



SOS CHILDREN'S
VILLAGES
SOUTH SUDAN

VACANCY ANNOUNCEMENT

Approved
25/3/2024



Position title: Driver ✓

Working location: SOS Children's Village – Juba.

Closing date: 8th April 2024

Background

SOS Children Villages, South Sudan established in 2002, is an affiliate member of SOS Children's Villages International, a federation of 137 national associations, working together with a single mission: to ensure that every child grows with love, respect and security. We take action for children as an independent nongovernmental social development organization. We work for children who are orphaned, abandoned or whose families are unable to care for them. We give these children the opportunity to build lasting relationships within a family.

For the effective and successful coordination & management of the coordinated child protection and livelihoods development project, SOS Children's Villages in South Sudan is looking for a Driver

Tasks and Responsibilities:

- Providing driving services for the project staff and others involved as instructed by the Project Coordinator
- Checking the basic maintenance (oil, coolant, water, tires pressure, battery water regularly
- Maintain a daily log of all trips, mileage and fuel consumption for monthly checking by the line manager
- Completes the information required for monthly vehicle reports to be submitted to the line manager
- Ensuring that all major incidences are reported to the Project Coordinator immediately
- Ensuring that project vehicles serviced in good time when faults emerge
- Ensuring that the vehicles are clean at all times



- Any other duties as instructed by the Project Coordinator

Safeguarding

- Responsible for showing behaviour and all relationships are based on the Sexual Misconduct Regulation, Child Protection Policy and in line with the Code of Conduct and that they adhere to it in every situation.
- Responsible for reporting any safeguarding suspicion, concern, allegation, or incident immediately, following safeguarding reporting procedures.
- Conduct themselves per the Code of Conduct, Safeguarding and Local/Country Policies and Procedures;

Requirements

- Completion of secondary education and 2-3 years' experience of working with NGO and at least one-year experience of driving commercial cars
- Must have valid driving license (general driving license will be preferred)
- Ability to write, read and communicates effectively with staff

How to apply

Applications including at least three traceable referees should be sent electronically to: Isaac.James@sos-southsudan.org

Pease note that only shortlisted candidates will be contacted and if you do not hear from us within 10 days, your application has not been successful

SOS Children's Villages International holds strict child safeguarding principles and a zero-tolerance policy for conducts of sexual harassment, exploitation and abuse in the workplace and other places where the organization's activities are rendered. Parallel to technical competence, recruitment, selection and hiring decisions will give due emphasis to assessing candidates value congruence and thorough background checks, police clearance reference

Alternatively, applications can be delivered to SOS Children's Village office

Located at Hamza Inn, Juba Town

Opposite Notos Restaurant