

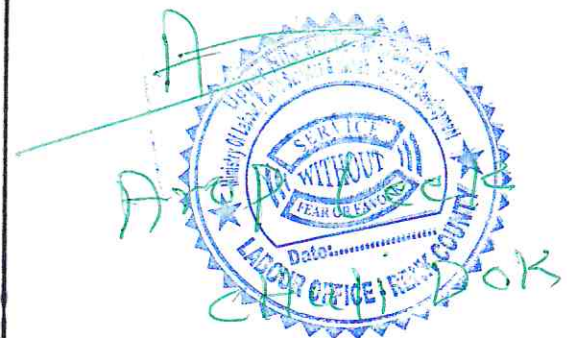
## JOB VACANCY ADVERTISEMENT

*International Medical Corps never asks job applicants for a fee, payment, or other monetary transaction. If you are asked for money in connection with this recruitment, please report to International Medical Corps at the website provided at the end of this document*

Job Title:	<b>Midwife Supervisor</b>
Country Program:	<b>South Sudan</b>
Location of Position:	<b>Renk</b>
Report To	<b>Emergency Response Manager</b>
Position Opened for:	<b>South Sudanese only</b>
Desired Start Date:	<b>ASAP</b>
Advertised date	<b>13/May/2024</b>
Closing Date for Applications:	<b>30/May/2024</b>
Status	<b>Relocatable</b>

### Organizational Background

International Medical Corps is a global, humanitarian, nonprofit organization dedicated to saving lives and relieving suffering through health care training and relief and development programs. Established in 1984 by volunteer doctors and nurses, International Medical Corps is a private, voluntary, nonpolitical, nonsectarian organization. Its mission is to improve the quality of life through health interventions and related activities that build local capacity in underserved communities worldwide. By offering training and health care to local populations and medical assistance to people at highest risk, and with the flexibility to respond rapidly to emergency situations, International Medical Corps rehabilitates devastated health care systems and helps bring them back to self-reliance.



## Summary of Job Description

- Under general supervision of the Emergency Response Manager the incumbent Midwife's Supervisor will be responsible for provision of quality sexual and reproductive (SRH) services at the Renk emergency sites including strategic planning, Coordination and implementation of both facility and community base SRH programming.

## Duties and Responsibilities

### Management:

- Responsible for maintaining a high standard of midwifery care is implemented.
- Responsible for the supervision of all midwife staff working on the project, ensuring that all activities are carried out accordingly.
- Responsible for organizing the daily work of all ward staff.
- Maintain an overview of all activities on the ward.
- Know the condition of each patient.
- Responsible for orientation of all new staff
- Responsible for identifying training needs of staff and organizing practical or theoretical training as appropriate.
- Responsible for own professional development to ensure knowledge is maintained and updated suitably to fulfil this role adequately.
- Act as a role model to those you supervise.
- Inform the Emergency Response Manager about any problems, progress of the staff, etc.
- Ensure a good working relationship among the team.
- Participate in the weekly hospital, management meeting to communicate any issues arising on the ward and to maintain an overview of hospital activities and report back to ward staff.
- Responsible for making the duty roster monthly (clearly indicate days off, holidays, sick leaves, etc.) and informing Emergency Response Manager if minimum staffing cannot be met. Emergency
- Response Manager should be informed IMMEDIATELY about ward sickness etc that may affect
- the roster so that solutions can be found. The In-Charge is responsible for finding solutions with the assistance of the Emergency Response Manager.
- Should be familiar with National & WHO treatment guidelines and protocols, ensure treatment guidelines & protocols are followed.
- Ensure universal precautions are always applied in the ward.
- Responsible for economic use of all the hospital material, nursing equipment, drugs, etc.
- Responsible for ensuring the weekly consumption of medical supplies is accurate and an appropriate WEEKLY order is made to pharmacy, avoiding

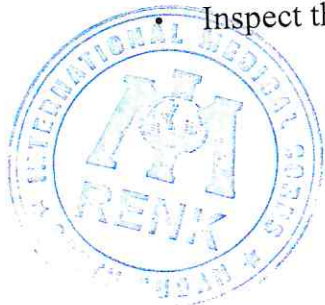


the necessity to place extra orders or borrow from other wards. This task can be delegated to other staff.

- Responsible for ward inventory when required.
- Maintain the hospital standard of hygiene.
- Ensure the environment is safe, clean, properly maintained (e.g. floor, bedding, mosquito-nets).
- Ensure that equipment is properly disinfected/ sterilised to prevent cross-infection.
- Responsible for proper use of medical and non-medical materials in the ward.
- Inform the in-Emergency Response Manager and the site manager breakdown of apparatuses.
- Responsible for reviewing the case notes of each patient that dies, with Clinical officer to understand if there are any lessons to be learnt.
- Ensure weekly request for medical supplies are place to the min pharmacies and weekly consumption report submitted.
- Responsible for ensuring that requests for treatment (drugs or fluids), made by a Clinical officer or Doctor are met by the end of your shift or handed over to the next nurse. Results must be collected from the lab by the end of the shift if they are ready and be prepared for the ward round.
- Actively promote PSEA (prevention of sexual exploitation and Abuse) standards within international medical corps

### 1-Specific in Maternity Ward:

- Normal and complicated delivery:
- Act quickly in case of any emergency.
- Give good care for mothers in labor and postnatal mothers / babies.
- Prepare the mother psychologically and physically for delivery and inform the mother the progress of labor.
- Conduct all deliveries safely.
- Recognize pathology and refer to the Clinical or Doctor,
- Recognize deviation from normal to abnormal during labor, delivery and refer to the Doctor.
- Prepare the mothers for labor, also environment and equipment.
- Monitor the mother using labor chart- partograph!
- Deliver and examine placenta and remove clots.
- Provide proper care for the obstetrical emergencies and complications.
- Prepare mothers who are for caesarean section, take all necessary materials to the theatre.
- Receive the baby in theatre.
- Take care of mother after operation.
- Inspect the breast, perineum, lochia after delivery.



### **Postnatal care:**

Encourage personal hygiene of postnatal mothers and prime gravidas to have sit baths twice a day.

Encourage breast feeding.

Advice on Family planning

Promote sound methods of infant care and feeding.

Inspect breast, lochia perineum daily.

Identify deviation from normal physiologically, psychologically and report to the Doctor.

### **Baby care:**

Take care of the baby during / after delivery

Maintain clear airway, keep the warm, score, weight and examine physical. ▪ Take care of the umbilical cord

Promote parent baby relationships.

Supervise and support the mother in feeding her baby, baby care and hygiene procedures.

Inform the mother about immunization and ensure the first immunization is given.

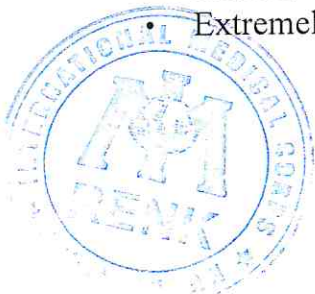
▪ Discuss care of the baby in hospital and at home with the parents.

### **Antenatal care, family planning:**

- Give Health education in group and individually and counsel on specific problems.
- Take all obstetric, family, and medical history and identify mothers at risk from the history and take appropriate action.
- Maintain antenatal investigation are routinely done and record all results.
- Carry out general physical and obstetric examinations. ▪ Ensure mother received Tetanus Toxoid TT ▪ Prescribe prophylactic drugs.
- Select those “at risk” women and refer them to the high-risk clinic.

### **Competencies and Requirements.**

- Diploma for midwifery, with public health background.
- Minimum of three years of experience required of which 1-2 years should be from resource deprived environment.
- Previous ING/NNGO experience
- Must have excellent communication skills both oral and written.
- Must have excellent self-motivation skills.
- Extremely flexible and can cope with stressful situations.



**Desirable:**

- Master's in public health
- Must be able to take non-medical responsibilities from Time to time to cover for other team members.
- Skills and knowledge in program sustainability and capacity building, project monitoring and evaluation.
- Knowledge of research methods, both qualitative and quantitative methods.
- Strong writing skills, for reports, concept notes and proposals.
- Proven capabilities in leadership required.
- Strong negotiations, interpersonal and organizational skills.

• **Actively promote PSEA (Prevention of Sexual Exploitation and Abuse) standards within International Medical Corps and amongst beneficiaries served by International Medical Corps.**

**HOW TO APPLY**

Interested candidate (**South Sudanese Nationals**) who meets the above criteria, should submit their Application (cover letter) indicating daytime, contact numbers, copies of Updated CV with at least three referees, their telephone and email contacts, South Sudanese Nationality ID Card or Passport, Birth Certificate, Academics Certificates, (**Documents are not returnable once submitted**) addressing to Human Resource Department IMC. If you are submitting your application through email, please submit to SS-Recruiting@internationalmedicalcorps.org. Hand delivered applications should be submitted to Plot No 320 Block 3K, 2nd Class Residential areas, Pope Francis Road, Thongpiny Juba, Central Equatorial South Sudan) **OR** IMC Renk Office.

**Note:** Clearly indicate the position you are applying for on the back of your Envelop **OR** on subject line of your e-mail.

**Closing date for receiving application:**  
**30/May/2024**

**Please note applications received will be reviewed on a rolling basis and this position might be filled before the closing deadline.**



We appreciate your Applications; however, Only Shortlisted Candidates will be contacted for interviews.

Website for reporting misconduct: [www.InternationalMedicalCorps.ethicspoint.com](http://www.InternationalMedicalCorps.ethicspoint.com). Please do not submit your CV or application to this website, it will not be considered for review

