



## REQUEST FOR QUOTATION FOR OX-PLOUGS AND SLASHERS TO SUPPORT FEED II PROJECT

CARE is a humanitarian and development non-governmental organization committed to working with poor women, men, boys, girls, communities, and institutions to have a significant impact on the underlying causes of poverty. CARE seeks to contribute to economic and social transformation, unleashing the power of the most vulnerable women and girls. CARE's operations in South Sudan dates back to the early 1980s, focusing on emergency and disaster relief to the conflict affected populations. Currently, CARE South Sudan works in the six States of; Unity, Jonglei, Eastern Equatoria, Bahr el Ghazel, Central Equatoria and Upper Nile States, addressing both humanitarian and recovery/development needs. In development/recovery programming, CARE South Sudan focuses on five broad areas namely Peace Building, Gender and Protection, Food security and Livelihoods, Nutrition and Health, and Partnership and advocacy.

### Description of Services/Goods

Care International South Sudan would like to procure **Ox-plough and Slashers** to support FEED II Project in Torit ,Magwi and Ikotos counties respectively. Therefore Care International South Sudan program seeks a service of a competent, reliable company whom Care International South Sudan will contract to supply the above mention supplies to the various field location mentioned above.

<b>Issuance Date</b>	Monday, December 13 , 2021
<b>Closing Date</b>	<b>Tuesday December 21 2021</b>
<b>Determination of Award</b>	Technically acceptable, reasonable price, best value.
<b>Quotation</b>	Quotations in response to this RFQ must be priced on a fixed-price basis in accordance with the specifications provided
<b>Evaluation Criteria</b>	Award will be made to the vendor that meets the minimum criteria and technical specificity for acceptable award at the lowest reasonable cost or price.
<b>Award Type</b>	Firm Fixed Price Purchase Order /contract
<b>Submission Address</b>	<b>Hard copies can be delivered to CARE office</b> , clearly labeled with the name of the vendor and the <b>RFQ activity Title</b> – RFQ OX-PLOUGH and Slashers to Care Office located at NPA Building 3 <sup>rd</sup> Floor Opp Unicef Office-Juba South Sudan . Electronic submission can be sent to: <a href="mailto:SSD.Procurement@care.org">SSD.Procurement@care.org</a> .

**Lot1: Ox-Plough and Slashers for FEED II (FFB & DRMC): Delivery Location: Torit County (Ifwotu and Nyong) as per the distribution list**

Line Item	Item Specifications	Quantity	No. of Units	Unit Cost in USD	Total Cost in USD
1	Ox-plough 25Kg Local variety Pivol type for FFB	75	Pcs		
2	Ox-Plough 25Kg Local type for DRMC	10	Pcs		
3	Slashers with wooden handles	625	Pcs		
4	<b>Transportation Cost to the final destination</b>				
<b>TOTAL USD</b>					

**Lot 2: Ox-plough and Slashers for FEED II: Delivery Locations ( Magwi County: Magwi, Lobone, Nimule Mugali) as per the distribution Plan**

Line Item	Item Specifications	Quantity	No. of Units	Unit Cost	Total Cost
1	Ox-Plough 25Kg Local Variety type for FFBS	261	Pcs		
2	Ox-Plough 25Kg Local Variety type for DRMC	20	Pcs		
3	Slashers with wooden handles	2,175	Pcs		
4	<b>Transportation Cost to the final destination</b>				
<b>TOTAL USD</b>					

**Lot 3: Ox-plough and Slashers for FEED II: Delivery Location: Ikotos County: (Chahari; Ikotos and Katire) as per the distribution Plan**

Line Item	Items Specifications	Quantity	No. of Units	Unit Cost	Total Cost
1	Ox-Plough 25Kg Local Variety Pivotal type for FFB	165	Pcs		
2	Ox-Plough 25Kg local Variety type for DRMC	15	Pcs		
3	Slasher with wooden handles	1,375	Pcs		
4	Transportation Cost to the final destination				
<b>TOTAL USD</b>					

<b>PLEASE SPECIFY and INCLUDE WITH YOUR QUOTATION</b>	
Payment Terms	
Delivery Time	
Payment Schedule	
Payment Method	
Price Validity	Not less than 60 days
Delivery Duty Place/Location	<b>Delivery till Care final field Location as mention above</b>

**Instructions to Offerors:**

**Submission Deadline:**

- Final submissions will be due no later than **Tuesday 21 December 2021; 1400hrs. (East Africa Time)** submitted to: [SSD.Procurement@care.org](mailto:SSD.Procurement@care.org) or in hard copies addressed to the procurement department in CARE International South Sudan located in NPA Building (Across Unicef), 3rd Floor, Martyrs Street, Juba
- **Question & Answers:** Questions regarding the **RFQ- FOR OX Plough and Slashers-** shall be submitted to: [SSD.Procurement@care.org](mailto:SSD.Procurement@care.org) no later than **Friday 17 December 2021; 1400 hrs. (East Africa Time)**. Care International South Sudan will not respond to questions pertaining to this RFQ over the phone. Care International South Sudan will not in any way assist vendors in preparing their bids nor reimburse any bid preparation costs incurred by the vendors.

**Requirements**

- Submit a quotation in response to this RFQ using the template provided above, all pages should be initiated and stamped officially by the vendor.
- Hard copies quotation: In case of a supplier –Vendor is submitting a hard copy quotation, it shall then be submitted in an envelope, mentioning **RFQ activity Title (RFQ OX-Plough and Slashers)** shall be clearly written on this envelope and shall be registered with Care receptionist during submission.
- **Vendors are to commit to the delivery time after placing the order, any delay in delivery could lead to penalties imposed over the final payment.**

- Quoted Price: Quotations in response to this RFQ must be priced on a fixed-price Purchase Order based in accordance with the specifications provided for the items above.
- Supplier-Vendors are requested to provide quotations on official letterhead fully stamped and dated
- Supplier-Vendors shall provide contact list of past clients (preferably INGOs and Cooperate Business, at least three (3) they have provided **the same** services in the past 3 years, recommendation letters should be attached.
- Suppliers-Vendors are required to submit their **valid** business registration and incorporation certificate, and tax clearance certificate updated as per below mandatory submission requirements
- Suppliers can respond to one or all lots indicated in this RFQ provided they clearly mention the locations they are willing to deliver items to.
- Supplier-Vendors are required to submit cover letter on an official letterhead, official stamped, signed by an authorized representative of the Supplier-Vendor with company/contact details
- *CARE reserves the right to reject any or all tender/ quotations received and/or change the number of units required within each category, also have the right to choose items separately from each Kits*
- CARE reserves the right to waive any informality in proposals received, deemed to be in the best interest of CARE. No officer or employee of CARE shall have a financial interest, direct or indirect, in any contract with CARE.
- CARE has the right to increase the quantities requested in the offer in 180 calendar days from the date of signing the contract, without changing in the offered price.

**Inspection:** All Goods (Ox-ploughs and slashers) will be inspected against conformance to the specifications and technical description by Care Technical team to this RFQ before approving any contract and payment to the awarded vendor.

**Demonstration of Responsibility:** To be deemed a responsible and responsive Supplier-Vendor, the Supplier-Vendor’s bid shall include all of the following in accordance with the instructions and terms and conditions of the RFQ:

**Mandatory Submission Requirements**

S/No	Documents included for vendor set up as a <u>COMPANY</u>
1.	The company profile
2.	Past work experience letter recommendations
3.	Tax identification number
4.	Tax clearance certificate
5.	Membership certificate from the responsible body where the company operates in.
6.	Registration certificate from the Ministry of Justice
7.	Operation license
8.	Trade license for specialized services like hotels, aviation, pharmaceuticals etc. in case.

9.	A filled vendor setup form (attached in this email, fill all the areas marked x with the relevant company information)
10	Vendor's questionnaire
11	First page of memorandum and articles of association and the page with shares allocation/board of directors.
12	Passports or national IDs for each of the company board of directors as the shareholders. NB: The details of the IDs should be clearly readable.
13	A copy of void cheque of the bank account provided to CARE South Sudan

- Completed Supplier-Vendor Cover Letter, signed and stamped by an authorized representative of the Supplier-Vendor with company/contact details.
- Official quotation, including specifications of offered materials/ services (see Annex 1).
- For Organizations: Copy of Supplier-Vendor's registration or business license.
- Certification of Price Guarantee or Warrantee (12 months).

**Determination for Award:** award will be made to a responsible Supplier-Vendor whose offer follows the RFQ instructions and provides the reasonable-cost, technically acceptable offer.

- Please note that if there are significant deficiencies regarding responsiveness to the requirements of this RFQ, an offer may be deemed "non-responsive" and thereby disqualified from consideration.

**Bank Account:** Awarded Bidder should provide a full bank account information for the purpose of wiring payments