



Date: 14/11/2023

Tender Reference Number: **EOM – SSD2301**

Bid Title: **Dyke Construction in Akon South Payam, Gogrial West, Warrap State – South Sudan**

Annex 1: Dyke Specifications

Annex 2: Supplier Registration Form

Annex 3: ZOA Dorcas Code of Conduct

Annex 4: General Conditions

ZOA Dorcas South Sudan is looking to engage the services of an experienced company with expertise in Dyke Construction in South Sudan. Please submit your tender documents via E-mail procurement.SouthSudan@zoadorcas.ngo by the 07th December, 2023 at or before 4:00pm (CAT). Due to the nature of this tender, only digital submission is required.

Kindly indicate on your tender email subject line: **EOM – SSD2301 for Dyke Construction In Akon South, Gogrial West County, Warrap State - South Sudan.**

For further inquiries, please send your concerns to the above email and you will be heard.

Looking forward to receiving your tenders in order.

Sincerely,

**Jeroen Keuning
Country Director
ZOA Dorcas South Sudan**





**CALL TO BID
(the “BID DOCUMENT”)**

Date: November 14th, 2023

Subject: INVITATION TO TENDER FOR DYKE CONSTRUCTION IN AKON SOUTH PAYAM OF GOGRIAL WEST COUNTY, WARRAP STATE – SOUTH SUDAN.

Tender Code: EOM – SSD2301

Bids to be submitted via email to: procurement.southsudan@zoadorcas.ngo

Closing deadline: Time: 4:00 p.m. (CAT)

Date: Thursday 07th, December, 2023

CALL FOR EXPRESSION OF INTEREST TO CONSTRUCT A DYKE IN AKON SOUTH PAYAM, GOGRIAL WEST COUNTY, WARRAP STATE – SOUTH SUDAN.

1. Introduction

ZOA Dorcas South Sudan is an international NGO that was established in March 2022 as a result of the merger between ZOA and Dorcas in South Sudan. Both organisations were individually present in South Sudan for years (ZOA since 1998 and Dorcas since 2008) and the partnership is expected to further increase impact.

ZOA Dorcas South Sudan is implementing humanitarian, recovery and development programs, applying the (triple) nexus approach that aims to enhancing resilience and adaptation to ever changing circumstances, including climate change. It is building upon its extensive experience and expertise in especially TVET & entrepreneurship, FSL and WASH, Nutrition and Peacebuilding & Reconciliation.

ZOA Dorcas South Sudan is active in Western Bahr El Ghazal, Warrap and Jonglei States as well as Greater Pibor Administrative Area. The main office of the organisation is in Juba, with program offices in Akon North (Warrap), Bor (Jonglei), Pibor (GPAA) and Wau (WBeG).

ZOA Dorcas has received funding from its Donor EO Metterdaad to construct a dyke along River LOL in Akon South Payam, Gogrial West County, Warrap State – South Sudan. The project seeks to protect residents, animals, properties, and crops from floods through improved dyke coverage along the flooding river LOL. ZOA Dorcas would therefore like to use this project grant to achieve this purpose.

2. Description of the Assignment

ZOA Dorcas South Sudan wishes to engage the services of a competent construction company with a strong background in dyke construction and/or road construction to bid for the construction of the dyke whose specification is as provided

in **Annex I**. Your Company must demonstrate extensive experience in this field with extensive knowledge of the flooding situation of the area.

Bids must include quotations with minimal costings of prices in USD for all that is required to achieve the objective.

Prospective bidders must use the information on **Annex I** to prepare and submit their bids not later than **Thursday 07th December, 2023**. Interested contractors should note that an orientation visit in the field is necessary and mandatory in order to submit a bid. The visit to the dyke location will help you to understand the realities on ground before submitting your proposals. The site visitation can be done on appointment between **November 20th** and **November 24th, 2023**. Book your appointment with our colleagues Mr. Valentino Aguek Mawien via email v.aguekmawien@zoadorcas.ngo /Tel: +211 924 221 515, and/or Mr. Mayom Garang Deng on email m.garangdeng@zoadorcas.ngo /Tel: +211 922 666 222. Please cc each of those in your emails.

3.Required Documents for bidding

Your Company must prepare and submit your quotations with the following documents;

- Letter of expression of interest.
- Detailed activity implementation plan with timeline
- A detailed Bill of quantities with a realistic quantification and costings of projected expenses as per instructions in annex I (length and costs per meter)
- Bid validity period of not less than 30 calendar days upon expiry of advert is required
- Separated submissions (one for technical specifications and one for financial proposal)
- Currency of Submission is USD
- A bid-bond of 2% of your financial proposal is required
- A company profile with not less than three references for related works done previously (track record)
- Proof of valid Legal registration, valid operations license, and valid tax compliance certificate a must.
- Recent and detailed CV of the proposed dyke engineer(s) for the proposed project.
- List of Machinery to be used (Owned or hired)
- Clear indication of defect liability period after completion and handover of the project
- Six (6) months' bank statement for the period May 1st – November 15th, 2023
- Company Bank Account details (For payment purposes).
- Clear indication of preferred payment terms
- Copy of passport biodata page/email address/telephone number of the Company's directors.
- Mandatory visit by your team of engineer(s). Only companies that have sent representatives to the dyke site and registered in our field visit register book in Akon North shall be considered for evaluation.

4. Further instructions

1. Your Company shall bear all costs associated with the preparation and submission of the bid documents and ZOA DORCAS shall, in no case, be held responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.
2. Each of you will participate in and submit one set of bid. This rule applies equally to companies within the same group of companies with the same ownership.
3. Bidders shall prepare and submit bids independently and without any connection, knowledge, comparison of information or arrangement, direct or indirect, with any other bidder.
4. The bidder is expected to carefully examine the contents of its bid. Failure to comply with the requirements of the call for expression shall be at the bidder's own risk. Bids not submitted in conformity with the above bidding Conditions and its annexes shall be rejected.
5. The bidder must be a fully registered entity or group in South Sudan with all valid legal documents attached to the bid.
6. ZOA DORCAS has a ZERO TOLERANCE TO SEXUAL HARRASMENT, EXPLOITATION & ABUSE and also to abuse against Children. Any bidder known to have indulged in such practice before or during this bidding process will be disqualified with the immediate effect.
7. Each bidding company and its director(s) shall be subjected to vetting (MemberCheck) against list of listed companies or individuals on OFAC, EU, USA, South Sudan list of sanctions.
8. Vendors doing business with ZOA will be screened on anti-corruption due diligence before ZOA confirms an order or contract. By submitting this offer, the supplier agrees that his data may be used for such a screening and that the supplier will be registered in the ZOA ERP software.”
9. The successful bidder shall be encouraged to work in close collaboration with the Akon South Payam local Government, and designated ZOA Dorcas staff.

5. Amendment of Call for Expression of Interest

10. At any time prior to the deadline for submission of bids, the tender committee, may for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the call for expression of interest documents by the issue of an addenda.
11. Any addenda that is issued shall be part of the call for expression documents pursuant to Part 5 above, and shall be communicated in writing to all bidders who are requested to immediately acknowledge the receipt of each addendum by E-mail through the address above. To allow prospective bidders reasonable time in which to consider an addendum in preparing their bids, the tender committee may extend the deadline for submission of bids.

6. Process to be Confidential

12. Information relating to the examination, clarification, evaluation and comparison of bids and recommendations for the award of the contract will not be disclosed with the process of evaluation. Any effort by a bidder to influence the processing of the bids or award decisions may result in the rejection of its bid.
13. Information contained in and with the RFQ is considered proprietary in nature and is to remain confidential between ZOA DORCAS and the bidder. Access to these materials shall not be granted to third parties without the prior written consent of ZOA DORCAS.

14. Due to the sparse nature of bidders, bids shall be opened by ZOA DORCAS tender committee in the absence of the bidder representatives. Results of the bidding process shall however be communicated back to each bidder who submitted a proposal.

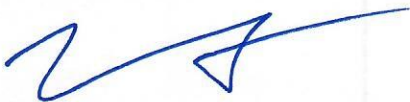
7. Award of Contract

15. Bids must be received by ZOA DORCAS in the manner specified as in annex I on or before the deadline date on page I of this call to bid document.
16. The tender committee, in its sole and unfettered discretion, reserves the right to accept your bid in whole or part.
17. The tender committee reserves the right to negotiate with one or more of the bidders, seek clarification from bidders regarding their bids and invite modifications to the bids submitted.
18. The tender committee reserves the right to reject any offer before the award of the contract, or to annul the bidding process and reject all offers at any time.
19. The tender committee shall notify the successful bidder in writing of the results of the bid evaluation. Upon notification by the successful bidder, the tender committee will promptly inform the other bidders that their Submissions were unsuccessful.
20. Awards shall be made per full bidding for the entire dyke construction as per Annex I specifications, and the tender committee reserves the right to award the contract to one company or to two different companies or more.

8. General Conditions and Disclaimers

21. This Call for expression of interest is simply an invitation to bidders to submit a bid in accordance with this call to bid document. This Call to bid does not constitute an offer of any kind on the part of ZOA DORCAS.
22. No contractual or other legal obligations arise on the part of ZOA DORCAS to any bidder by this call to bid or the submission of a bid by a bidder nor is any legal relationship created between ZOA DORCAS and any bidder until such time as an agreement, if any, is subsequently reached with a bidder.
23. ZOA DORCAS reserves the unilateral and exclusive right to modify or cancel this call to bid at any time without any obligation to any bidder and makes no guarantee that the process initiated by this call will continue.

Approved



**Country Director
ZOA DORCAS South Sudan**

ZOA Dorcas
South Sudan