



## JOB OPPORTUNITIES

**Job Code:** 020  
**Job Title:** Laboratory Data Coordinator  
**Location:** Juba  
**Contract Type:** Regular Contract (dependent on funding)  
**Reporting To:** Strategic Information Director  
**Number of Positions:** 1  
**Application deadline:** April 30, 2026,

\* The position is open to South Sudanese nationals ONLY



### PROJECT DESCRIPTION AND SUMMARY OF ROLE

The Advancing HIV & AIDS Epidemic Control (AHEC) Activity is a U.S. Department of State-funded initiative implemented in South Sudan by IntraHealth International to strengthen HIV prevention, care, and treatment services. The project approach focusses on Facility and community led responses, strategic case finding, retention in care, and the delivery of high quality, client centered HIV services.

The Laboratory Data Coordinator provides strategic leadership and technical expertise in laboratory monitoring, evaluation, and data systems to strengthen HIV viral load and EID programs. The role ensures high-quality, timely, and reliable laboratory data across all supported sites by improving data systems, data quality assurance processes, and interoperability with national health information platforms. The position supports data-driven decision-making, continuous quality improvement, and compliance with PEPFAR and national reporting standards.

Key Functional Focus Areas:

- Laboratory monitoring, evaluation, and learning (MEL) systems strengthening
- Viral load and early infant diagnosis (EID) data management and reporting
- Laboratory information systems and interoperability support
- Data quality assurance and quality improvement
- Capacity building and supportive supervision
- Stakeholder coordination and technical working group engagement

### KEY RESPONSIBILITIES / ESSENTIAL FUNCTIONS

#### Laboratory MEL Systems Strengthening

- Lead the design, review, and implementation of the laboratory MEL plan, including monitoring of viral load coverage, turnaround times, EID testing performance, and result return.



- Provide technical leadership on laboratory M&E methodologies aligned with PEPFAR MER indicators, national laboratory strategies, and donor reporting requirements.
- Support integration of laboratory M&E priorities into overall HIV program data systems under the limited waiver scope.

### **Work Planning & Coordination**

- Develop and disseminate annual and quarterly work plans for laboratory M&E and data management activities.
- Monitor implementation progress and coordinate with Laboratory Advisors and program teams to address laboratory data gaps.
- Align laboratory M&E priorities with clinical and programmatic goals related to viral load and EID services.

### **Data Systems Management & Reporting**

- Ensure timely, accurate, and complete collection of laboratory data from supported health facilities and point-of-care platforms.
- Oversee data entry, verification, and reporting through LIS, VLSTS, and other laboratory data platforms.
- Support mentorship and training of facility staff on LIS use, indicator definitions, and data flow procedures.
- Collaborate with developers and national stakeholders to enhance laboratory dashboards and data visualization tools.

### **Data Quality Assurance & Quality Improvement**

- Conduct routine internal Data Quality Assessments (DQAs), data verification, and data audits for VL and EID laboratory data.
- Develop and disseminate SOPs, job aids, and data quality tools for national and facility-level use.
- Lead quality improvement initiatives to strengthen the VL and EID cascade, including sample collection, testing, result return, and clinical action.
- Provide structured feedback and support corrective action planning at facility and state levels.

### **National Systems Support & Stakeholder Engagement**

- Collaborate with the Ministry of Health and National Public Health Laboratory to strengthen national LIS and laboratory reporting systems.
- Support interoperability efforts between LIS and DHIS2 for seamless laboratory data reporting.
- Represent the project in laboratory, SI, and related technical working groups and coordination forums.

### **Documentation & Field Support**

- Prepare high-quality laboratory data reports, dashboards, and analytical presentations for program and donor review.



- Document lessons learned, best practices, and emerging gaps to inform adaptive programming.
- Conduct site visits to validate reported data, mentor staff, and troubleshoot laboratory data system challenges.

## **EDUCATION AND EXPERIENCE REQUIREMENTS**

### Required Qualifications

- Bachelor's degree in Laboratory Sciences, Public Health, Epidemiology, Biostatistics, Health Information Systems, or a related field.
- Master's degree in Public Health, Epidemiology, Laboratory Management, Monitoring & Evaluation, or Health Informatics is strongly preferred.
- Minimum of five (5) years of progressively responsible experience in laboratory systems strengthening, health information systems, or M&E within public health programs.
- At least three (3) years of hands-on experience supporting HIV laboratory programs, including viral load and early infant diagnosis.
- Experience working with Laboratory Information Systems, VL/EID reporting platforms, and DHIS2.
- Experience working with PEPFAR-funded programs and providing capacity building and supportive supervision is highly desirable.

## **SKILLS AND COMPETENCIES**

- Strong understanding of HIV laboratory systems, viral load and EID cascades, and associated indicators.
- Proficiency in laboratory data management, data quality assurance, and performance monitoring.
- Experience with LIS, VLSTS, GeneXpert dashboards, and national laboratory reporting tools.
- Strong analytical, reporting, and presentation skills.
- Ability to mentor and support laboratory and data staff across multiple facilities.
- Strong coordination, communication, and stakeholder engagement skills.



## APPLICATION PROCEDURE

To complete your submission, please:

- 1- Complete the application form by clicking <https://qr.link/biKNg8> or scanning the QR code at the bottom of the page.
- 2- Send email to [ahecrecruitment@intrahealth.org](mailto:ahecrecruitment@intrahealth.org) In the subject line, write the following: [Job Code\_Job Title\_Post Location\_First & Last Name]. Example: [020\_Lab Data Coordinator\_Juba\_John Doe].
- 3- Attach the following documents to your email: Cover letter, Updated CV, Copies of academic certificates, National ID & Contact details for three professional references (including current supervisor)

Deadline for receiving applications is Thursday, April 30, 2026. Incomplete applications will not be considered. Only shortlisted candidates will be contacted.

You may also submit hard copies of your application at any of the following Intra Health locations closest to you. Please note that submitted documents are non-refundable:

- **Juba:** Juba Nabari near American Residence, Plot No. 187 Block 3-K South, to the attention of the Human Resource Department.

**Due to the urgency to till this position, applications will be reviewed on rolling basis**

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