

# TENDER ADVERTISEMENT

## INVITATION TO TENDER

### 1.0 BACKGROUND INFORMATION

Plan is a global humanitarian, child centered community development organization, without religious, Political or Governmental affiliation, mobilizing millions of people around the world to support social justice for children in developing countries ([www.plan-international.org](http://www.plan-international.org)). Plan works with children, their families and communities in over 80 countries worldwide, including South Sudan; building skills, structures and resources to give children an equal chance to develop into healthy, educated and responsible adulthood.

### 2.0 THE SCOPE OF THE INVITATION TO TENDER

Plan International South Sudan is seeking a Consultant/Consultancy Firm to review its current organizational structure, and recommend to its management a more suitable, Lean and Agile Organizational Structure that is fit for the purpose in alignment with its new Country Strategy.

Therefore, Eligible, Relevant and Capable Human Resources Consultants/Consultancy Firms are hereby invited to participate in the tender process for the **Organizational Structure Consultancy Services** based on the detailed specifications and instructions stated in the Invitation To Tender (ITT) and Terms of Reference (TOR), both of which can be accessed as per the TENDER COLLECTION INSTRUCTIONS provided here below.

### 3.0 TENDER SPECIFICATION

| S/No. | Tender Number  | Tender Name                                  |
|-------|----------------|--|
| 1     | 073T/FY25/SSD1 | ORGANIZATIONAL STRUCTURE CONSULTANCY SERVICE |

### 4.0 SAFEGUARDING CHILDREN AND YOUNG PEOPLE (SCYP) AND ANTI-CORRUPTION POLICIES

The awarded service provider will sign and adhere to Plan International Safeguarding Children and Young People (SCYP) and Anti-Corruption policies. Plan International has zero tolerance policy on corruption of which any canvassing will lead to automatic disqualification.

### 5.0 TENDER COLLECTION INSTRUCTIONS

Eligible and Interested consultants/Consultancy Firms are directed to collect copies of the ITT and TOR from Plan International South Sudan Country office at Hai Jerusalem Juba South Sudan, between **9:00am to 3:00pm** from Monday 2<sup>nd</sup> June 2025 to Friday 13<sup>th</sup> June 2025 on the business days of the week, from the NGO Forum online Platform or from the link below.

[https://planinternational-my.sharepoint.com/:f/g/personal/emmy\\_lubang\\_plan-international\\_org/EvXOVTwbkJKukiMpg-VsMBYslbefJlkoEnSH2JsaP0w](https://planinternational-my.sharepoint.com/:f/g/personal/emmy_lubang_plan-international_org/EvXOVTwbkJKukiMpg-VsMBYslbefJlkoEnSH2JsaP0w)

### 6.0 TENDER SUBMISSION INSTRUCTIONS

All completed tender documents must be submitted by email to [ssprocurement.committee@plan-international.org](mailto:ssprocurement.committee@plan-international.org) or hand delivered to Plan International South Sudan Country Office at Hai Jerusalem Juba South Sudan, before **12:00pm of Monday 16<sup>th</sup> June 2025**, sealed in plain envelopes clearly labelled as:

**TENDER NUMBER 073T/FY25/SSD1/ORGANIZATIONAL STRUCTURE CONSULTANCY SERVICE**, and addressed to:

The Tender Panel,  
Plan International South Sudan  
P.O. Box 182  
Hai Jerusalem, Juba South Sudan



*Plan International South Sudan reserves the Right to accept or reject any tender document either wholly or in part and is not bound to accept the lowest bid/ tender or assign reason(s) for its decisions. Plan International South Sudan may re-advertise or put on hold this entire tender process if it deems appropriate. Participation of all bidders in this tender process shall be much appreciated. However, only the qualified bidders shall be contacted.*