



MAG South Sudan
Plot No. 1 Block 1, 1st Class Area
Jondoki Kamiru,
Bilpham Road, Adjacent to Ezentus
Juba, South Sudan

ADVERTISEMENT- DRIVER -2 POSITIONS
Open to South Sudanese Nationals Only

Employer: Mines Advisory Group (MAG)
Department: Fleet
Reporting to: Fleet Administrator
Base Location: Juba, South Sudan
Working Area: Juba, With Frequent Field Visit
Opening Date: 24th April 2023
Closing Date: 8th May 2023

Mines Advisory Group (MAG) is a Humanitarian, none profit making organization concerned with the impact of landmines in South Sudan. MAG South Sudan is recruiting for highly competent, proactive **Drivers** for its operations.

Summary of the Position

Drivers will be responsible for the safe transportation of MAG staff, visitors, equipment and other materials as required, and to ensure vehicles are clean, well maintained and fit for travel.

This is a Juba/Field based, and will be part of a MAG project that carries out activities in communities affected by landmines across the country. The applicant must be willing to work and travel to other parts of South Sudan when required.

Principal Responsibilities

- Drive MAG staff members safely to various destinations as required
- Perform minor mechanical repairs on vehicles as required and ensure that the assigned vehicle is kept in top mechanical condition
- Ensure that self and passengers use available seatbelts at ALL times
- Drive in a manner that respects the other road users and ensures maximum life span of the vehicle
- Travel only along roads and tracks that are known to be well used by vehicular traffic and free from mines.
- Ensure that the vehicle is ready for use (fuelled, clean, maintained) at all times
- Ensure that the vehicle and its contents are kept secure (i.e. locked doors, closed windows)
- Discuss necessary fuelling, maintenance and servicing activities with the TFM, TL and the Vehicle Fleet Manager, or other appropriate MAG staff in good time
- Record details of each journey, any refuelling and repairs or maintenance in the vehicle log book on a daily basis
- Ensure that the necessary documentation, in addition to emergency and repair equipment is carried in the vehicle at all times
- Communicate with the base using the vehicle HF radio





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Selection Criteria:

- Must have valid driving licence (Private/General) and have been driving for at least 3 years
- Must have some vehicle mechanical skills/knowledge
- Good command of English and Juba Arabic
- Honest, helpful, reliable and punctual
- Basic literacy (able to complete driver log book)
- Able to use communications equipment
- Safe driving record

Please note that as part of MAG's commitment to safeguarding, this post is subject to background checks before an offer of employment is confirmed.

As part of MAG's commitment to safeguarding, this post is subject to background checks before an offer of employment is confirmed. MAG is committed to the principles of diversity, equity and inclusion and is an equal opportunities employer. If you think you would be suited to one of our roles, we would welcome your application regardless of your background and strongly encourage females or those with disabilities to apply. We strive to provide an inclusive and supportive working environment where all employees feel respected and supported in fulfilling their potential.

All aspects of employment and recruitment, whether this be as an initial hire or an internal promotion, will be based on merit, qualifications, competence, performance and organisational needs. **MAG (or any party associated with MAG in the process of recruitment) does not charge a fee (or accept any gifts or favours) at any stage of the recruitment process (application, interview meeting, processing)**, if you have any concerns in this area these should be reported to the County Director.

HOW TO APPLY:

Qualified and interested candidates should submit a cover letter with a CV (must have at least 2 referees with the recent employer and work email and telephone contact), copies of academic certificates and Nationality ID card to: -

MAG South Sudan Juba Office Bilpham Road, Adjacent to Ezentus, Juba, South Sudan or Email; recruitmentss@maginternational.org by 8th May 2023, addressed to the: Human Resources Department, MAG South Sudan, Juba.

Please clearly indicate the position you are applying for on the subject and on the envelope for hand delivery.

Only shortlisted candidates will be contacted for interviews.

NOTE: Do not attach original certificates. MAG will not return application documents to applicants.

Women and men are both encouraged to apply. MAG is an equal opportunity employer.

