



GLOBAL COMMUNITY AID
GCA
SOUTH SUDAN

GCA SOUTH SUDAN PROGRAM

50.H.3
MIDL
Approved



Job advertisement

Global Community Aid (GCA) South Sudan is a national non-profit organization working towards building Communities resilience and Promote peaceful inclusive societies for sustainable development in South Sudan.

GCA South Sudan was founded in 2015 as Community Based Organization (CBO), and Registered in 2019 by Relief and Rehabilitation Commission (RRC) under the South Sudan NGOs Act 2016 with registration number **2137**, Global Community Aid (GCA) South Sudan programs in South Sudan in areas of; Education, Food Security and Livelihood (FSL), Health and Nutrition, Protection, WASH, Youth development and Women empowerment

GCA is currently implementing Save the children funded Emergency Food Response and Livelihood Support (LRPF) and wishes to recruit a highly competent, proactive and self-driven individual (South Sudanese), for the position of distribution assistant volunteer based in Kajo keji, Central Equatoria State.

The contract for this position is three (3) Definite Contract with possibility of extension based on funding and satisfactory performance.

Job tittle; Distribution Assistant Volunteer

Duty station: Kajokeji

Number of posit: 10

Report to: Project Officer

Starting date for submission of the application: 26th, June ,2023

Deadline; 18th, July ,2023



Job Summary:

The distribution assistant volunteer will assist in the implementation of the various operation of response which include distribution of food items in line with GCA South Sudan and the partner's mission.

All responsibilities and reporting must be carried out in accordance with GCA policies and the delegation of authority.

Duties and Responsibilities:

- Actively participate in sensitization, verification of exercise of farmers at registry point during LRPF Distribution.
- Participate in enforcing crowd control mechanism that will ensure an orderly and successful distribution as agreed with the project officer arranging beneficiaries in line.
- Conduct community mobilization whenever assigned.
- Supervise offloading, random weighing and tacking of LRPF at the distribution site.
- Ensure distribution items are in good shape and loaded to the vehicle at the time of departure to the field and return to the field monitor or any person for immediate action to be taken.
- Take part in data entry.

Qualification skills and experience

- ✓ The distribution assistant volunteer for the GCA of LRPF job placement should preferably hold a Certificate or diploma in development studies/social sciences discipline or any related field.
- ✓ Ability to work in the team to achieve excellence in execution, committed, accountable and passionate about the work we do.
- ✓ Experience in the usage of computer and office software packages (MS Word, Excel and Access).
- ✓ Excellent written and verbal communication skills in English.
- ✓ Knowledge of local languages like Arabic, (Bari) will be an added advantage.
- ✓ Natives are highly advised to apply

How to apply

Qualified candidates are advised to submit the hard copies of their resume and CVs, birth certificates or assessment of age, nationality and the copies of academic credentials to GCA office in Nyakuron east opposite Yei market, Juba or to GCA office IN Kajokeji- Relief and Rehabilitation Commission (RRC) Or drop the soft copies to hrgcassd@gmail.com.



Applications submitted after 1 2:00 noon on Tuesday 18th, July ,2023 will not be considered.

NB: Submitted copies of academic documents will NOT be returned to the applicant.
Only Shortlisted candidates will be contacted for the interview.

