



MSF Switzerland
South Sudan, Juba,
Hai Cinema
Plot No 23, Block A12

Handwritten signature and date: 21/8/23
Official stamp: DIRECTORATE OF LABOUR, STATE MINISTRY OF LABOUR, PUBLIC SERVICE & HRD, C.E.S - JUBA, 21 AUG 2023

MSF Switzerland (MSF-CH)
JOB VACANCY - BIOMED MANAGER

Médecins Sans Frontières (MSF) is an international, humanitarian, non-governmental organisation providing assistance to people in need as a result of natural and man-made disasters, irrespective of race, religion, ideology or politics.

MSF Switzerland (MSF-CH) is currently seeking to employ a qualified candidate for the following position with initial 6-Months Fixed Term Contract and a trial period of 3 months :

Position: BIOMED MANAGER
Number of Vacancies: 1
Location: Twic County, Abyei and Juba

Scope of responsibilities:

Main Purpose

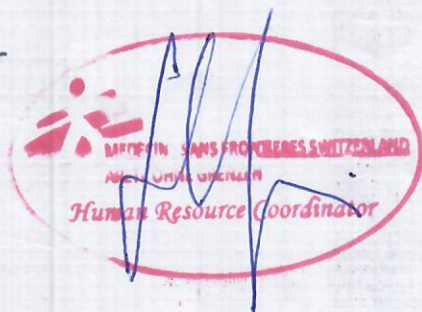
Planning, coordinating and monitoring all logistics activities in the project related to Biomed equipment according to MSF protocols and standards in order to ensure an optimal running of the project

Accountabilities

- Participating in the definition of the objectives and planning of the biomedical activities of the mission and the targeted population
- Monitoring and ensuring the implementation of the biomed activities in the projects
- Monitoring and ensuring the implementation of biomed equipment management procedures in the mission
- Ensuring that the preventive and curative maintenance of biomed equipment
- Coordinating and organising between projects for equipment/support exchange (repair returns, installation and replacement)
- Organizing, planning and ensuring an appropriate biomed stock management
- Managing the biomed technicians, elaborating and planning their activities
- In collaboration with the Project Coordinator, Logistics Coordinator and the HR Coordinator, participating in the planning and implementation of HR associated processes
- Providing Biomed technical support and training to staff
- Participating in monthly reporting on the maintenance and technical activities

MSF Section/Context Specific Accountabilities

- Develop Biomed Policy for South Sudan Mission in collaboration with Medical Team and HQ Biomed Referents.
- In collaboration of Medical team and pharmacist, develop list of critical Biomed equipment's for South Sudan mission and prepare contingency plan
- Follow-up and Update TMS for biomed in the mission level
- Collaborate with other OC's Biomed Managers at mission level.
- Maintain close communication with Biomed Referents in HQ and Regional level.



Recruitment criteria

- Education:** → Degree/Diploma as Biomedical technician, biomedical engineer, electronic technician, electronic engineer
- Experience:** → Mandatory 4 years' experience as a biomedical or electronic technician/engineer.
→ Mandatory 2 years in managing technical activities and team
- Languages:** → Fluent English and Arabic mandatory
- Skills:** → Pedagogical abilities are an asset
- Knowledge:** → Mandatory full proficiency of Microsoft Office Suite (Outlook, Excel etc...)
- Competencies:** → Result and Quality Orientation
→ Teamwork and Cooperation

How to Apply

Interested South Sudanese candidates are invited to submit their application (detailed CV, Degree/Diploma, photocopy of the National ID Card and Motivation letter)
Submit your full application to the CV box located at the MSF OCG administration office in Hai Cinema - Juba, OR to our email: msfch-southsudan-pdm@geneva.msf.org by date 07/09/2023, by 05:00 pm South Sudan Local Time.

Only short-listed candidates will be contacted.

Female candidates are encouraged to apply.

Candidates are encouraged to apply early, as applications may be screened prior to the vacancy deadline

The protection of your personal data is important to MSF. By submitting your application, you consent to MSF using your data only for the recruitment process to have all the information and documents necessary to proceed with the recruitment, validation of your application and selection of the most suitable candidate. Your data will be treated confidentially. Only people part of the recruitment process has access to your data. MSF does not sell your data under any circumstances. If you have any questions or requests, you can contact the Personnel Development Manager at the MSFCH office in Hai Cinema – Juba.

Human Resource Department