



Position type: Safety and Wellbeing Manager
Number of Positions: One
Duty Station: Juba
Contract type: Fixed term with possibility of extension depend on funding & performance
Reports to: Country Representative
Employment start date: 1st September 2023
Advert Closing date: 24th August 2023

JOB ROLE

The position holder will be in charge of the safety and wellbeing related to the development, implementation and monitoring of an effective strategy to mitigate risk, maintain continuity of operations, and therefore secure the safety and wellbeing of all employees.

BACKGROUND:

The Lutheran World Federation South Sudan was re-established in 2009 and strives to provide humanitarian assistance (emergency/relief, rehabilitation and development work) to refugees, IDPs, returnees, host community and other vulnerable communities to enable them meet their basic human rights and needs in line with its vision and mission statements, and core values. The activities of LWF include education, child protection, food security, emergency, community protection and capacity building of local authorities and community members. LWF Currently works in Central Equatoria, Eastern Equatorial, Jonglei, Upper Nile and Ruweng Administrative Area. This position will be based in Juba with frequent travels to all field locations.

KEY RESPONSIBILITIES:

- Ensure that LWF safety systems, duty of care and staff care standards are conducive to LWF programme implementation.
- Ensure that LWF safety protocols and systems reflect at all times the threats and risks identified through on-going risk analysis, and are nuanced to particular situations, events and geographical locations.
- Ensure that safety practices are robust and that all staff are aware of, trained in, and adhere to safety and wellbeing guidelines and procedures.
- Analyse and appropriately disseminate relevant safety information obtained from various sources or networks.
- Produce assessments, projections and analyses related safety and wellbeing.
- Advise the Country Representative and other staff about safety matters and contribute to an inclusive organizational culture rooted in safety awareness and information flow.
- Maintain a network of LWF field safety focal points as well as with external professional contacts and counterparts.
- Work closely with field teams to ensure all incidents and accidents are followed up, compiled and analyse.





- Advise and support the Management Team during safety emergencies and crisis
- Undertake any other activities assigned by the Country Representative.

QUALIFICATION AND EXPERIENCE:

- University degree in a safety related field. Formal safety training or demonstrated experience in safety management is of added advantage.
- At least four (4) years of practical relevant experience in a similar role with demonstrated capabilities in planning, organizing and executing humanitarian safety operations, preferably in South Sudan or in similar contexts.
- Strong negotiation and mediation skills essential with experience in conflict resolution are essential.
- Ability and willingness to dramatically change work practices and hours, in the event of emergencies.
- Demonstrable understanding of humanitarian safety practices and principles and their application.
- Excellent interpersonal and communication skills including influencing, negotiation and pragmatism.
- Excellent analytical skills, achieving results, taking and providing initiative, accountability skills.
- Team player, people management, networking, facilitation and negotiation skills.
- Excellent interpersonal skills.
- Ability to train and willingness to share knowledge.

Application Process

- All applicants must send their application letter and updated CV and supporting documents to the Human Resource office in Juba recruitment.southsudan@lutheranworld.org.
- Hand delivery is accepted. Applications by email should come with the subject 'Application for Safety and wellbeing Manager'. Emails or applications that don't have that in the subject box will not be considered.

Female candidates are encouraged to apply. Only shortlisted candidates will be called for interviews.

Child Safeguarding:

LWF is a participatory organization of the inter-agency scheme for the disclosure of safeguarding related misconduct. For more information, please go on website: <https://misconduct-disclosure-scheme.org/>. Applicant agrees that related reference checks to be done by the LWF Human Resources office.



Child Safeguarding:

LWF is a child safe organization and is fully committed to promoting the realization of children's rights including the right to protection from violence and abuse. We therefore, have particular responsibilities to children we work and come into contact with to keep them safe from any harm or risk. In line with LWF policy, any appointment is contingent on thorough criminal record checks.

