



## JOB VACANCY ANNOUNCEMENT

External

N0.CBC-MBN/2024/08/27-282-N

**Job Title:** Catering and Bakery Consultant (1-National)  
**Location:** Maban County, Upper Nile State  
**Duration:** 4 months with possibility of extension and subject to availability of funding  
**Reports to:** FSL And E&E Coordinator.  
**Start Date:** ASAP.  
**Eligibility:** South Sudanese National Only.

**About RI:** Relief International is a leading nonprofit organization working in 20 countries to relieve poverty, ensure well-being and advance dignity. We specialize in fragile settings, responding to natural disasters, humanitarian crises and chronic poverty. Relief International combines humanitarian and development approaches to provide immediate services while laying the groundwork for long-term impact. Our signature approach — which we call the RI Way—emphasizes local participation, an integration of services, strategic partnerships, and a focus on civic skills. In this way, we empower communities to find, design and implement the solutions that work best for them.

### General POSITION SUMMARY:

The Incumbent (Catering and Bakery Consultant) shall support in developing training modules and lessons to train trainees on catering and hospitality, baking pastries, breads, rolls and deserts.

### ESSENTIAL JOB FUNCTIONS:

- The Incumbent shall support in developing training modules and lessons for training trainees catering and bakery.
- The incumbent will train trainees on appropriate catering and bakery modules including baking pastries, breads, rolls and some desert.



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29/8/2024

- The incumbent will train trainees on basic baking ingredients, for preparation of batters, doughs, fillings, whipped cream.
- The candidate will prepare garnishes as needed for baked goods.
- Train trainees on design enterprise creation and marketing of products
- Train trainees on premises hygiene.
- Conducting routine monitoring and examining the trainees.
- Compiling weekly and monthly reports.

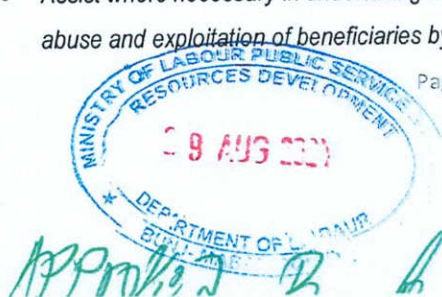
#### **QUALIFICATIONS AND JOB REQUIREMENTS**

- Minimum 2 years' experience in consultancy with INGO in conducting similar trainings from a national recognized vocational training institution.
- The aspirant should have a diploma in food technology and or catering, bakery and hospitality management. Bachelor's Degree in the above field will be an added advantage and highly preferred.
- The candidate should have good communication and training facilitation skills.
- Experience in working with diverse community.
- Experience in providing hands on trainings.
- Fluent in Oral and Written English and Fluent in Oral Arabic (Juba or Classical).
- Able to work independently as well as being a strong team player.
- Enjoys working in a team setting.
- Diplomatic and sensitive to cross cultural issues.
- Open minded, self-controlled, self-learner and flexible.

**Reporting:** Daily reporting of all **Catering and Bakery Consultant** related activities, issues and problems to FSL and E&E Coordinator.

#### **Policy compliance – Mandatory Reporting Policy (MRP):**

- Ensure any violations of the RI Sexual Abuse and Exploitation Code of Conduct are reported to the Program Manager/coordinators. The reporting of violations is an obligation on the part of all staff members.
- Assist where necessary in undertaking activities that aim to prevent the occurrence of sexual abuse and exploitation of beneficiaries by RI and other humanitarian workers



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### **Confidentiality:**

*Ensuring the non-disclosure of any information whatsoever relating to the practices and business of RI acquired in the course of duty, to any other person or organization without authority, except in the normal execution of duty.*

*Note: The role of the **Catering and Bakery Consultant** cannot be limited to the specific duties and tasks detailed herein. The success of the RI humanitarian mission is the highest priority and all issues, which arise, must be addressed accordingly. Therefore, the **Catering and Bakery Consultant** will be required to manage all unforeseen issues and circumstances and remain flexible to perform other duties, as and when required.*

### **RI Values**

We uphold the Humanitarian Principles: humanity, neutrality, impartiality, and operational independence. We affirmatively engage the most vulnerable communities. We value:

- Inclusiveness
- Transparency and Accountability
- Agility and Innovation
- Collaboration
- Sustainability

### **Confidentiality**

- Ensuring the non-disclosure of any information whatsoever relating to the practices and business of RI acquired in the course of duty, to any other person or organization without authority, except in the normal execution of duty.
- Protect patient and beneficiary information.

### **General Condition for qualification:**

Applicant must not be person who has bad record or has been convicted of Sexual Exploitation and Abuse (PSEA), Sexual Harassment and Child abuse.

Should have completed all Policy trainings in RI academy

### **HOW TO APPLY:**

Aspiring potential interested applicant should complete **Job application form**, which can be collected at Relief International field office in **Doro/Batil**, or this form can also be downloaded from same website where this advertisement is posted.



The job application form once completed, should be submitted along with motivational letter and copies of academic documents in seal envelop clearly marked **N0. CBC-MBN-2024-08 -26-282 -N** to Relief International main office in **Doro/Batil** field office.

OR

Send your completed job application form via Email to [recruitments@ri.org](mailto:recruitments@ri.org)

**Deadline: Sept 6<sup>th</sup> 2024, 5 pm SSD local time.**

- Females are highly encouraged to apply
- Only shortlisted applicants will be contacted.

