



## TENDER NOTICE- ADVERTISEMENT

**Reference Number:** RI-SSD-JUBA-023-071  
**Office:** Relief International in South Sudan  
**Deadline for Submission:** Thursday, April 27<sup>th</sup> 2023 at 1500 hours (3.00pm CAT)  
**Tender Subject:** Provision of Money transfer services in South Sudan.

### Invitation To Tender:

Relief International, an International Humanitarian Organization based in Juba, invites qualified and specialized financial institutions to participate in the tendering for Money Transfer services under 1-year fixed term Framework agreement to Relief International South Sudan covering different field offices.

### Tender instructions:

1. Interested and reputable companies can obtain tender documents by requesting and sending an email to; [ssd.procurements@ri.org](mailto:ssd.procurements@ri.org) with subject line "RI-SSD-JUBA-023-071- Provision of money transfer services" attaching your valid firm/company registrations, Operating licenses and Central bank of South Sudan certification in money transfer services.
2. **Only those companies specialised in Money transfer services with valid and authentic regulatory certification licences from Central Bank of South Sudan will be considered. General business entities are not Legible for this process.**
3. Last day of requesting for tender documents is **April 20<sup>th</sup> 2023 at 1200 hours**. Relief International reserves the right not to consider sending tender documents to any company after the mentioned date and time.
4. Completed documents must be submitted no later than **Thursday April 27<sup>th</sup> 2023 at 1500 hours (3.00pm CAT)** only through RI's secure tender email to: [tender.southsudan@ri.org](mailto:tender.southsudan@ri.org) with subject line "- RI-SSD-JUBA-023-071- Provision of Money Transfer services"
5. As a measure of combating spread of Covid19, **NO DOCUMENT SHALL BE SUBMITTED AND RECEIVED THROUGH TENDER BOX at our offices.**
6. Only companies registered as financial institutions in Money Transfer services with valid regulatory certifications and including operating licenses shall be considered conditional to **instruction number 2 above.**
7. Relief International – South Sudan reserves the right to accept or reject any incomplete bid document submitted.
8. Bids received after submission deadline above, will not be accepted.
9. Bidders should submit all files in soft copies and must follow all steps outlined in the invitation to tender (ITT) document.

**Bids submitted in any other manner than listed in tender documents will be rejected.  
Any kind of Canvassing is prohibited and shall lead to automatic disqualification.**