

## TERMS OF REFERENCE (TOR)

### CONTRACTOR FOR ESTABLISHMENT OF FOUR (4) SEMI-PERMANENT LEARNING SPACES, 4 BLOCKS OF 2 STANCE LATRINES IN YEI RIVER COUNTY

#### 1. SUMMARY OF WORKS

<b>Title of Project:</b>	Food Security, Livelihoods and <b>Education in Emergencies</b> Support for Returnees, Internally Displaced People (IDP) and Host Communities in Jonglei and Central Equatoria State, South Sudan
<b>Project Outcome:</b>	Increased access to equitable, safe & inclusive quality education for children aged 6-18 years
<b>Location :</b>	<b>Yei River County (Yei River Payam)</b> <ul style="list-style-type: none"> <li>- St. Mark Primary School</li> <li>- Yei Demonstration Primary School</li> <li>- St. Cecilia Primary School</li> </ul>
<b>Application Deadline :</b>	27 January 2022
<b>Type of Contract :</b>	Construction of Semi-Permanent Learning Spaces and Latrines
<b>Languages Required :</b>	English Language
<b>Expected Duration of Assignment :</b>	3 Months

#### 2. PURPOSE OF THE CONTRACTOR:

The purpose is to construct four (4) semi-permanent learning spaces and four (4) blocks of two (2) stance latrines based on the technical specifications and drawings (see annex). The contract includes provision of construction material, labour and transport costs associated with the assignment. The contractor will ensure that all the learning spaces constructed meet the minimum safety standards (addressing internal, external, environmental and community level threats).

#### 3. BACKGROUND

Finn Church Aid is a faith-based organisation founded in 1947. FCA is the largest Finnish development cooperation organisation and the second largest provider of humanitarian aid. FCA operates in around 15 countries in Asia, Africa and the Middle East. We work with the poorest people, regardless of their religious beliefs, ethnic background or political convictions. Our operation includes long-term development cooperation, humanitarian assistance and advocacy, and we operate around three thematic areas: Right to Quality Education, Right to Livelihoods and Right to Peace. Finn Church Aid is a member of ACT Alliance.

#### 4. JUSTIFICATION

Finn Church Aid (FCA) is implementing the disaster fund project 12208 in Yei River County (Central Equatoria State) and Fangak County (Jonglei State). Under the education in emergencies component, the project aims at increasing access to equitable, safe & inclusive quality education for children aged 6-18 years in Yei County. One of the key deliverables under the education activities is to establish four (4) semi-permanent learning spaces and four (4) blocks of latrines in targeted schools (St. Mark P/School, Yei Demonstration P/School and St. Cecilia P/School).

## 5. SCOPE OF WORK

Working closely with FCA's Humanitarian Coordinator, whilst under direct support from the Education Officer and the Team Leader of FCA Yei field office, the contractor's scope of work will include the following;

- Mobilization of personnel, construction equipment & materials to execute the work, including assessing the landscape of proposed sites to determine suitability.
- Clear site of all grass, shrubs, debris, undergrowth including small trees not exceeding 600mm girth and cart away from construction site.
- Excavation of 400x400x900mm-hole ready to receive Metallic steel poles of size 100mm x 100mm x 3mm.
- Cast Hollow Steel Section poles footings with concrete of mix ratio 1:2:4/20 concrete
- Supply and fix 100mm x 100mm x 3mm HSS steel poles, casted with 1:2:4 concrete as specified in drawing and apply anti-termite
- Import and backfill 200mm thick marram of approved quality, well compact and levelled where (in areas without marram compact natural solid mixed with sand and spread on top sand before it receives concrete slab & screed)
- Cast 75mm floor slab with reinforced concrete slab of mix ratio 1:2:4/20 concrete
- Sub structural walls - Walls covered with 230mm thick walls in bricks in cement sand (1:4) mortar 400mm high from foundation floor level.
- The front face and the rear face of the walls covered with clay burnt bricks masonry.
- (See detailed scope and specifications in Annexes)

## 6. PROPOSED SCHOOL SITES (YEI CENTRAL PAYAM)

S/No	School Site	# of Learning Spaces Targeted	# of Latrines Blocks Targeted
1	St. Mark Primary School	One (1) block of 2 classrooms (as per design, drawing and specs)	One block of 2 stances (as per drawing and specs)
2	Yei Demonstration Primary School	One (1) block of 2 classrooms (as per design, drawing and specs)	One block of 2 stances (as per drawing and specs)
3	St. Cecilia Primary School	Two (2) blocks of 2 classrooms each (as per design, drawing and specs)	Two blocks of 2 stances each (as per drawing and specs)

## 7. TECHNICAL SPECIFICATIONS

Detailed technical specifications (in Annexes) as follows,

- Annex A1 – Designs and drawings of proposed learning spaces
- Annex A2 – Bill of Quantity (BoQ) for One block of two classrooms
- Annex A3 – Design and drawings of 2 stance latrines
- Annex A4 – Bill of Quantity (BoQ) for One block of two stance latrine

## 8. EXPECTED DELIVERABLES

Fully established/constructed learning spaces, latrines accordance to the technical specifications, design and drawings.

## 9. EVALUATION CRITERIA

S/No	Evaluation Criteria	Scoring Method & Documents required
1	Price	Comparison between the total values of each offer. Lowest bidder receives full score (40). The score of other bidders are calculated in relation to the lowest bid amount. Formula: (lowest entered/tendered value) * maximum points =>
2	Delivery – within 90 calendar	Delivery – required preferably within 90 days upon signing of contract in accordance with the phases of delivery. If the Tenderer is able to complete the construction of all the learning spaces and latrines within 90 days, they will receive full score (10 points) and above 90 days will be receive 0 points. If the tenderer is unable to complete the construction beyond 90 days, the tenderer must submit a schedule proposal. In that case, the tenderer will receive 0 points.
3	Experience	Previous experience for the period from November 2019 to December 2021. Maximum 5 Contracts - above \$ 15,000 and certificates of completion of the same and for the same period. 10 points for each contract.

## 10. REQUIRED SKILLS, COMPETENCIES AND EXPERIENCE

The contractor **MUST** have competent engineers with the following minimum technical Experience and Qualifications;

- Bachelor's Degree in Civil or Architectural engineering;
- At least 5 years of experience in similar works with reputable organizations in South Sudan
- The contractor should submit detailed references of similar works executed earlier (as a company), including detailed Curriculum Vitae (CV) and qualification & experience certificates of proposed team of engineers

## 11. APPLICATION PROCEDURE:

Interested companies/bidders should submit their bids in sealed envelope before or by 27<sup>th</sup> January 2022 16:00hrs to Finn Church Aid Office in Juba (Juba Na Bari, Bilpham Road, behind Midan Rembo).

### NOTE:

- *FCA has zero tolerance concerning aid diversion and illegal actions and may screen potential applicants, contractors, suppliers, consultants, etc. against international lists to ensure due diligence and compliance with Anti-money laundering and Combating the Financing of Terrorism requirements*
- *The Contractor is expected to maintain the highest possible professional and personal standards and will be required to sign and adhere to FCA Code of Conduct. In particular, the contractor (including construction teams) **MUST** respect the dignity of the persons with whom they interact and the community. Information and documentation shared in the course of the assignment may not be used for any other purpose except those that advance the interest of FCA and or without the written permission of FCA management.*