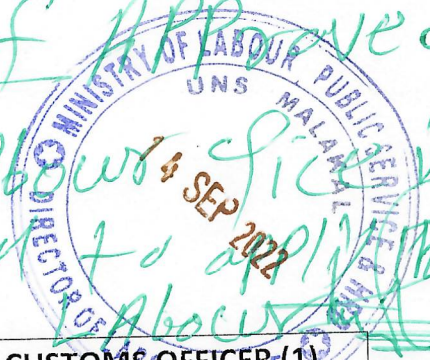




MSF Approved  
by Labour Office in  
Malakal to apply for  
4 SEP 2022



**MSF SPAIN IS OPENING THE RECRUITMENT OF TRANSPORT-CUSTOMS OFFICER (1)  
(BASED IN MALAKAL BUT SHARED WITH ULANG PROJECT / PERMANENT CONTRACT/  
STARTING WITH 6 MONTHS)/ LEVEL 5**

In line with our Strategic Orientations we are actively seeking to improve the gender balance in the organization, particularly in the logistics and supply department, and That's why, females are strongly encouraged to apply.

Medecins Sans Frontieres/Doctor without Borders (MSF), founded in 1971, is an international humanitarian organization that provides emergency medical assistance to population in danger in more than 60 countries. MSF has been present in South Sudan for 30 years. Médecins Sans Frontières is an international independent medical-humanitarian organization, which helps populations in distress, to victims of natural or man-made disasters and to victims of armed conflict, without discrimination and irrespective of race, religion, creed or political affiliation.

MSF is a civil society initiative that brings together individuals committed to the assistance of other human beings in crisis. As such MSF is by choice an association. Each individual working with MSF does it out of conviction and is ready to uphold the values and principles of MSF.

#### Main Purpose

Performing the day to day activities and administrative processes for the clearance and transportation of medical and non-medical goods for a particular supply office (coordination or project level) according to MSF protocols and standards in order to ensure the optimal running of the mission/project.

#### Main Duties & Responsibilities

- Performing the day-to-day activities and administrative processes to ensure an efficient running of the clearance and transportation processes of medical and non-medical goods for a supply office (coordination or project) following the supply procedures according to MSF standards and protocols. Including the following activities:
- Managing and planning, in collaboration with the line Supervisor and the Warehouse Supervisor, the shipment of goods between the projects and/or from the capital to the projects choosing the best possible means of transport
- Being responsible for the reception of international freight and its forwarding to the field.
- Being responsible for all customs and administrative related issues.
- Regularly assessing the local transport market (companies, prices, services, delays,...), and proposing different third party providers for validation.



- Performing delegated tasks according to his / her activity and as specified in his/her job description.

### MSF SPECIFIC ACCOUNTABILITIES

- In collaboration with Supply Officer and LogManager in Ulang, plan and organise the shipment of medical and non-medical goods from Juba to Malakal (air) and from Malakal to Ulang (boat), ensuring efficiency and trasability.
- Ensure appropriate organization and storage of medical and non-medical goods in Malakal with the collaboration from Malakal log team, to guarantee quality conditions and avoid loses of materials.
- Follow up of the movements of comercial boats doing the transportation of goods and services for Ulang and Malakal and reporting to Log Manager Ulang and Malakal.
- In collaboration with Supply Officer and LogManager in Ulang and Malakal, conduct a market assesment both in Ulang and Malakal, in order to compare prices and quality of goods and services to ensure efficacy and lower the prices of customs and goods buyed localy in both projects.

### REQUIREMENTS

- Essential Secondary Education.
- At least, 2 years' experience in supply chain related jobs or in the logistics department.
- Mission language (English) is essential. Local languages are desirable.
- Desirable Computer literacy.

### COMPETENCIES

- Results and Quality Orientation
- Teamwork and Cooperation
- Behavioural Flexibility
- Commitment to MSF Principles
- Services orientation
- Stress Management.





## HOW TO APPLY

Interested applicants can submit their motivation letters and updated CV, relevant academic certificates, previous work certificates and nationality ID.

Application should be addressed to:

HUMAN RESOURCES MANAGER, MSF SPAIN, MALAKAL.

Submission can be done by E-mail: ([msfe-malakal-admin@barcelona.msf.org](mailto:msfe-malakal-admin@barcelona.msf.org)) or

DROP TO MSF SPAIN, ADMINISTRATION OFFICE, MALAKAL, ULANG OR JUBA.

With clearly written job title and updated contact numbers.

Closing date for submissions: 26/09/2022 at 17:00 hrs.

We thank all applicants for their interest, but only short-listed candidates will be contacted for the recruitment process.

*Applications once submitted, will not be returned to applicants.*

MSF is committed to achieving workforce diversity in terms of gender, race, nationality and culture. Individuals from minority groups, indigenous groups and persons with disabilities are encouraged to apply. We are committed to achieving a balanced gender distribution and therefore encourage women to apply. All applications will be treated with the strictest confidentiality.

MSF provides a work environment that reflects the values of gender equality, teamwork, integrity and a healthy balance of work and life. MSF does not tolerate sexual exploitation and abuse, any kind of harassment, including sexual harassment and discrimination.

Done in Malakal, 12<sup>th</sup> September 2022.

