



Job Advert



TERMS OF REFERENCE.

Job Title	: Project Officer
November of Positions	: One (1) Position
Duty Station	: Juba South Sudan
Duration	: 3 Months, Possibility of extension
Eligibility	: This position is for south Sudanese national only
Anticipated Start Date	: January 2023
Advert Closing Date	: 10 th January 2023, 5:00pm.

BACKGROUND OF ACCESS FOR HUMANITY

Access for Humanity (AFH) is a national non-profit making, humanitarian, and developmental organization, fully registered under the laws of the Republic of South Sudan.

The mission of AFH is to see well-informed communities that are free from health-related issues, free from food insecurity, where there is social justice and gender equity, where women are empowered and women's and children's rights are protected, where everyone live in peace and coherence with one another in a sustainable environment, and where humanitarian crises are prevented and/or challenged.

AFH is serving the most disadvantaged communities of the Republic of South Sudan; that are living in the remotest areas of the country. Since early 2018, Access for Humanity is implementing and coordinating Routine Immunization (RI) and Polio Surveillance strengthening activities in over 30 counties in the Greater Upper Nile region of the Republic of South Sudan.

GENERAL OVERVIEW OF THE POSITION

The AFP stool sample transportation Project Officer provides direct support for implementation of a AFP stool sample transportation in twenty three (23) in the GUN Region of South Sudan that is capable improvement of quality of AFP sample from the point of collect to laboratory.

Th Project Officer (Po) laise with the Implementing Partner (IP) Project Officers, County Supervisors and WHO counter parts and maintain regular communication, coordination and collaboration counter parts.

The AFH Project officer provides overall leadership of the project implementation including tracking financial expenses.



THE PROJECT OFFICER TASKS:

- 1) Build capacity of the existing polio human resource
- 2) Coordinate and effective AFP stool sample transportation
- 3) Improve AFP sample tracking system
- 4) Monitor and evaluate the project implementation



Specific Role and Responsibilities of the Project Officer.

Regularly Communicate, coordinate activities and collaborate of stakeholder

Plan and organize TOT training with support from program team and operations.

Facilitate County level training

Conduct advocacy meetings in three states and Greater Pibor Administrative Area (Pibor).

Insure stool testing kits are pre-position in the twenty three Counties.

Insure the vaccines carries are return to the counties from Juba

Track stool samples from Point of collection the laboratory

Submit accurate and complete bi-weekly report on time and regularly.

Maintain and update inventory of the project assets

REQUIRE PROFILE, EXPERIENCE AND SKILLS

Bachelor degree/Diploma in medical and health science – Master's degree is an advantage

Three year working experience in disease surveillance – Polio Eradication program is an advantage.

Skills Required

- Thorough familiarity with word processing, spreadsheet, and project scheduling computer applications;
- Ability to work effectively as a team member and independently;
- Ability to manage multiple priorities under pressure, trouble-shoot, and to meet short- and long-term deadlines;
- Demonstrated experience in budget and financial management;
- Excellent written and verbal communication skills;
- Excellent critical and creative thinking and analytical skills;
- Experience in program administration, operating procedures, oversight and monitoring;
- Knowledge of project funding procedures and guidelines.



ACCESS FOR HUMANITY

Reaching out to All...

Plot No. 647
Hai Gudele, Block 7
Juba, South Sudan

HOW TO APPLY

Qualified applicants should send their updated Curriculum Vitae, Motivation letter and copies of credentials, South Sudanese National ID card and contact details of two professional referees via:

How to apply

Submit your application, resume and relevant academic document to HR.

josephine@accessforhumanity.org coping

okunisimon@accessforhumanity.org

accessforhumanity@accessforhumanity.org

hakim@accessforhumanity.org

Hard copies can be delivered to:

1. Access for Humanity Head Office, Hai Gudele Block 7, Juba, South Sudan



For direction call: +211 928 498 353 / +211 928409409 / +211923666122

WOMEN CANDIDATES ARE STRONGLY ENCOURAGED TO APPLY

Only shortlisted candidates will be contacted.

