

Questions and Answers to RFP-SSD-JUB-2023-002 -Consultancy

Deadline for questions is 17th May 2023.

1. We are registered in Kenya, please advise on Tax clearance certificate, do we submit Kenyan Tax?
Please advise!

Answer → Yes, a registered firm in their country of origin is responsible for tax paying to their country as per the law of that specific country, In this process, a firm shall present a valid tax clearance issued by the relevant authority in their country and the DRC's Tender opening Committee (TOC) shall take a review of the same, Note Carefully, this consultancy services is subject to 20% tax and it will be withheld by DRC as Per the Tax law of South Sudan.

2. How many Markets do you expect to cover for Transect Walk in each state/county?
Answer → DRC expects the firms or individual consultant to develop a rationale or calculations for sample KII and transect walks based on the information guide on the TOR. This is part of the technical guide for scoring proposals during review or evaluation.
3. In Annex A.2 Financial Bid Form mentioned that: **“DRC will facilitate all in country travels to the fields related to this Final Evaluation including accommodation however, the supplier shall provide for their own meals”**. On the other hand, in TOR Page-8: **“The consultant will be expected to travel to all the above-mentioned counties to conduct assessment therefore will be expected to arrange transportation, accommodation, insurance, food and make adequate provision in the Financial Proposal.”**

Please clarify **which statement we should follow**.

Answer → The Consultant is expected to cover their transportation cost from the Country of origin to South Sudan and Vice versa, the in-country transportation and accommodation shall be provided by DRC; Meal and all other personal requirements are sole responsibility of the Consultant.

4. In Annex B, Page- 10 it is mentioned: All questions during the tender period, as well as the associated answers, will be shared with all suppliers invited, or for open tenders published at: **Relevant Websites**.

Please let us know **which websites**.

Answer → The Answers to your questions shall be posted on the website that you saw this RFP, please go back and check the same site on the 17th of May 2023 (From Morning to Evening Hours of your time zones).

5. In Annex B, Page- 10 it is mentioned: Closing date and time for receipt of Tenders: 23rd May 2023 at 4:00 PM.

Where should we **acknowledge the receipt**?

Answer → Submission of the bids is from the day you first saw the advert of this RFP till 23rd May 2023, no more submissions after then, For Firms/individuals in Juba, South Sudan, submission is in hard copies but for international firms/individuals, please use the email address provided in Annex B for Submission online.

6. Is the submission **deadline: 24th May as mentioned in the TOR or it should be 23 May?**

Answer → It's From the first date you saw it till 23rd May 2023.

7. How many KIIs you expect us to conduct in each state/county?

Answer → DRC expects the firms or individual consultants to develop a rationale or calculations for sample KII and transect walks based on the information guide on the TOR. This is part of the technical guide for scoring proposals during review or evaluation.