JOB ADVERTISMENT

humanité & inclusion

Title: Project Officer- MHPSS

Reporting to: Senior Project Officer

Location: Juba Roving

Contract Duration and Type: 12 months fixed Term contract

Advert running from: 19th July 2023

Closing Date: 07th August 2023

ASSIGNMENT

The Project officer -MHPSS will work closely with HI staff and humanitarian actors to assess and address the needs of GBV survivors, persons with disabilities, and persons with mental health and psychosocial problems, wounded persons and other vulnerable individuals exposed to violence in. He/she will be responsible for conducting ongoing professional development through supervision, training sessions and awareness raising actions targeting HI staff and other humanitarian actors on a MHPSS community- based approach.

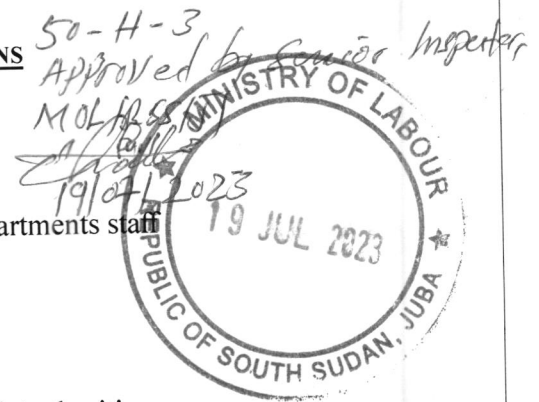| CHAIN OF COMMAND	WORKING RELATIONS
Under the authority of: Senior Project Officer Responsible for:	Internal: - Projects Officers - Cross-cutting departments staff External: - Donors - National Authorities - National and International Partners (including working groups and coordination bodies) - National and provincial Media - Partners etc

50-H-3
Approved by Senior Inspector
MOLPSHRD
19/07/2023

MINISTRY OF LABOUR — REPUBLIC OF SOUTH SUDAN, JUBA — 19 JUL 2023

Background

HI has been operating in South Sudan since 2006, implementing humanitarian and development actions aimed at promoting the rights, safety and quality of life of vulnerable populations, particularly persons with disabilities, mental health problems and functional limitations across the country. HI's current portfolio adopts an integrated and multi-sectoral approach which includes interventions centred on MHPSS, Protection, Functional Rehabilitation and livelihoods with disability inclusion a cross-cutting theme across all

programmes. In 2021, HI will continue to implement interventions in these areas, whilst transitioning to post-emergency and recovery programming.

Missions / Responsibilities
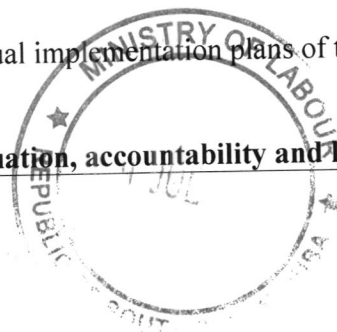
Mission 1: Operational implementation

Responsibility 1: Contribute to project planning and technical implementation in line with the existing MHPSS frameworks

- Contribute to planning and preparing activities, MHPSS tools and the associated resources, and implement the action plan in conjunction with the support services and the technical unit.
- Ensure that activities are implemented and that resources are correctly allocated as authorized by the project manager.
- Ensure regular reporting of activities, and contribute to the internal and external reporting as requested by the project manager.
- Contribute to identifying areas of the project in which adjustments are required and put forward adaptations to the project manager.
- Contribute to the drafting of amendment requests when asked by the project manager.
- Contribute to coordination with the local stakeholders and to monitoring the partnership relationship with the project partners.
- Ensure that project documents and information are properly archived.
- Provide technical support supervision, coaching and mentorship for PSS workers and counsellors at field level

Responsibility 2: Carry out MHPSS capacity building initiatives and needs analysis for HI staff and partners

- Contribute to needs assessments to develop staff capacity building initiatives/ plan in collaboration with Technical specialist.
- Plan and Implement capacity building trainings in coordination with the Technical Specialist and project manager
- Conduct in-services, workshops and staff development programs in all project locations.
- Regularly support the Technical Specialist in evaluating the MHPSS technical components of activities implemented through partners
- Participate in drawing up strategies and/or the annual implementation plans of the project.

Responsibility 3: Contribute to project monitoring, evaluation, accountability and learning

- Contribute to project monitoring, specifically activity progress indicators and the expected outcomes.
- Contribute to project evaluations, project reviews at the request of the project manager, and ensure that project evaluation recommendations are followed.
- Contribute to project learning and documentation of good practices

Responsibility 3: Ensure project data management

- Ensure that the appropriate data collection and management tools are in place and are used correctly on the project, in line with global standards.
- Collect and compile project-related data in the relevant database.
- Conduct field-based data review meetings in collaboration with the MEAL and technical specialist

Responsibility 4: Contribute to the coordination of project teams

- As authorized by the project manager, facilitate coordination meetings between the project teams and the support services located in the area when necessary.
- Ensure that the project teams and the support teams (shared and technical services, in particular) work well together in order to facilitate the implementation of the project in the country.
- Ensure field-based peer support meetings and team building initiatives for field staff

Responsibility 5: Contribute to external project communication

- Contribute to HI's external influence by taking part in networks, when required.
- Communicate about the project to partners, authorities and stakeholders when relevant.

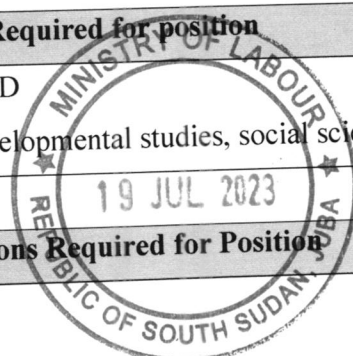## Mission 2: Emergency Preparedness and Response

- Contribute to the program's emergency preparedness initiatives, and in an emergency situation, adapt his/her working arrangements in order to contribute to an effective humanitarian response from HI.

Other skills

Academic Qualifications Required for position
• Applicant should possess a South Sudan national ID
• Degree/diploma in Psychology, Counselling /Developmental studies, social sciences, Education.
Other Professional Qualifications Required for Position

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- Able to communicate in English
- Fluent in Murle and Arabic local languages
- Knowledge in training methodologies / adult education, pedagogy

Work Experience Required for position

- At least 2 years' experience in working with NGOs and civil society in developing and emergency interventions
- Experience of working on Mental Health and Psychosocial Support Community Based activities
- Must posse clinical experience in providing individual counselling and group psychosocial support
- Experience using WHO interventions e.g. PM+. MH GAP-HIG, PFA.

HOW TO APPLY

Qualified Applicant is required to submit his/her motivation letter and CV of not more than 5 pages clearly explaining you're fit for this position.

You can submit your CV and Cover Letter to

Recruitment & Mobility Officer-Humanity & Inclusion Country Office located in Thong-Ping Block 3K South, Juba Na Bari Adjacent to Embassy India or by E-mail to recruitment@southsudan.hi.org not later than 7th August 2023

This is a **National recruitment**

Humanity and Inclusion is an equal employer and encourages applications from qualified Female candidates and persons with disabilities.