



# NORWEGIAN CHURCH AID actalliance

**NCA SOUTH SUDAN PROGRAMME**

50-H-2  
MOL/RS/11/1/2021  
Approved  
[Signature]



## POSITION ANNOUNCEMENT

**Position:** Project Coordinator with specialization in GBV

**Reporting to:** GBV Coordinator

**Geographical responsibility:** Nuba Mountains/South Kordofan

**Duty Station:** Kauda

### **1. Background**

NCA provides assistance to the people of South Sudan and has been present in the country continuously since 1972. Over the years, NCA has expanded its presence in South Sudan to cover Seven States. The focus areas for NCA program in South Sudan are Climate Resilient Water, Sanitation and Hygiene (CR WASH), Peacebuilding, Gender Based Violence, Community Based Teachers Training and Emergency. NCA aims to contribute to a positive change in the lives of poor and conflict-affected people regardless of their religion, ethnicity, political opinion, gender, or sexual orientation

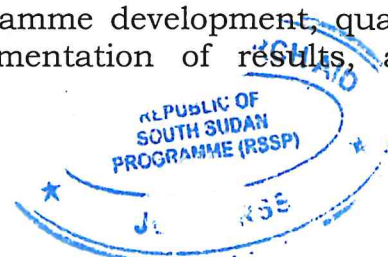
This project is situated in Nuba Mountains in South Kordofan. With recent limited accessibility to the area for INGOs, the humanitarian needs are considerable. There are huge gaps in quality GBV services and awareness, and few actors focusing on GBV. Consequently, building capacity to ensure quality services will be the main focus for NCA, as well as monitoring closely the quality of work we do together with local partners.

### **The position**

This position will be field based with regular stays in our Head Office in Juba. The position holder will report and coordinate programme implementation with the Juba office, NCA South Sudan.

### **2. Areas of Responsibility**

- Establish a new GBV programme in Kauda with support from the Head office in Juba.
- Responsible for necessary recruitment and training of new staff.
- Overall responsibility for NCA GBV programme development, quality assurance, monitoring, reviewing, documentation of results, and reporting.



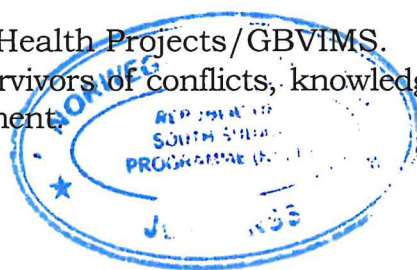
- Help build a strong team that can work independently throughout the whole project cycle involving planning, project implementation, monitoring, and reporting.
- Overall responsibility for establishing partnerships with local partners, implementing partner follow up, including monitoring of progress and budget expenditures.
- Networking and co-ordination with relevant actors.

### 3. Main Tasks

- a) Overall responsibility for the development and management of the NCA Kauda GBV programme, including:
  - i. Ensuring compliance to donor requirements for project implementation and reporting.
  - ii. In collaboration with the Finance department, develop and manage relevant budgets for GBV programme, including ensuring that expenditure rates are in accordance with programme plans and agreements.
  - iii. With support from the logistics department, develop procurement plans and manage procurement processes.
  - iv. Oversee programme implementation.
- b) Assess the already identified local partners, and establish formal collaborations with those selected, including:
  - i. Partner assessments
  - ii. Obtaining project proposals and budgets from selected partners.
  - iii. Finalizing project agreements and MoUs, including plans for capacity building.
  - iv. Developing work plans, monitoring plans, expenditure plans, programme progress reports and other co-ordination tools for efficient implementation of the programme.
- c) Ensure training of partners in the use of tools for effective GBV programming, financial and project cycle management.
- d) In co-ordination with the NCA M&E Coordinator, strengthen the M&E system at the programme level to capture overall programme progress, based on the programme's log frame and indicator tracking tools ensuring that data is consistently collected and analysed to inform programming and reporting.
- e) Where challenges/issues arise (staffing/work/workplace), ensure that these are flagged early, communicated to the Head of Sector GBV and/or the relevant Area Manager, and addressed in an appropriate way.

### Educational Qualifications, Experience and Skills

- University Degree in Social Sciences or Psychology.
- At least 3 years relevant area work experience.
- Experience working with IDPs, Refugees and vulnerable communities in camp and non-camp areas.
- Management experience of GBV/Mental Health Projects/GBVIMS.
- Working knowledge of CRSV and GBV survivors of conflicts, knowledge of reporting to GBVIMS IR and case management.



- Experience with participatory fieldwork, reporting and monitoring of results.
- Knowledge of humanitarian principles, ACT Alliance Code of conduct and GBV best practices.
- Speaks Arabic fluently and English, local languages is an added advantage.

The closing date for receipt of applications is **17<sup>th</sup> June 2022**.

Interested candidates should submit the following documents along with their applications:

- A cover letter with full contact details, explaining why they feel they are suitable for the position
- A current CV
- Copies of their academic qualifications and professional certificates
- Three references, which should include their current or most recent Supervisor

Applications should be submitted by e-mail to:

[Vacancies.ncass@nca.no](mailto:Vacancies.ncass@nca.no) with a copy to [Azima.Arkanjelo@nca.no](mailto:Azima.Arkanjelo@nca.no),  
[kristin.berg@nca.no](mailto:kristin.berg@nca.no) and [Ayen.Aleu.Yel@nca.no](mailto:Ayen.Aleu.Yel@nca.no)

Hard copies can also be delivered to: NCA Office in Juba, Buluk Area near UNDP, NCA Malakal Office in the UNICEF Humanitarian Hub, NCA Torit Office Hai Mission, NCA Gumuruk Office, NCA Kuajok and Wau Offices.

**This position is open to South Sudanese Nationals and Refugees from Nuba Mountains only.**

NCA is an equal opportunity employer, and qualified female candidates and People with Disabilities are encouraged to apply.

**Only short-listed candidates will be contacted.**

