



**COMMUNITY
SUPPORT INITIATIVE**
"IF YOU SEE A NEED, TAKE THE LEAD"

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JOB ADVERTISEMENT

Organization	Community Support Initiative (CSI)
Job Title	Project Officer – Secondary Education and ASEP
NO: Positions	One (1)
Duty Station	Yei, County Central Equatoria State
Contract Type	Full-Time
Tenure of Contract	9 months (including a three-month probation period)
Reports to	Project Manager
Application Opening Date	26 th Feb 2026
Application Deadline	18 th March 2026
Staff directly reporting to this position.	FSL extension volunteers 26 FEB 2026

About Community Support Initiative (CSI)

Community Support Initiative (CSI) is an indigenous South Sudanese humanitarian, relief, and development non-governmental organization dedicated to empowering vulnerable populations affected by poverty, conflict, and disasters to live with dignity and resilience. Established in 2012, CSI delivers both emergency response and long-term development programming targeting refugees, internally displaced persons (IDPs), returnees, and host communities across South Sudan.

CSI currently operates in six states, implementing integrated, community-driven interventions that promote self-reliance, resilience, and sustainable recovery. The organization's thematic focus areas include Education, Food Security and Livelihoods (FSL), Health, Shelter and Non-Food Items (NFIs), Human Rights and Access to Justice, Women and Youth Empowerment, WASH, Nutrition, Protection (including Child Protection, GBV, and Mental Health and Psychosocial Support), Peacebuilding, and Climate Change Adaptation.

About the Pathway to Empowerment (P2E) of Youths in South Sudan Project

Community Support Initiative (CSI), operating within a consortium partnership framework, is implementing the six-year Pathway to Empowerment of Youths in South Sudan (P2E) Project funded by the **Mastercard Foundation**. The project seeks to strengthen the resilience of refugees and displaced youth by enabling them to lead prosperous and fulfilling lives through Integrated Education, Skills development, and Economic Empowerment Pathways.

Planned for implementation across five conflict-affected regions of Ajuongthok (Ruweng Administrative Area), Awerial (Lakes State), Gorom Refugee Settlement (Juba), Yei (Central Equatoria State), and Makpandu Refugee Settlement (Western Equatoria State),



prioritizing marginalized youth, particularly young women and persons with disabilities, **CSI serves as the implementing partner in Yei**, contributing to inclusive economic participation by addressing structural barriers to education and employment through skills training, entrepreneurship support, policy engagement, and systems strengthening.

The project contributes to four interlinked outcomes

- Improved access and retention to **quality alternative and formal secondary Education** for diverse Refugees and Displaced young people and those from host communities.
- Increased **market-relevant skills capacity** for diverse Refugee and Displaced young people and those from the Host communities’
- Increased **opportunities for dignified and fulfilling work** for diverse Refugee and Displaced young people and those from the host communities.
- **Strengthen policy environment** that enables Refugees and displaced people attains improved and sustainable standard of living

Job Summary

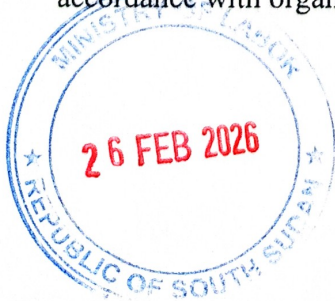
The Project Officer- Secondary Education and Alternative Secondary Education Program (ASEP) will support the technical planning, coordination, and implementation of education program activities aimed at improving access to inclusive, equitable, quality secondary and alternative secondary education opportunities in Yei, Central Equatoria State. This role contributes to strengthening education service delivery through effective coordination with schools, county education authorities, communities, and implementing partners.

The position requires strong program management and field coordination skills to ensure effective implementation of education interventions aligned with donor requirements, national education policies, and organizational strategic priorities. The Project Officer will support teacher capacity development, learner retention initiatives, community mobilization, and monitoring of education outcomes while ensuring safeguarding, gender equality, and accountability to affected populations are mainstreamed across program activities.

Key Responsibilities

1. Project Implementation

- Support implementation of Secondary Education and Alternative Secondary School Education Program (ASEP) activities in line with approved project work plans, implementation schedules, and budgets.
- Facilitate learner identification, targeting, enrollment, and registration processes in collaboration with schools, community structures, and education authorities.
- Support establishment and strengthening of alternative learning pathways and inclusive education platforms targeting out-of-school and vulnerable adolescents and youth.
- Coordinate delivery of program interventions including accelerated learning, remedial education, and learner retention initiatives.
- Ensure timely implementation and quality assurance of education program outputs in accordance with organizational standards and donor compliance requirements.



- Promote safe, inclusive, gender-responsive, and conflict-sensitive learning environments across supported schools and learning centers.

2. Training and Capacity Building

- Facilitate capacity-building initiatives for teachers, facilitators, and education stakeholders on learner-centered pedagogy, inclusive education approaches, and classroom management.
- Support training on life skills, employability skills, and psychosocial support integration within education programming.
- Strengthen school management committees, BOGs, Parent-Teacher Associations (PTAs), and community education structures through targeted capacity development.
- Provide mentoring, coaching, and continuous technical support to educators and learning facilitators to improve teaching quality and learner outcomes.
- Promote education continuity and resilience approaches aligned with Education in Emergencies (EiE) and alternative education frameworks.

3. Monitoring, Evaluation, Accountability and Learning (MEAL)

- Collect, verify, and manage education program data, learner attendance records, and performance tracking systems.
- Conduct routine monitoring visits to schools and alternative learning centers to assess program quality and implementation progress.
- Track progress against education indicators and contribute to adaptive program management and evidence-based decision-making.
- Support accountability to affected populations through feedback and complaint response mechanisms.
- Document lessons learned, success stories, and program impact to inform learning, reporting, and continuous improvement.

4. Coordination and Stakeholder Engagement

- Collaborate with government ministries, community structures, and partners.
- Participate in coordination forums and represent CSI when required.
- Strengthen collaboration with training institutions and service providers.

5. Reporting and Documentation

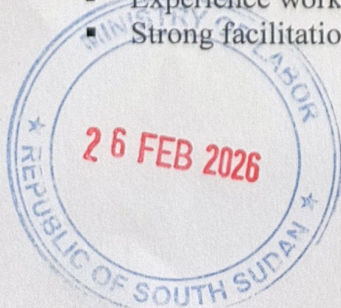
- Prepare timely weekly, monthly, and quarterly reports.
- Document lessons learned, success stories, and best practices.
- Maintain accurate project records and documentation.

6. Compliance and Safeguarding

- Ensure adherence to CSI policies, donor regulations, and safeguarding standards.
- Mainstream gender equality, protection, and inclusion across activities.
- Uphold ethical conduct and accountability principles.

Required Qualifications and Experience

- Bachelor's degree in education, Development Studies, Social Sciences, or a related qualification with at least 3 years of relevant experience as a minimum expectation. Master's degree in relevant educational courses including teachers Education Expertise with at least 2 years of relevant experience in implementing educational project in an NNGO/INGO setup will be an added advantage.
- Experience working in humanitarian or development contexts with youth populations.
- Strong facilitation, coordination, and technical reporting skills.



- Competent computer user, with knowledge and experience of Microsoft office applications including MS Word, MS Excel, MS PowerPoint (or similar) software packages such as Teams, Internet, email and outlook skills.
- Demonstrate experience implementing and managing Secondary Education Programmes will be an advantage
- A leadership style which emphasizes good communication and teamwork and promotes education for all.

Core Competencies

- Strong community mobilization and stakeholder engagement skills.
- Excellent communication and facilitation abilities.
- Results-oriented with strong analytical and problem-solving skills.
- Effective planning, organization, and time management.
- Ability to work in multicultural and challenging environments.
- Commitment to safeguarding, accountability, and ethical standards.

Languages

- Fluency in English (written and spoken) is required.
- Knowledge of local languages is an added advantage.

How to Apply

Interested candidates should submit:

- Cover letter
- Updated CV (maximum three pages)
- Copies of academic certificates
- Contact details of three professional referees

This position is strictly open to South Sudanese who are well conversant with Yei River County local areas and competent women applicants are strongly encouraged and urged to apply as they compete freely with their counterparts.

Send applications to:

- **Human Resource & Admin Officer**, Community Support Initiative (CSI).
- Applications can send via email to info@csi-ss.org , copy to; aguekpaul@csi-ss.org
- Hard copies can be submitted to CSI Office in Juba at Plot No.49, 1st class Hai Malakal Opp. Alpha Bank Malakia in Juba South Sudan.
- Hard copies can also be submitted to CSI Office in Yei (for those in yei), Along Yei-Juba Road, Hai Sobe (Former Water Station Compound) near Yei River Bridge (Juba Road)

Subject Line: Application – Project Officer-Secondary Education and ASEP

Equal Opportunity Statement

Community Support Initiative (CSI) is an equal opportunity employer committed to diversity, inclusion, and safeguarding. Qualified women, youth, and persons with disabilities are strongly encouraged to apply. CSI maintains zero tolerance for sexual exploitation, abuse, and harassment.

GOOD LUCK!!!!

