitments:

- Commit and contribute to an environment where children and adult program participants feel respected, supported, safe and protected;
- Never act or behave in a manner that results in violence including SHEA against a child, young person or adult or places them at risk of such violence;
- Be aware of and adhere to the provisions of the Safeguarding Policy, PSHEA Policy and COC of Plan International;
- Report and respond to safeguarding and SHEA concerns and breaches in line with the applicable procedures of Plan International;
- Maintain confidentiality of safeguarding and PSHEA concerns reported;
- Never participate in or support child marriages.

Dealing with Problems/Risks:

Complexity of problems handled & the degree of investigation, analysis, & creative thinking required to solve them

- Facilitating cordial relationships with and among various stakeholders from a variety of backgrounds.
- Handling conflicting priorities and ad-hoc requests from various stakeholders in the best interest of the organization.
- Given the wide scope of responsibility and limited resources, it is essential that the post holder is able to effectively manage a variety of tasks and clearly identify priorities.
- Creativity in developing strong partnerships and in making use of internal and external resources.

Communications and Working Relationships:

Internally;

- Nutrition Project Manager and PIA Manager
- Support functions (Finance, logistics and procurement and HR)
- Nutrition Site Volunteers and Community Nutrition Workers
- Visiting National Offices and Donors staff
- Other Plan staff

Externally;

- State institutions, agencies, clusters and donors e.g. WFP and UNICEF
- Children and their families
- Parents and other members of the communities
- Other partners



Knowledge, Skills, and Values Required to Achieve Role's Objectives:

Knowledge;

Successful candidates will possess;

- A first level University degree in Food Science, Nutrition and Dietetic from Reputable University

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- At least 2 years' experience of working in the field of Health and Nutrition and communication with an INGO in South Sudan.
- **Advanced degree** in the above mentioned fields can be added advantage,
- Course and experience in disaster risk reduction; conflict analysis; humanitarian response, climate adaptation; and program management including result-based monitoring and evaluation will be an added advantage
- Experience and ability to coordinate and collaborate with different organizations including the government
- Knowledge of Humanitarian policies and procedures, PHSEA, Sphere and the Red Cross/ humanitarian Code of Conduct
- High level of all aspects of managerial experience, including managing multi-million-dollar budgets
- Experience in complex decision making and leading a multi-disciplinary, multi-national team under difficult circumstances
- The highest level of expertise in representation and negotiation with governments and donors
- Strong understanding of the humanitarian emergency operating context, including Sphere, the humanitarian system, donors, security, civil military liaison and program management.
- At lead 5 years working experiences in South Sudan or similar context will be a plus

Skills

- Demonstrates technical knowledge of CMAM and is updated with current developments in the nutrition sector (took recent CMAM and MIYCN trainings)
- Knowledgeable of the national protocols and guidelines of Nutrition and MIYCN
- Has good leadership, supervisory skills, report writing skills, coordinates group activities, ensuring that roles within the team are clear.
- Representation and leadership skills.
- Requires general finance, administration, information management and telecommunication skills and proficiency in information technology/ computer skills.
- Excellent interpersonal skills, including the ability to build relationships with colleagues at long distances
- Proven analytical skills and ability to think strategically, including the capacity to analyze the humanitarian context and security trends and propose new interventions and changes in the program and policies.
- Able to communicate clearly and sensitively with internal and external stakeholders as a representative of Plan. This includes effective negotiation and representation skills.
- General finance, administration, information management and telecommunication skills and proficiency in information technology/ computer skills required.
- Fluency in written and spoken English and knowledge of one of the local languages is an asset
- Excellent written and oral communication skills in English, including presentation and public speaking. Working knowledge of local Arabic and/or other local languages will be an added advantage.



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PLAN INTERNATIONAL'S VALUES IN PRACTICE

We are open and accountable

- Promotes a culture of openness and transparency, including with sponsors and donors.
- Holds self and others accountable to achieve the highest standards of integrity.
- Consistent and fair in the treatment of people.
- Open about mistakes and keen to learn from them.
- Accountable for ensuring we are a safe organization for all children, girls & young people

We strive for lasting impact

- Articulates a clear purpose for staff and sets high expectations.
- Creates a climate of continuous improvement, open to challenge and new ideas.
- Focuses resources to drive change and maximize long-term impact, responsive to changed priorities or crises.
- Evidence-based and evaluates effectiveness.

We work well together

- Seeks constructive outcomes, listens to others, willing to compromise when appropriate.
- Builds constructive relationships across Plan International to support our shared goals.
- Develops trusting and 'win-win' relationships with funders, partners and communities.
- Engages and works well with others outside the organization to build a better world for girls and all children.

We are inclusive and empowering

- We empower our staff to give their best and develop their potential
- We respect all people, appreciate differences and challenge equality in our programs and our workplace
- We support children, girls and young people to increase their confidence and to change their own lives

Physical Environment

- Standard office environment with some exposure to heat, cold, dirt, noise and rainy weather conditions; dim or crowded surroundings, especially when in the field
- The post holder will be required to travel to the field very frequent

Level of Contact with Children:

- Low level of Contact with Children:

Inclusion and Diversity.

Plan International is an equal opportunity employer within the meaning of the relevant UN convention, Equality, diversity and inclusion is at the very heart of everything that Plan International stands for. Qualified Women and people with special needs are strongly encouraged to apply.

Employment of Relatives:

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Plan International South Sudan is an equal opportunity employer. however, it discourages employment of relatives of staff members because of the conflict of interest associated with it. While trying to avoid such cases, applicants are required to declare in writing if they have any relatives working with Plan International South Sudan.

Application Submission Guideline:

All applications marked on the right hand corner of the envelope or the subject line **“Application for the Position of “Nutrition Project Coordinator – Rumbek” should be addressed to:**

**The Head of People and Culture
Plan International South Sudan
Juba, Hai Jerusalem.**

Applications should be submitted either in hard copies to Plan International Office in Rumbek.
OR You can send your application via email to hr.ss@plan-international.org

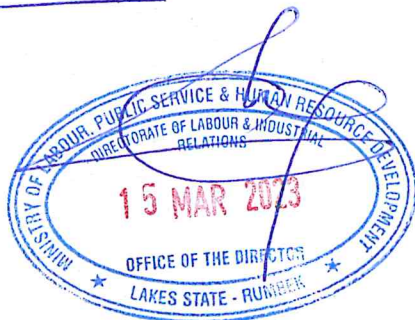
The closing date for receipt of applications is before close of business on **Friday, 31st March 2023.**

Note: Applications submitted are non-returnable.

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Qualified Women and people with special needs are strongly encouraged to apply.

Approved



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