



# Women Agency for Resilience and Transformation

Juba na Bari Residential Area, Plot No. (129), Block No: IV 3rd Class

Next to Turkish Embassy, Juba-South Sudan

Tel: +211 921241836

E: [info.wartssd@gmail.com](mailto:info.wartssd@gmail.com) W: <https://wart-ssd.org>

## VACANCY ANNOUNCEMENT

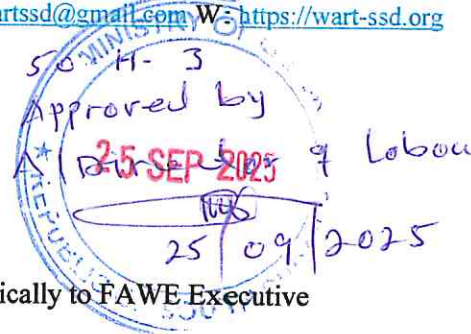
**POSITION TITLE:** National Coordinator

**DUTY STATION:** WART HQ (Roving)

**REPORTING TO:** This position has a dual reporting relationship; technically to FAW Executive Director and Administratively to WART Executive Director

**DURATION:** 6 Months

**STATUS:** Full Time



## COUNTRY PROGRAMME OVERVIEW

**Women Agency for Resilience and Transformation (WART)** is a national women-led organization established in 2017 by South Sudanese women with the vision of creating a resilient society free from hunger and violence against women and children. WART is fully registered under the Relief and Rehabilitation Commission (RRC) in accordance with the NGO Act of 2016.

From its inception, WART has focused on **gender equality, protection, and women's empowerment** supporting women and girls to overcome the impacts of conflict, poverty, and gender-based violence (GBV). The organization delivers life-saving protection services including GBV prevention and response, child protection, psychosocial support, and access to justice, peacebuilding, food security and livelihoods, health and nutrition, education, and WASH interventions in **Central Equatoria, Eastern Equatoria, Unity, Jonglei, Upper Nile and Northern Bahr el Ghazal States**, with its headquarters in Juba.

## About FAW

The Forum for African Women Educationalists (FAWE) is a pan-African NGO with a proud legacy of advancing gender equity in education. Since its inception in 1992, FAWE has established 34 Chapters across 33 Countries in Sub Saharan, Africa all committed to empowering girls and women through education. Learn more at [www.fawe.org](http://www.fawe.org)

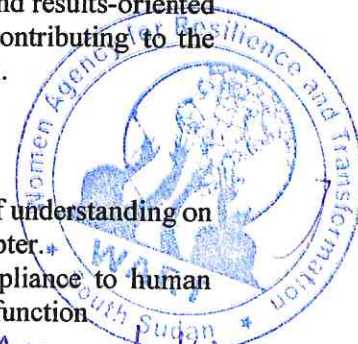
FAWE has signed an MOU with Women Agency for Resilience and Transformation (WART) to support in the implementation of activities in South Sudan and is seeking to hire staff to support with the program 's implementation.

## PURPOSE OF THE POSITION

FAWE/WART is seeking a dynamic and visionary National Coordinator to lead the coordination and implementation of the program activities. The ideal candidate will strategically contribute to the growth, innovation, and execution of programs being implemented by FAWE/WART. He/she will play a key role in driving the growth, innovation, and successful execution of the programs ensuring delivery of **high-quality, impactful, and efficient initiatives**. This role requires a passionate and results-oriented professional who can inspire and lead a high-performing team, while actively contributing to the **shaping of organization's strategy, organizational culture, and long-term vision**.

## KEY RESPONSIBILITIES

- Link between FAWE and WART on implementation of memorandum of understanding on operations and ultimately register and revamp FAWE South Sudan Chapter.
- Oversee FAWE staff recruited and hosted by WART, ensuring compliance to human resource practices, safety and security and support to all administrative function.



Approved by  
Executive Director  
25/09/25



# Women Agency for Resilience and Transformation

Juba na Bari Residential Area, Plot No. (129), Block No: IV 3rd Class

Next to Turkish Embassy, Juba-South Sudan

Tel: +211 921241836

E: [info.wartssd@gmail.com](mailto:info.wartssd@gmail.com) W: <https://wart-ssd.org>



- Collaborate with the FAWE staff to implement FAWE programs in South Sudan and provide routine updates on program implementation and submission of reports on agreed timelines. Includes oversight in preparation of the annual organizational work plans and budgets and compliance to donor expectations.
- Advise and facilitate FAWE on the registration of FAWE in South Sudan and linkage to relevant stakeholders and duty bearers.
- Forge partnerships and networks with institutions nationally to advance girls' education. For instance, partnership with the Ministry of Education and Ministry of Gender, Children and Social Protection and ensure that the FAWE is part of the national education system process, ensuring active participation and communication with coalitions, networks, and like-minded organizations.
- Provide strategic advice to the FAWE Africa secretariat in developing and implementing innovative programs, developing new models and scaling up existing interventions.
- Oversee Monitoring, Evaluation, Accountability, and learning mechanism. Including ensuring an effective MEAL system and initiating policy dialogue to influence the replication and mainstreaming of the best practices into the national education system.
- Ensure that there is a robust fundraising strategy for the establishment and sustainability of a FAWE chapter in South Sudan
- Developing an effective membership recruitment strategy and host the first General Assembly for FAWE chapter in South Sudan.

## Required Qualifications and Experience

- A Master's degree in Education, Gender Studies, Development Studies, Project Management, or a related field.
- A minimum of 10 years of relevant professional work experience with at least 5 years in NGO or development agency and at least senior management role.
- In-depth knowledge of the education system in South Sudan and a solid understanding of education issues in Africa.

## Key Competencies

- Strong expertise in program coordination and implementation, including monitoring and evaluation, community advocacy, resource mobilization, and project cycle management.
- Proven ability to develop high-quality narrative reports, conduct research, and engage in effective networking.
- Solid understanding of education and gender issues, as well as child rights and protection.
- Demonstrates high levels of integrity, professionalism, and ethical conduct.
- A collaborative team player who is detail-oriented, proactive, and able to work independently when required.
- Strategic thinker with the ability to identify and act on emerging opportunities aligned with WART Sudan's mission and objectives.

## Languages

- Proficient in English

PSEA



# Women Agency for Resilience and Transformation

Juba na Bari Residential Area, Plot No. (129), Block No: IV 3rd Class

Next to Turkish Embassy, Juba-South Sudan

Tel: +211 921241836

E: [info.wartssd@gmail.com](mailto:info.wartssd@gmail.com) W: <https://wart-ssd.org>



**WART has a ZERO TOLARANCE** to Sexual Exploitation and Abuse of Employees and Beneficiaries. Protection from Sexual Exploitation and Abuse (PSEA) is everyone's responsibility and all staff are required to adhere to the Code of Conduct, that enshrines principles of PSEA, always (both during work hours and outside work hours). Familiarization with, and adherence to, the Code of Conduct is an essential requirement of all staff, in addition to related mandatory training. All staff must ensure that they understand and act in accordance with this clause.

## HOW TO APPLY

Qualified and interested candidates should send an **application letter**, **CV** with at least three referees, and copies of **academic documents** to [recruitment.wart@gmail.com](mailto:recruitment.wart@gmail.com) copied to [recruitment@fawe.org](mailto:recruitment@fawe.org) hand delivered copies should be delivered to our head office in Juba no later than **16<sup>th</sup> October 2025 at 5:00PM local time**. The subject line should read the 'Name of Position' being applied for, example National Coordinator. **Online applications are highly encouraged, shortlisting will be done on a rolling basis and only shortlisted candidates will be contacted.**

**Female candidates are encouraged to apply.**







# Women Agency for Resilience and Transformation

Juba na Bari Residential Area, Plot No. (129), Block No: IV 3rd Class

Next to Turkish Embassy, Juba-South Sudan

Tel: +211 921241836

E: [info.wartssd@gmail.com](mailto:info.wartssd@gmail.com) W: <https://wart-ssd.org>

## VACANCY ANNOUNCEMENT

**POSITION TITLE:** Finance Officer

**DUTY STATION:** WART HQ (Roving)

**REPORTING TO:** National Coordinator

**DURATION:** 6 Months

**STATUS:** Full Time



## COUNTRY PROGRAMME OVERVIEW

**Women Agency for Resilience and Transformation (WART)** is a national women-led organization established in 2017 by South Sudanese women with the vision of creating a resilient society free from hunger and violence against women and children. WART is fully registered under the Relief and Rehabilitation Commission (RRC) in accordance with the NGO Act of 2016.

From its inception, WART has focused on **gender equality, protection, and women's empowerment** supporting women and girls to overcome the impacts of conflict, poverty, and gender-based violence (GBV). The organization delivers life-saving protection services including GBV prevention and response, child protection, psychosocial support, and access to justice, peacebuilding, food security and livelihoods, health and nutrition, education, and WASH interventions in **Central Equatoria, Eastern Equatoria, Unity, Jonglei, Upper Nile and Northern Bahr el Ghazal States**, with its headquarters in Juba.

### About FAWE

The Forum for African Women Educationalists (FAWE) is a pan-African NGO with a proud legacy of advancing gender equity in education. Since its inception in 1992, FAWE has established 34 Chapters across 33 Countries in Sub Saharan, Africa all committed to empowering girls and women through education. Learn more at [www.fawe.org](http://www.fawe.org)

FAWE has signed an MOU with Women Agency for Resilience and Transformation (WART) to support in the implementation of activities in South Sudan and is seeking to hire staff to support with the program's implementation.

## PURPOSE OF THE POSITION

FAWE/WART are seeking a competent and detail-oriented Finance Officer to support the program financial management and reporting functions. This role will be critical in ensuring the accuracy, efficiency, and integrity of financial operations to support informed decision-making across programs. The Finance Officer will provide financial information to management by analyzing accounting data, preparing reports, and maintaining accurate and efficient financial records. Prepare assets, liability, and capital account entries by compiling and analyzing account information. Document financial transactions by entering account information.

## KEY RESPONSIBILITIES

- Contribute to developing and maintaining functional and efficient financial systems, processes, and procedures.
- Ensure internationally recognized accounting standards are systematically applied and upheld.







# Women Agency for Resilience and Transformation

Juba na Bari Residential Area, Plot No. (129), Block No: IV 3rd Class

Next to Turkish Embassy, Juba-South Sudan

Tel: +211 921241836

E: [info.wartssd@gmail.com](mailto:info.wartssd@gmail.com) W: <https://wart-ssd.org>

- Ensure accurate financial tracking and record-keeping, enhanced internal controls, and compliance with fiscal and legal requirements.
- Monitor and ensure compliance with grant agreement requirements concerning financial matters.
- Contribute to FAWE/WART's budget preparations and audit activities.
- Promote financial accountability and rational spending across the organization by ensuring prudence in the disbursement of travel/project advances and their accounting follow-ups.
- Contribute to the preparation of monthly, quarterly, and yearly internal budgets and reports on time, as well as donor reports as needed.
- Ensure all statutory obligations are honored on a timely basis.
- Coordination of program's budget execution and consolidation on a quarterly, semi-annually, and Yearly basis.
- Ensure prompt reconciliation of bank accounts and ledger accounts, (Payables, Receivables)
- In liaison with the Program Coordinator, undertake follow-up visits to project sites.
- Oversee maintenance of petty cash in compliance with FAWE/WART financial procedures.

## Required Qualifications and Experience

- A Bachelor's degree in Accounting, Finance or related field, with certified training in internationally recognized accounting standards. Possession of professional accounting qualifications such as ACCA will have an added advantage.
- A minimum of 5 years of experience in financial management with at least 2 years working in an NGO or development agency
- Demonstrated expertise in financial management and accounting practices, with solid understanding of financial regulations and reporting standards.
- Strong skills in general ledger management, preparation of journal entries, payroll processing and balance sheet analysis

## Key Competencies

- Strong understanding of financial compliance regulations applicable in South Sudan.
- Proven experience in using computerized accounting systems and ERPs such as Serenic Navigator, Oracle, Sun-Systems or QuickBooks.
- Conversant with the financial procedures, policies and reporting requirements of donor agencies and NGOs
- Demonstrated ability in the preparation of accurate and timely management reports.
- High level of discretion and professionalism in handling sensitive and confidential financial information.

## Languages

- Proficient in English





# Women Agency for Resilience and Transformation

Juba na Bari Residential Area, Plot No. (129), Block No: IV 3rd Class

Next to Turkish Embassy, Juba-South Sudan

Tel: +211 921241836

E: [info.wartssd@gmail.com](mailto:info.wartssd@gmail.com) W: <https://wart-ssd.org>

## PSEA

WART has a **ZERO TOLARANCE** to Sexual Exploitation and Abuse of Employees and Beneficiaries. Protection from Sexual Exploitation and Abuse (PSEA) is everyone's responsibility and all staff are required to adhere to the Code of Conduct, that enshrines principles of PSEA, always (both during work hours and outside work hours). Familiarization with, and adherence to, the Code of Conduct is an essential requirement of all staff, in addition to related mandatory training. All staff must ensure that they understand and act in accordance with this clause.

## HOW TO APPLY

Qualified and interested candidates should send an **application letter**, CV with at least three referees, and copies of **academic documents** to [recruitment.wart@gmail.com](mailto:recruitment.wart@gmail.com) copied to [recruitment@fawe.org](mailto:recruitment@fawe.org) hand delivered copies should be delivered to our head office in Juba no later than **16<sup>th</sup> October 2025 at 5:00PM local time**. The subject line should read the 'Name of Position' being applied for, example National Coordinator. **Online applications are highly encouraged, shortlisting will be done on a rolling basis and only shortlisted candidates will be contacted.**

**Female candidates are encouraged to apply.**





# Women Agency for Resilience and Transformation

Juba na Bari Residential Area, Plot No. (129), Block No: IV 3rd Class

Next to Turkish Embassy, Juba-South Sudan

Tel: +211 921241836

E: [info.wartssd@gmail.com](mailto:info.wartssd@gmail.com) W: <https://wart-ssd.org>



## VACANCY ANNOUNCEMENT

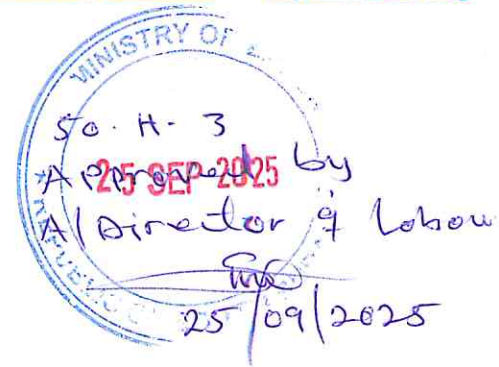
**POSITION TITLE:** Advocacy & Partnerships Officer

**DUTY STATION:** WART HQ (Roving)

**REPORTING TO:** National Coordinator

**DURATION:** 6 Months

**STATUS:** Full Time



## COUNTRY PROGRAMME OVERVIEW

**Women Agency for Resilience and Transformation (WART)** is a national women-led organization established in 2017 by South Sudanese women with the vision of creating a resilient society free from hunger and violence against women and children. WART is fully registered under the Relief and Rehabilitation Commission (RRC) in accordance with the NGO Act of 2016.

From its inception, WART has focused on **gender equality, protection, and women's empowerment** supporting women and girls to overcome the impacts of conflict, poverty, and gender-based violence (GBV). The organization delivers life-saving protection services including GBV prevention and response, child protection, psychosocial support, and access to justice, peacebuilding, food security and livelihoods, health and nutrition, education, and WASH interventions in **Central Equatoria, Eastern Equatoria, Unity, Jonglei, Upper Nile and Northern Bahr el Ghazal States**, with its headquarters in **Juba**.

### About Fawe

The Forum for African Women Educationalists (FAWE) is a pan-African NGO with a proud legacy of advancing gender equity in education. Since its inception in 1992, FAWE has established 34 Chapters across 33 Countries in Sub Saharan, Africa all committed to empowering girls and women through education. Learn more at [www.fawe.org](http://www.fawe.org)

FAWE has signed an MOU with Women Agency for Resilience and Transformation (WART) to support in the implementation of activities in South Sudan and is seeking to hire staff to support with the program 's implementation.

## PURPOSE OF THE POSITION

The Advocacy and Partnerships Officer will play a key role in advancing advocacy, policy work, and partnership enhancement. The Advocacy Officer is expected to strategically position the organization as the champion of policies and programs that promote quality education and gender equality at the national levels. This role involves influencing policy, strengthening collaborations and amplifying our impact through effective advocacy initiatives.

## KEY RESPONSIBILITIES

### 1. Support the development and implementation of partnership and advocacy initiatives

- Coordinate implementation of advocacy programs/projects work.
- Planning and execution of creative advocacy actions including influencing decision-makers, campaigns, lobbying, and building public support for FAWE issues.
- Lead in commemoration of International Days on Education. This includes developing concept notes, convening sessions such as webinars, and working with partners to commemorate these days at the Country level.







# Women Agency for Resilience and Transformation

Juba na Bari Residential Area, Plot No. (129), Block No: IV 3rd Class

Next to Turkish Embassy, Juba-South Sudan

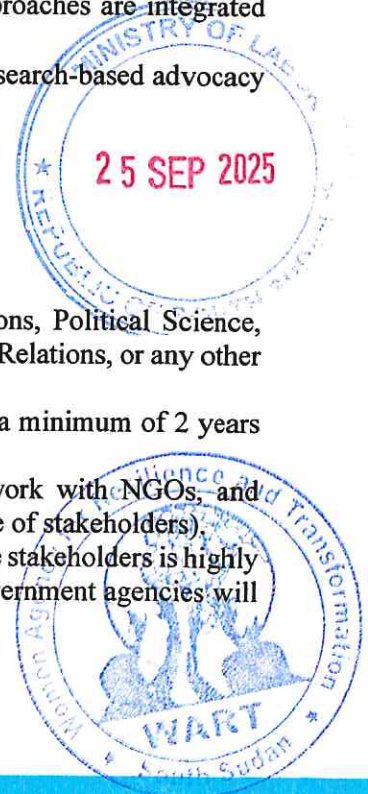
Tel: +211 921241836

E: [info.wartssd@gmail.com](mailto:info.wartssd@gmail.com) W: <https://wart-ssd.org>

- Preparation of advocacy team reports and various documentation relating to the activities carried out. This includes correspondence, donors' reports, and FAWE reports (monthly/quarterly/annual reports).
- Collect, document, and disseminate successful FAWE advocacy interventions. Includes production of well throughout advocacy materials such as position/issue papers, Outcome papers, and policy briefs.
- 2. Support in knowledge management and capacity development.**
  - Research key issues relating to FAWE's advocacy and policy work and be up to date with various interventions.
  - Support in building and strengthening partnerships for collective advocacy and collective project delivery. This includes National contexts such as partnerships with Ministries in charge of Education and Gender.
  - Support the development of internal assessment and recommend capacity-building needs on advocacy for the Chapter.
- 3. Provide technical support to National Chapters/Partners and strengthen stakeholder engagement.**
  - Provide technical support assistance to engage with relevant advocacy stakeholders and execute appropriate interventions.
  - Provide substantive support to expanding and mobilizing stakeholder engagement and facilitate interventions towards influencing National trends in education
  - Support the National Coordinator and Programs teams to strengthen the linkages at national level processes that promote the education and well-being of women and girls.
  - Provide support in organizing workshops/forums to facilitate the sharing of experiences with relevant stakeholders.
- 4. Program Development & Management**
  - Provide administrative support towards the successful implementation of advocacy & partnership activities. This includes the preparation of documents such as memos, and agreements, scheduling meetings, and coordination of external contacts.
  - Assist in resource mobilization efforts for advocacy initiatives. This includes pitching ideas to development partners and providing input in funding proposals for Advocacy and partnership work.
  - Participate in proposal development processes liaising with the relevant Units such as the resource mobilization/programs Units to ensure that advocacy approaches are integrated into the programs
  - Participate in program meetings and related sessions to draw out research-based advocacy messages in programs, and present advocacy updates.
  - Provide any other support as required by the supervisor.

## Required Qualifications and Experience

- A Bachelor's degree in social sciences, Education, Communications, Political Science, Philosophy, Gender, Law, Project Management, Journalism, Public Relations, or any other relevant discipline.
- A minimum 5 years of relevant work experience is preferred with a minimum of 2 years working in NGO and/or development agency.
- Proven experience in advocacy work and human development work with NGOs, and strategic partnerships especially working within a consortium (range of stakeholders).
- Experience working in a consortium environment involving multiple stakeholders is highly desirable. Prior engagement with relevant national ministries or government agencies will be considered a strong asset.







# Women Agency for Resilience and Transformation

Juba na Bari Residential Area, Plot No. (129), Block No: IV 3rd Class

Next to Turkish Embassy, Juba-South Sudan

Tel: +211 921241836

E: [info.wartssd@gmail.com](mailto:info.wartssd@gmail.com) W: <https://wart-ssd.org>

## Key Competencies

- Strong Program management skills, including process management, scheduling, project control, documentation development, risk management and quality management, monitoring, and evaluation.
- Excellent verbal and written communication skills with the ability to produce high-quality written work to influence policy and advocacy outcomes.
- Proven ability in networking, team building, public speaking, and strong organizational and interpersonal skills.
- Solid knowledge and demonstrated expertise in advocacy, including the ability to influence policy decisions and a clear understanding of women's and children's rights, as framed by key international agreements and conventions.

## Languages

- Proficient in English



## PSEA

WART has a **ZERO TOLARANCE** to Sexual Exploitation and Abuse of Employees and Beneficiaries. Protection from Sexual Exploitation and Abuse (PSEA) is everyone's responsibility and all staff are required to adhere to the Code of Conduct, that enshrines principles of PSEA, always (both during work hours and outside work hours). Familiarization with, and adherence to, the Code of Conduct is an essential requirement of all staff, in addition to related mandatory training. All staff must ensure that they understand and act in accordance with this clause.

## HOW TO APPLY

Qualified and interested candidates should send an **application letter**, **CV** with at least three referees, and copies of **academic documents** to [recruitment.wart@gmail.com](mailto:recruitment.wart@gmail.com) copied to [recruitment@fawe.org](mailto:recruitment@fawe.org) hand delivered copies should be delivered to our head office in Juba no later than **16<sup>th</sup> October 2025 at 5:00PM local time**. The subject line should read the 'Name of Position' being applied for, example National Coordinator. **Online applications are highly encouraged, shortlisting will be done on a rolling basis and only shortlisted candidates will be contacted.**

**Female candidates are encouraged to apply.**

