



JOHANNITER



JOB VACANCY

Job Title: Office/Guest House Cleaners (2 Positions)
Organisation: Johanniter-Unfall-Hilfe e.V.
Location: Torit, Eastern Equatoria State, South Sudan
Reporting to: HR/Admin Assistant
Supervising: None
Working with: Finance, Logistics, HR and Program Team.
Posting Date: 9th August, 2021

Organisation Description:

Johanniter-Unfall-Hilfe e.V. (www.thejohanniter.org) is German Christian non-governmental organisation, dedicated to excellence in the field of first aid, ambulance service, social service programmes and other projects in the medical and social field. The Federal Headquarters are based in Berlin, Germany. Johanniter International Assistance is the operational unit for humanitarian aid, development co-operation and emergency relief, implementing and supporting mostly health projects worldwide.

Main duties and responsibilities:

- Clean rooms, restrooms, corridors and other work areas so that health standards are met.
- Empty wastebaskets and transport other trash and waste to disposal areas.
- To keep the kitchen and the dining room clean (table, sink, gas cooker, shelves, refrigerator)
- Sweep, scrub Guest House/Office floors, using brooms, mops,
- Dust and polish all Office/Guest house furniture and equipment.
- Keep storage areas clean and tidy.
- Washing and ironing of the Expatriate staff clothes and arranging them neatly in the Cupboard.
- Sort clothing and other articles and iron and fold dried items.
- Wash windows, walls, ceilings and woodwork.
- To prepare breakfast (10 O'clock tea) in a varied manner and take to the Office for staff
- To wash and tidy the refrigerator.
- To wash and tidy the kitchen shelves.
- To clean the windows of the kitchen.
- To check the state of the gas canister.
- To perform an inspection of the non-perishable goods (rice, milk, sugar, etc.).
- To make an inventory of the stocks in the house and Ensure all supplies used in the Kitchen for Breakfast are available and ask the Logistics to make requisitions once a month for such items

Profession/Qualification and Experience:

- Primary level of education
- Minimum one (1) year of relevant working experience with an INGO or Private Sector.



Cleaner



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Skills:

- Possess skills as a cleaner
- **Fluency in English** and local language required
- Honest, polite and cooperative
- Communication, respect and good manners;
- Have team spirit
- Time conscious and flexible

Note: Preference will be given to qualified candidates from/living in the aforementioned locations.

The position is open for: SOUTH SUDAN NATIONALS WITH ALL NATIONAL DOCUMENTS.

How to apply; Deliver your updated CV, Motivation letter, certificate copies, reference contacts of three former supervisors as well as job certificates if available and copies of your National ID as single document to the Johanniter Unfall-Hilfe e.v office; **Plot 172, Block B, 2nd Class, Ilangi Residential Area, Torit, Eastern Equatoria State, South Sudan.** For location directives, contact: **+211921058030.**

Online applicants should submit their applications through email to hr.southsudan@thejohanniter.org not later than **26th August 2021, 5:00 PM SSD Time.**

Please indicate the title of the position you are applying for in the subject line of your application and only shortlisted candidates will be contacted for the interviews

DO NOT SUBMIT ORIGINAL DOCUMENTS

All the photocopies will remain the property of Johanniter-Unfall-Hilfe e.V.

Qualified female candidates are strongly encouraged to apply

