

## THE LUTHERAN WORLD FEDERATION, WORLD SERVICE SOUTH SUDAN COUNTRY PROGRAM

### **INVITATION FOR EXPRESSION OF INTEREST TO SUPPLY SCHOLASTIC/LEARNING MATERIALS TO MABAN**

**Date:** 14th June 2022

**Reference No:** 2022-05-2255-UNHCR-MABAN

**Contracting Authority:** The Lutheran World Federation/World Service (LWF/WS)

**Date and time for sending bid documents to interested suppliers through email:** 14<sup>th</sup> June – 04<sup>th</sup> July 2022,  
8:30 am – 10:30am.

**Deadline for submission of bid:** 05<sup>th</sup> July 2022 at 12:00 NOON.

The Lutheran World Federation/World Service (LWF/WS) is a non-governmental organization with its headquarters in Geneva, Switzerland. The South Sudan Country Program is one of the LWF/WS Country Programs where the agency implements projects in Jonglei, Upper Nile, Eastern Equatoria, Central Equatoria, and Unity States.

The Lutheran World Federation/World Service (LWF/WS) would like to be supplied with;

**1. Scholastic/Learning Materials to be delivered in Maban LWF Office.**

Interested suppliers should send an email expressing their interest to:

[procurement.southsudan@lutheranworld.org](mailto:procurement.southsudan@lutheranworld.org) LWF will then send the bid documents through email.

Bidders will then fill the prices and related required information in the request for quotation (RFQ) that will be sent to them and will submit a hard copy to either LWF Juba or Maban office tender box with the following included;

- **A company profile and copies of registration documents**
- **A copy of the Request for Quotation (RFQ) fully priced**
- **3 letters of recommendation (preferably from INGOs) for having supplied the same or similar items.**

**Bids submitted on any other form than the LWF RFQ will be automatically rejected. All the documents must be stamped and signed by the supplier.**

This is purely a request for quotation and does not in any way constitute a commitment to contract or any other form of contractual commitment with LWF.

For further information, please contact the address below:

**Procurement Committee**

**Lutheran World Federation/World Service**

**NCA Compound Buluk,**

**Juba, South Sudan**

**+211928268877**

**+21192119230**

