

**Terms of Reference (TOR) on Training of Sixty (60) Women and Youth on Energy-Saving Stoves in Magwi County, Eastern Equatoria State, Republic of South Sudan.**

**Project Title:** Integration, Stabilization, and Capacity Building of Internally Displaced Persons, Returnees, and Host Communities to Improve their Living Conditions & Peaceful Co-existence.

**Activity:** Training on Energy-Saving Stove Production: Empowering Women and Youths in Magwi County.

**Client:** Catholic Organization for Relief and Development Aid (CORDAID)

**Background:**

Cordaid South Sudan is registered as an International non-governmental organization (NGO) in South Sudan under the Ministry of Justice and the Relief and Rehabilitation Commission with a Registration number 097. Cordaid South Sudan has 20 years of experience in South Sudan, providing humanitarian assistance and development programs aimed at building community resilience and it has been operational in Magwi County and Eastern Equatoria State for the last 7 years providing healthcare services, improving the livelihood of the communities and people's access to safe drinking water.

This project aims to empower women and youths in Magwi County of Eastern Equatoria State, South Sudan, by equipping them with the skills and knowledge to produce and potentially sell energy-saving stoves. This will contribute to environmental sustainability by reducing firewood consumption, promoting healthy cooking practices due to reduced smoke inhalation, and potentially creating income-generation opportunities.

**Consultant Responsibilities:**

- Conduct a training needs assessment to identify the specific needs, skills, and resources available among women and youths in the target location regarding energy-saving stove production and utilization.
- Develop a comprehensive training curriculum on making energy-saving stoves, which is:
  - Culturally appropriate and gender sensitive.
  - Delivered in a clear and understandable manner.
  - Adapted to the local context and readily available materials (clay, earth, etc.).
  - Easy to follow and practical for participants with varying technical backgrounds.
- Facilitate interactive training workshops on making energy-saving stoves, covering topics such as:
  - The benefits of energy-saving stoves (environmental, health, economic).
  - Different types of energy-saving stoves and their suitability for local contexts.
  - Safe and sustainable sourcing of local materials for stove construction.
  - Step-by-step instructions on stove building with clear demonstrations.
  - Proper stove maintenance and usage practices.
  - (Optional) Basic business skills for marketing and potentially selling stoves (if applicable).

- Provide ongoing support and mentorship to the participants after the training to address challenges and ensure successful stove construction.
- Develop a monitoring and evaluation plan to assess the effectiveness of the training program in terms of knowledge gain, stove production, and adoption of energy-saving practices.
- Submit a final report outlining the training methodology, key findings, recommendations for sustainability, and monitoring and evaluation results.

**Deliverables:**

- Training needs assessment report
- Detailed training curriculum on making energy-saving stoves.
- Training materials (handouts, presentations, visual aids)
- Monitoring and evaluation plan
- Final report

**Consultant Qualifications:**

- Proven experience in conducting training needs assessments and developing training curricula on energy-saving technologies or related fields.
- Expertise in the design and construction of energy-saving stoves suitable for local contexts.
- Experience working with communities in developing countries, particularly women and youths.
- Strong communication, facilitation, and adult learning skills.
- Fluency in the local language (if applicable) is a plus.

**Timeline:**

- The consultancy is expected to be completed within 3 or 4 weeks/ or a month.
- A detailed timeline with specific deliverables and deadlines will be finalized upon contract agreement.

**Payment Terms:**

- The consultant's fees will be a lump sum and shall be paid in installments.
- Payment will be made upon successful completion of deliverables as outlined in the contract.

**Selection Process:**

- A shortlist of qualified consultants will be developed based on proposals received.
- Shortlisted consultants may be invited for an interview.
- The final selection of the consultant will be made based on qualifications, experience, and proposal content.

**Client Responsibilities:**

- Provide all relevant information and materials to the consultant.
- Facilitate communication between the consultant and the target group of women and youths.
- Assist with logistical arrangements for the training workshops (e.g., venue, materials).
- Collaborate with the consultant on the monitoring and evaluation plan.

Proposals shall be submitted through: [tendercordaidsouthsudan@cordaid.org](mailto:tendercordaidsouthsudan@cordaid.org)

The **closing date** for submission of the EOI and financial proposal is Friday, 28<sup>th</sup> June 2024, at 4:00pm (South Sudan Local Time).

**Note: These Terms of Reference are subject to negotiation and revision before a final contract is signed.**