



VACANCY ANNOUNCEMENT

Job Title:	Construction Engineer - National
Number of Post	One (1)
Band /Level /Grade:	8A
Department:	Operations
Location:	Ajuong Thok Office
Overtime Eligible:	N/A
Date of Issue:	Wednesday, 9 th March 2022

Background/IRC Summary:

The International Rescue Committee as one of the world's largest humanitarian agencies, provides relief, rehabilitation, and post-conflict support to victims of oppression and violent conflict in 42 Countries. IRC is committed to bold leadership, innovation, and creative partnerships. South Sudan, an independent nation since 9th July 2011, is emerging from decades of brutal civil war rooted in disputes over religion, ethnicity, resources, governance, and self-determination. The security situation remains fragile, and the operational context is challenging. IRC has been in South Sudan since 1989 and currently operates in Northern Bahr El Ghazal, Lakes, Unity and Central Equatoria States. IRC South Sudan program is currently seeking qualified candidates to fill the above vacant position.

Job Summary:

The Construction Engineer will be based in Ajuong Thok will oversee large construction projects like renovation and extension of accommodations, offices, facilities, centers, and new construction works. He/she will initiate, inspect project drawings and designs, manage project schedules and resources, and perform cost calculations. He/she will be the focal person to manage all the construction works and manage contractors performing work during the execute of Projects.

Major Responsibilities/Duties:

Under the supervision of the Operations Field Coordinator, the main duties and responsibilities of the Construction Engineer includes the following:

1. Undertaking technical and feasibility studies including site investigations, analyzing maps, and plans to create and design civil engineering projects, and prepare architectural and engineering designs including CAD drawings, Technical Specifications, and Bill of Quantity for all construction projects.
2. Coordinate between the construction contractor and the project led to resolve field discrepancies in design packages and material delays and provide technical support and supervision to construction activities in all the project area and carry out environmental impact assessments and identify risk that can affect project delivery.
3. Ensure that all construction related procurements plans are developed and submitted to supply chain and procurement request (PR) are submitted timely.
4. Monitor progress of construction works activities on day-to-day basis to ensure that works comply with approved drawings, specification, plans, and provide updates/progress report of construction work activities on weekly basis in project status and ensure that the construction project is completed on time and within budget.
5. Provide design and BOQ for any additional works identified during implementation of specific construction contracts and ensure adequate and timely supply of materials to work site to minimize delays or interruption of civil works workplan.
6. Prepare and maintain/update detailed work plan(s) that support and achieve the project's activities and indicators within the grant timeline and provide direction and monitor staff to ensure quality and timeliness of project implementation. Share relevant feedback to the team to improve quality and achieve timelines.
7. Approve expenditures to the designated level; manage/monitor monthly expenditures and track budgets to ensure that all spending is in line with approved budgets and timelines, including developing procurement plans, monthly program spending plan and cash forecasts, and ensure



appropriate and timely spending of grants to achieve program goals, grant reporting contributions, use and distribution of supplies and resources.

8. Work closely and coordinate with IRC Country Supply Chain, finance, and grant departments to ensure timely completion of ALL constructions and Renovation with the specific grant cycles.
9. In coordination with the Field Operation Office, ALL Program leads and UNHCR, undertake timely structural assessment on the existing or ongoing constructions.
10. Undertake/participate in liaison, coordination, and information sharing activities with local authorities on acquiring land for construction and any planned renovations, and work with the UNHCR team and Specific Program sector leads to fill certificate of completion for all the constructions, including other donors (GAC, BPRM etc).
11. Undertake regular field monitoring visits to assess progress, conduct QOC assessments and identify technical quality issues and/or other implementation issues. Provide solutions and implement modifications as required.
12. Ensure all monitored activities are fully documented, and shared with the coordination office, responsible sector leads, supply chain and grants, and produce/contribute to IRC and donor reports as per set schedules (weekly, monthly, quarterly, and annually).

Job Qualifications/Minimum Requirements:

- ❖ **Education:** First University degree in Civil Engineering or related Engineering discipline, or Advanced Diploma in Engineering with 3 additional years or experience and/or advanced training/courses. Accreditation to "Professional Engineer" or "Chartered Engineer" status or recognized equivalent by an appropriate national or international regulatory authority.
- ❖ **Work Experience:** Candidates will require a minimum of 3 years of relevant engineering experience on medium/large engineering and construction projects; or with a multi-disciplinary engineering design and project management organization, at increasing levels of responsibility.
- ❖ **Demonstrated Skills and Competencies:** Experience in planning and organizing; compound management and structuring to improve the drainage system. Flexibility and willingness to travel extensively in South Sudan with a good knowledge of political, economic, social, and cultural environment of this region. Has developed good knowledge in engineering specializations (e.g., Environmental, geotechnical, Molding and scaffolding). Worked on several design and/or construction projects and have taken responsibility for work elements which have been assigned. Proven experience in engineering design, quality control, and supervision of works. A high level of computer literacy, as well as competency and practical knowledge of AutoCAD 2D, digital surveying techniques and software, and Microsoft Project

Working Environment: it is 100% remote villages

Key Working Relationships:

- ❖ **Position Reports to:** Operations Field Coordinator.
- ❖ **Position directly supervises:** N/A.
- ❖ **Other Internal and/or external contacts:** Finance department, Supply Chain department, Human Resources department, Health Program, Safe Programing, Women Protection and Empowerment (WPE), Child Protection Program, ERD and UNHCR.

Compliance: Ensure that all activities respect the principle of confidentiality and that all incidents reported to IRC are handled with due regards to protection principles. Ensure adherence to IRC-South Sudan specific finance, logistics, IT, security, communications and human resources/administration policies and procedures. Incorporate and comply with new procedures and guidelines designated in circulars from Country Director. Ensure any violations of the IRC Sexual Abuse and Exploitation Code of Conduct are reported to the Country Director, or through the anonymous reporting mechanism. The reporting of violations is an obligation on the part of all staff members. Assist where necessary in undertaking activities that aim to prevent the occurrence of sexual abuse and exploitation of beneficiaries by IRC and other humanitarian workers. Ensure compliance of IRC's Child Safeguarding



policy in all IRC activities and report any violations observed or reported through the necessary channels immediately.

Confidentiality: Ensuring the non-disclosure of any information whatsoever relating to the practices and business of IRC acquired in the course of duty, to any other person or organization without authority, except in the normal execution of duty.

Professional Standards: The IRC and IRC workers must adhere to the values and principles outlined in IRC Way - Standards for Professional Conduct. These are Integrity, Service, and Accountability. In accordance with these values, the IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation, Combating Trafficking in Persons, and several others.

Gender Equity: IRC is committed to narrowing the gender gap and leadership positions. We offer benefits that provide an enabling environment for women to participate in our workforce including parental leave, gender sensitive security protocols and other supportive benefits and allowance.

Equal Opportunity Employer: IRC is an Equal Opportunity Employer. IRC considers all applicants based on merit without regard to race, sex, color, national origin, religion, sexual orientation, age, marital status, veteran status, disability, or any other characteristic protected by applicable law.

The position is strictly for **SOUTH SUDANESE NATIONAL WITH ALL REQUIRED NATIONAL DOCUMENTS.**

How to Apply: Interested applicants should submit a **CV with 3 references** (Please indicate referee telephone number and email address) and a copy of academic and training certificate, a copy of **national ID** and **day time telephone contact** address it to the **Human resources Department, IRC South Sudan** and you can delivered your Application to **IRC Head office in Juba Goshen House, or field office in Jamjang**, or you can e-mail your applications to SS-HR@rescue.org Deadline for submission **Monday 28th March 2022** before **5:00PM** Central African Time.

NOTE: Only short-listed candidates will be contacted and attach photocopies only while original will be asked at the interview panel and all the photocopies will remain the property of IRC. Any candidate who may wish to do job solicitation to win favor whether directly or indirectly will automatically lead to disqualification of one's application once detected at any stage of the process.

PLEASE REMEMBER TO CLEARLY INDICATE THE POSITION YOU ARE APPLYING FOR ON THE ENVELOP (Hand Delivery)/SUBJECT Email)

FEMALE APPLICANTS ARE HIGHLY ENCOURAGED TO APPLY

Reviewed by the RRC Office



APPROVED by Labour, Public Service (HRD) Office

