



MARY HELP ASSOCIATION, CATHOLIC CHURCH, WAU

SOUTH SUDAN

Tender Ref. No. MHA/ZD/SSD2403/05/01

Date: 4/5/2024

INVITATION TO TENDER Supply and delivery of food items

Mary Help Association (MHA) is a national faith-based organization (NNGO) operating in Wau since its establishment. The organization is engaged in humanitarian and developmental projects in and outside Wau Town, Greater Baggari, Jur River county, Western Equatoria, Aweil, and Warrap State.

MHA invites sealed tenders for bringing the following food items to Mary Help Store, Alelchok, Wau, Western Bahr el Ghazal state.

Description	Quantity Required	Specifications
Sorghum	7550 Bags	(Fataritha / Mayo(Local/Sudan)) Unit-50 kg bag, well-sealed bags, good quality (well dried and insect-free)
Beans	1370 Bags	Unit-50 kg bag, well-sealed strong bags, good quality (well dried, insect-free, big size and Green/yellow colour)
Oil	1255 Cartons	Unit-18 litre carton (6 cans of 3 litre), vegetable cooking oil
Oil	941 Cartons	Unit-20 litre carton (8 cans of 2.5 litre), vegetable cooking oil
Salt	450 Bags	Iodized salt, unit 30 kg package (100 sachets of 300 gm), well-sealed waterproof clear bags.

TERMS AND CONDITIONS

Last date of the submission of Quotation – **16th May 2024**

Place of submission of the Quotation - Mary Help Association, Alelchok, Wau or by email to: **procurementmha@gmail.com** with subject **Tender Ref. No. MHA/ZD/SSD2403/05/01**

Opening of the Quotation - **11.00 AM, 18th May** at Mary Help, Alelchok, (open to all suppliers who applied)

Notifying the Successful Supplier - **23rd May 2024**

Signing of the Agreement - **24th May 2024**

The tender will be conducted using MHA/ZD standard bidding procedures.

MANDATORY REQUIREMENTS

- The tender document should be accompanied by the following documents: **1. Certificate of Incorporation/Registration, 2. Tax Registration Certificate, 3. Tax Clearance Certificate, 4. Operation/Trade License, 5. Bank statement for the last one month 6. Company Profile, 7. Reference Letters from the clients for the period of 2022 to 2023**
- The Quotation should be on a headed paper where the following are mentioned: **Company Registration Name, Complete Physical Address of the Company, Email Address, Name of the Contact Person, Email Address and Phone Number of the Contact Person**
- **Other Information:** (Validity of Quote, Mode of Payment, **Stock Details -In Wau or time required to reach in Wau, Delivery Time, offers should be in USD** currency, etc.,)

Note: if you witness or suspect any unlawful, improper or unethical act or business practices (such as soliciting, accepting or attempting to provide or accept any inducement) during the tendering process, please send an e-mail to **procurementmha@gmail.com**

Logistic Officer


