

PROPOSAL INVITATION FOR INSURANCE COVERAGE FOR WORLD VISION INTERNATIONAL MOTORVEHICLE FLEET 2024.

I. TERMS AND REFERENCE;

World Vision South Sudan is an independent and private Christian organization working to make significant and sustainable impact on poverty and its causes, with a special concern for children. Over the years, WV South Sudan has continued to help communities and families in the Republic of South Sudan to become less impoverished and more self-reliant.

In pursuant of these objectives, World Vision International South Sudan invites applicants from interested vendors (including current suppliers) to express their interest to work with us for provision of insurance coverage for Comprehensive private and Motor-sure insurance

Comprehensive Marine (Boat), Comprehensive Motor cycles and for any other additional equipment provided.

2. Tender Compliance:

The following documents will be reviewed as part of the bid and must be submitted in full to avoid disqualification.

- Bidders Response Document (Technical and financial proposals).
- Company Profile (Organogram, Product specification, current list of client)
- Tax Compliance Certificate
- Certificate of Incorporation
- Audited financial reports for the past two years
- Certificate of registration from the insurance regulatory authority
- At least three letter of recommendation from Humanitarian organizations or other reputable companies for similar services rendered

We include the following information for your review

- Part 1: Tender Information
- Part 2: Conditions of Tendering
- Part 3: terms and Condition of Purchase (Which will be signed by the successful Bidder)
- Part 4: World Vision International's Child Safeguarding Policy
- Part 5: World Vision International's Anti-Bribery and Corruption Policy
- Part 6: The IAPG Code of Conduct.



Scope & Service of Proposal deliverables:

The scope and service of deliverables should include the following

Provision of Comprehensive Motor private Insurance Policy from 2nd April 2024 to 2nd April 2025.

- Injury or Death to Passengers per person
 - Injury or Death to passengers per event
 - Injury or Death to third parties per person
 - Injury or Death to Third Parties Per event
 - Damage to property belonging to third parties
 - Loss of income or property as a result of an accident
 - War, Political Risk, & Terrorism
 - Loss or Damage to own Motor vehicle, Motorcycles and Marine Hull
- a. Provide Comprehensive Motorcycles insurances services for all World Vision International Fleet list
 - b. Provide Comprehensive private vehicle insurance services for all vehicles and Boats (Marine Hull) of World Vision International.
 - c. Attend any matter related to the insurance contract including liaising with the other parties in relation to any claims or liability under this policy including but not limited to the law enforcement.
 - d. Keep detailed comprehensive and accurate records regarding this policy and provide periodic financial reports regarding the vehicle fleet, claims, billings etc.
 - e. Advice the Organization of any innovations and products that is beneficial to the management of the motor policy
3. **Award criteria** Award of the contract will be based on the following criteria:

a) ESSENTIAL CRITERIA:

Bidders must meet the following criteria:

- Bidder meets required specification for the products; alternatives will only be accepted if they demonstrate operational advantage to the organization or in the event of phasing out of the models
- Certification by government regulatory authority
- Bidder's confirmation of compliance with the attached Conditions of Tendering, Terms and Conditions of Purchase, Anti-Bribery and Corruption Policy, Child Safeguarding Policy and IAPG Code of Conduct
- Bidder's registration in country of operation.
- Pricing must be in USD
- Tender Compliance submits complete Bidders response document (Technical & Financial Proposals) and all relevant documents requested.



b) PREFERRED CRITERIA

The following criteria are considered very important in the evaluation of this tender:

- Bidder demonstrates superior and comprehensive service that meet organization requirement in terms of service level, fewer limitation/exclusion.
- Bidder demonstrates ability to offer services in all World Vision International location as indicated.
- The financial sustainability of Bidder; Audited Annual Accounts for last two years
- Bidder's prices demonstrate an economically advantageous position for World Vision International
- Bidders demonstrate Short service turnaround time

c) DESIRABLE CRITERIA

The following criteria are considered of fair importance in the evaluation of this tender:

- Bidder's responsiveness in emergency situations
- Bidder's ability to provide warranties and guarantees as part of the contract.
- Bidder demonstrates unique selling points and additional benefits or services that are of value to World Vision International.
- Bidder experience with Aid & Relief sector - Client References, provides a list and supply values for the last one year, as well as email contacts for verification

Pricing

The tender Pricing will be in USD Pricing will be done inclusive of all taxes and charges that may be applicable, additional cost not expressed in the bid will not be accepted later.

The prices will be maintained for the life of the Contract, changes in pricing will lead to termination of the contact.

Contract period.

The successful supplier will engage by the organization for One (1) yr. after which renewal terms will be discussed. Either party will have the opportunity of terminating the framework agreement with issue of 1 months' notice. **NB: Enquiry regarding the details of the fleet list**, please write to sdno_scmquotations@wvi.org

All applications should be sent through email ONLY to toc_no@wvi.org

or drop your proposal to Tender box at Plot 1, Block 2BX, Hai Cinema, WVISS, (next to MTN Office) on or before the 27th Feb 2024 @ 04:30pm.

