

JOB VACANCY

Vacancy opening	Education Specialist
Position open for:	South Sudanese Nationals only
Advertisement date:	18 th Nov, 2021
Duty Station:	Juba
Reports to	Program Manager
Number needed	01
Duration of contract	Six months with possibility of extension
Start Date	ASAP
Closing date:	8 th Dec, 2021



JOB SUMMARY

The education Specialist role provide technical support within the program department of Humanity Care initiative. It is to improve on Education activities among HCI staff, partners and communities for the effective implementation of the programs and project. Implement some technical trainings in the field for the key stakeholders. Responsible for the project management and financial accountability guiding project team members to fulfil the project's strategic goals and objectives.

Roles and responsibilities

- (a) Take lead in developing HCI program guidelines and strategies
- (b) Facilitate learning with HCI by coordinating documentation and dissemination of lessons and best practices from programs. And providing technical backing in lobby and advocacy to influence education policy.
- (c) Provide guidelines, trainings and technical support on early childhood education, primary education and secondary education as well as non-formal education.
- (d) Assist in developing, implementing and evaluation of education programs
- (e) Ensures that children, communities achieve their objectives of supporting quality access participation and completion of basic education.
- (f) Track budget implementation and reports in the program and project modules systems and make recommendations to project team leaders.
- (g) Ensures appropriate communication, information exchange and sharing between the project teams in the project location and HCI Main Office (Juba)
- (h) Develop and maintain productive relationships with the communities, local authorities, IP(donors), and agencies.
- (i) Ensure that the project budget lines related to the activities are executed in a timely manner to obtain good execution and rate to avoid over or under spending on the budget line.



REQUIREMENTS

- i. More than two years' experience with the project development and implementation with NGO operating in South Sudan.
- ii. More than 1 year experience in education in Emergency/ Education dealing with the IDPs and host communities.
- iii. Knowledge of gender in education and child rights-based programming.
- iv. Result focus and cost conscious.
- v. Concept and proposal development.
- vi. Fluent English, Verbal and written. Arabic/ local languages in South Sudan is an added advantage.

SKILLS

- a. Computer literate
- b. Skills in supporting strategic planning and resourcing requirements
- c. Interpersonal, Negotiations and Problem-solving skills

QUALIFICATION.

- i. A minimum of a Diploma with 4 years or Degree with 2 years of work experience in education field or other social sciences or equivalent from a reputable education institution
- ii. Knowledge and proven experience in dealing with State Ministry of Education and local partners.
- iii. Proficient in Microsoft Word, Microsoft Excel, and email/internet programs;

Commitment to the vision and goals of Humanity Care Initiative is essential.

Note: *Female candidates with the right expertise are preferred and highly encouraged to apply.*

How to apply :

Cover Letter along with an updated **CVs** with details of **three most recent referees**, copies of certificates and National ID to be submitted via recruit.hciss@gmail.com. The position **"EDUCATION SPECIALIST"** must be clearly indicated in your *subject line of email*.

Humanity Care Initiative values your applications; however, only shortlisted candidates will be contacted.

