



ADVERTISEMENT

Job Title: Field Coordinator, Morobo Field Office

Location: Morobo

Opening Date: August 30th, 2019

Closing Date: September 19th, 2019

Timeframe: Duration of the job (6 months) based on donor funding

Approved.



About IsraAID

IsraAID is a non-profit, non-governmental working in 12 countries worldwide to provide assistance to populations affected by the conflicts, natural disasters, massive displacements and acute poverty.

IsraAID started its activities in South Sudan after the country gained independence in July 2011. Since then, IsraAID has been accompanying its national partners in their efforts to build effective mechanisms to address some of the most urgent social and protection challenges facing the population of South Sudan, especially Gender-Based Violence, Child Protection, And post-trauma assistance.

IsraAID, in collaboration with its national partners, is conducting protection programs in Greater Mundri, Juba, Lainya, Yei, Kajo Keji and Maridi in South Sudan.

IsraAID's program objectives in South Sudan are:

1. Building the capacity of, and empowering, national partners and service providers working with communities affected by conflict and displacement;
2. Accompanying the national partners in their efforts to develop and implement sustainable programs and services that address the protection, education and health needs of the communities affected by conflict and displacement.

RESPONSIBILITIES OF THE FIELD COORDINATOR

IsraAID is looking for a Field Coordinator (FC) to support IsraAID's Gender Based Violence field activities in Morobo.

Responsibilities include:

Duties and Responsibilities of Field Coordinator

Manage, supervise and guide the Field Team

- Provide Guidance and supervision to field staff
- Provide guidance for ethical and professional issues
- Provide guidance and supervision for issues of time management, missions, Objectives
- Monitor and evaluate the staff's daily activities





- Facilitate weekly team meeting

Project Management

- Developing response based on needs and monitoring activities based on set objectives (in initial proposal, logical framework and budget)
- The Field Coordinator will be responsible to ensure weekly and monthly planning of activities in line with the program objective, under the guidance of the Protection Programs Director and Country Director
- *Supervise the implementation of the program in the field*
- *Planning of objectives etc. in coordination with the IsraAID Protection Managers, Protection Programs Director, and Country Director*
- *Ensure all guidelines are met*
- *Manage the staff*
- *Facilitating training sessions when needed for staff and Community Outreach Workers*

Monitoring and Reporting

- The Field Coordinator will be responsible for collecting and compiling all information and data from the field and report to the Programs Director, and MEAL Officer on weekly basis – using the appropriate reporting templates.
- Compiling narrative and finance reports as per donor requirements- with the guidance of the Juba office
- Providing relevant data to program director in cooperation with Protection Programs Manager
- Participating in weekly staff meetings

Financial Management & Procurement

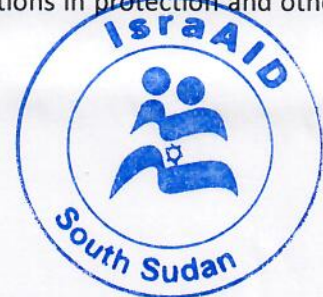
- budgeting, expense reporting, procurement

Operations, Logistics and Security

- Be the focal point in the field for all issues, with support of Juba team
- Admin

Coordination

- Juba
- Field- local authorities, other agencies Maintaining positive strong relationships with all stakeholders
- Representation of IsraAID in meetings at all levels (GBV WG in Yei, etc.)
- Pursue partnerships and collaborations with additional agencies in the field
- Building relationships with community representatives, national partners and service providers
- Building relationships with other agencies operating in similar locations in protection and other sectors of activities (especially health sector)
- existing partners in the location and Government





REQUIREMENTS

The Field Coordinator must have the following qualifications and competencies.

- Should be a holder of degree or higher Diploma in Gender studies, Social Work, Psychology, Public Health, Rural and community Studies or other relevant field of study preferred. Any other requirements relevant to the position.
- At least 2 years proven work experience in an equivalent position in a development or humanitarian aid INGO, particularly in refugee contexts.
- Practical experience in protection program design, implementation, and monitoring and evaluation.
- Experience working on protection a plus, knowledge of GBV & CP guidelines preferable,
- Understanding of and commitment to the following principle: cultural sensitivity, local ownership, sustainability, inclusiveness, local partnership , non-discriminatory , do-no-harm, and apolitical approach;
- Preference for previous experience with GBV programs.
- Experience in the financial management of project budgets.
- Expertise in administrative work.
- Demonstrated leadership skills and experience managing complex teams.
- Excellent communication skills in English (both oral & written).
- IT skills – Microsoft Office and Finance packages.
- Ability to build relationships with a broad range of stakeholders and identify partnership opportunities.
- Ability to train staff and build capacities.
- Should be assertive, presentable, and culturally sensitive.
- Commitment to abide by IsraAID's and UN's codes of conducts and principles
- Previous experience working in Morobo a plus.

LANGUAGE

The candidate must be fluent in English and in Local Arabic, preference for candidates fluent in local language (Kakwa & Keliko)

Interested candidate can submit their updated Resume/CV together with the application letter to ssdhr@israaid.org or drop hard copy at UAP Building, ground floor reception just upon entrance to the main building in Juba, to SSUHA office in Yei Lasu Road, Behind UNHCR office or to SSUHA Sub-office in Morobo at Morobo County Health Department before the deadline. ***This post is opened to South Sudanese candidates only and women candidates are strongly encouraged to apply in this post.***

