



Approved
Labour
Office



Position: Field Monitor (2 vacancies)

USAID/South Sudan Monitoring, Evaluation, and Learning Support (MELS) Activity, South Sudan

Project Summary:

Implemented by Integrity Global, Inc. and MSI, the Monitoring, Evaluation, and Learning Support activity (MELS) supports USAID/South Sudan through tailored monitoring and evaluation services to enhance Mission programs. In a dynamic operating environment, MELS provides the Mission with flexible, demand-driven technical, analytic, and advisory support that:

- Helps the Mission internalize and integrate concepts under Collaborating, Learning, and Adapting (CLA),
- Strengthens knowledge management and improves institutional memory,
- Advises on and produces fit-for-purpose MEL products,
- Enhances organizational effectiveness and operational efficiency, and
- Strengthens data-driven decision making through Geographic Information Systems (GIS) and other innovative spatial analyses.

Project Background:

The MELS activity serves as the Mission’s primary mechanism for monitoring, evaluation, and learning and adaptive management services for ongoing activities and programs. In a dynamic operating environment, MELS provides USAID/South Sudan with flexible, demand-driven technical, analytic, and advisory support in order to strengthen collaboration, learning and adapting (CLA); promote institutional memory; produce monitoring, evaluation, learning products as appropriate; strengthen knowledge management and organizational learning (KMOL), organizational effectiveness and operational efficiency; and strengthen data-driven decision-making through an efficient use of GIS and other innovative spatial analysis.

Position Summary:

The field monitor will be responsible for monitoring and verifying activities implemented by USAID/South Sudan’s Implementing partners (IPs) across South Sudan. S/he will also be responsible for collecting data on contextual indicators to assess external factors that could affect activity implementation on the ground. The field monitor will assist in designing and refining monitoring tools and protocols and will report to the Third-Party Monitoring (TPM) Manager. This is a Long-Term Technical Assistance (LTTA) Position based in Juba.

Responsibilities:

- Contribute to the development and review of third-party monitoring tools and protocols as warranted.
- Monitor and verify all implementing partners’ project plans, activities, and progress towards achieving project outputs including monitoring conflict triggers and analyzing context in which projects operate.
- Monitor and assess overall progress on achievements of results, including access, availability of services and products.





- Provide feedback of the monitoring and verification findings to technical teams, USAID Contracting Officer Representative/Agreement Officer Representatives (COR/AORs) and IPs.
- Prepare monitoring reports, debrief presentations and report to TPM manager.
- Observe and verify soft and hard activities in the field using technology-based data collection techniques.
- Coordinate and conduct site visits, which may include remote monitoring.
- Confirm the accuracy of data reported by partners in the quarterly and annual reports.
- Verify compliance issues at project sites – gender, branding and environment.
- Participate in reviewing draft monitoring reports by the Field Monitors.
- Complete and multi-task by establishing priorities while taking into considerations special assignments, changing priorities, frequent interruptions, available resources, and meeting deadlines.
- Establish, build, and maintain effective relationships with staff and clients to facilitate the provision of monitoring support.
- Any other duties assigned by the TPM Manager

Qualifications:

- Bachelor's degree in social science or related field.
- At least three (3) years of experience monitoring and/or implementing development projects.
- Demonstrable working knowledge of M&E principles.
- Experience in designing tools and protocols for data collection, analysis, reporting.
- Good communication and interpersonal skills.
- Excellent computer skills.
- Excellent knowledge of data collection applications.
- Working knowledge of Juba Arabic and one or two local languages preferred.
- Experience working in complex field environments within South Sudan
- Fluency in oral and written English required.

Integrity and MSI is an equal opportunity employer that values diversity and inclusion. We strive to develop and maintain a culture that honors the perspectives and identities of our employees, our communities and those impacted by our work. We encourage applications from suitably qualified and eligible candidates, regardless of gender, race, disability, age, sexual orientation, religion, marital or parental status. We will respect your confidentiality and abide by data protection laws.

NOTE: Open to South Sudanese citizens only

The closing date for applications is **November 7th, 2023**. We will review resumes on a rolling basis and the vacancy may be filled before this deadline. We encourage early applications. Please be advised that only shortlisted applicants will be contacted.

How to Apply:

Hand deliver and addressing your application to Integrity Global MELS Human Resources and Administrative Manager, Goshen House, Gate I or by email: ssmels.recruitment@integrityglobal.com or use our online application system <https://podio.com/webforms>. <http://tinyur.com/I3h99f7d8>

