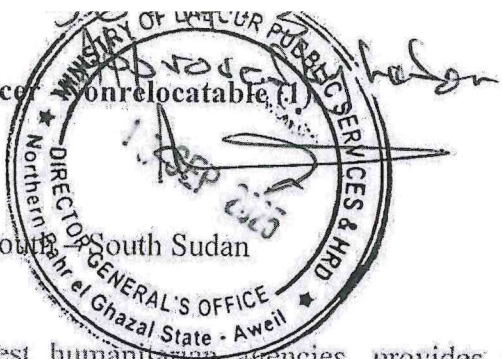




**Job Title:** Agriculture Officer  
**Band / Level / Grade:** 9A  
**Department:** ERD  
**Location:** Panthou, Aweil South Sudan  
**Overtime Eligible:** Exempt  
(per local law)



The International Rescue Committee, one of the world's largest humanitarian agencies, provides relief, rehabilitation, and post-conflict support to victims of oppression and violent conflict in 42 countries. IRC is committed to bold leadership, innovation, and creative partnerships. South Sudan, an independent nation since 9 July 2011, is emerging from decades of brutal civil war rooted in disputes over religion, ethnicity, resources, governance, and self-determination. The security situation remains unpredictable, and the operational context is challenging. IRC has operated in South Sudan for over 30 years now delivering humanitarian relief, post-conflict assistance, and development programs in both refugees, internally displaced and host community settings. IRC operates in 10 field offices including in Juba with field program portfolio covering health, nutrition, child protection, Economic Recovery and Development (Livelihoods), women's protection and empowerment and general protection. IRC continues to provide life-saving assistance and humanitarian aid to vulnerable South Sudanese and continues to work with the affected to rebuild their lives and restore peace. **Program Background:**

Under the supervision of project Manager, The Agriculture Officer will be responsible for the running of the day-to-day program activities under the agriculture, and entrepreneurship development sectors of the UNHCR project. He will support the livelihoods and time in the field, identifying target communities, establishing relationships with community leaders, taking part in field level implementation activities, such as identifying potential beneficiaries, registering beneficiaries, conducting demonstration garden and home visits and profiling beneficiaries, delivery of materials, taking part in input distribution to beneficiaries and, in data collection and submission to supervisor.

The Agriculture Officer is responsible for the daily technical planning, supervision, monitoring, and reporting of all UNHCR activities at field level that include agriculture, seeds production and agribusiness. He/she will directly train farmers and provide technical guidance and lessons to farmers visiting livelihoods centers and demonstration plots as well as kitchen gardens,

**Major Responsibilities/Duties:**

The responsibilities and duties of the Agriculture Officer- include but are not limited to the following:

**B PURPOSE:**

The Agriculture Officer will be responsible for the running of the day-to-day program activities under the agriculture, across sectors of the UNHCR project. S/he will support the livelihoods and time in the field, identifying target communities, establishing relationships with community leaders, taking part in field level implementation activities, such as identifying potential beneficiaries, registering beneficiaries, conducting demonstration garden and home visits, profiling beneficiaries, delivery of materials, taking part in input distribution to beneficiaries and, in data collection and submission to supervisor.

## 1. Program Implementation

- Participate in sensitizing key stakeholders, community leaders, communities and participating in households on the program objectives, timelines, entitlements and on general program activities,
- Work with community-based beneficiary selection committee and collaborate with them in beneficiary identification and selection,
- Participate in weekly project implementation planning meetings with line program officers under Agronomy and Entrepreneurship components for proper coordination during the implementation of project activities.
- Ensure timely raising of program and supply chain purchase requests (PRs) for approval by the supervisor
- Participate in regular weekly and monthly debriefing with the manager to identify challenges early and find appropriate local solutions while striving to strengthen the working relationships among the beneficiaries and staff.
- Contribute to developing work plans, cash projections, procurement and spending plans and ensure timely implementation of project activities.
- Develop and submit to supervisor accurate weekly travel plans to Logistics (transport officer) every Thursday for the following week to allow Logistics plan for transport for smooth activity implementation.

### Program Quality

- Effectively support the program Manager to mobilize communities to participate in the project,
- Identify, verify and register beneficiaries under entrepreneurship and agriculture activities
- Effectively support the program Manager to conduct regular field support to Entrepreneurs and farmer groups,
- Organise and lead in the distribution of project inputs including seeds, tools.
- Support in mobilisation and registration activities through guidance from livelihood officer
- Support program manager to organize and conduct Entrepreneurship and agriculture extension trainings,
- Support the program manager to organize special events such as field days, donor visits and beneficiary exchange visits
- Support the lead farmers to establish farmers' training demonstrations,
- Participate in the training of farmers climate smart agriculture training, Enterprise development.
- Support the program manager to monitor activities and organize action audit,
- Conduct him or herself both professionally and personally in such a manner that brings credit to IRC and does not jeopardize its humanitarian mission,

### Program monitoring and evaluation

- Conduct regular monitoring visits to farmers households and give feedback to improve programming
- Write and submit timely weekly, activity, and monthly reports to the supervisor.
- Collect program data for all assigned activities and ensure all data are verified by the line officers and filed safely.
- Identify and document impact stories of progressive beneficiary farmers and Enterprise Development clients.
- Any other duty that may be assigned by ERD Manager in line with IRC policies.

### Staff Development

- Maintain open and professional relations with team members, promoting a strong team spirit.
- Coordinate closely with other team members, including the Supply Chain and Finance, as well as M&E Assistant and partner organization staff

## MINIMUM REQUIREMENTS:

Education



Food Security, Nutrition, Public Health, Social Science, Economics, International Development, Sociology/Psychology, or related fields

### *Experience*

- S/he should have worked with the community and or NGO for a period of at least six months including proven abilities in; beneficiary identification, registration & selection required, INGO experience preferred
- 2 years of experience implementing project activities, agricultural input distribution, extension services or other applicable non-profit experience is added advantage
- Prior experience in developing program implementation work-plans, data collection and analysis and program reporting
- Strong ability to organize work, meet deadlines, maintain composure, prioritize work under pressure, coordinate multiple tasks and maintain attention to details

### *kills and Abilities:*

- Good writing skills, including report writing,
- Willingness to work in remote areas of Aweil South County
- Excellent networking and liaison skills,
- Good learning abilities
- Flexible and able to adapt to field logistics constraints.
- Good communication and presentation skills; pay attention to details.
- Strong computer skills especially in MS excel and word
- Security awareness; able to travel to potentially insecure areas within the constraints of IRC's security policies.
- Fluency in English, Ability to speak fluently in local (Nuer/Arabic) will be an added advantage.

***demonstrated Skills and Competencies:*** Good communication and writing skills; pay attention to details. Flexible, able to plan and yet accommodate unexpected tasks. Excellent networking and liaison skills. Coaching skills including training, delegation, and presentation. Strong computer skills especially in MS excel and word. Security awareness; able to travel to potentially insecure areas within the constraints of IRC's security policies.

***Language Skills:*** Fluency in English required. Good working knowledge in Arabic would be an added advantage.

***Working Environment:*** it is 100% based in Aweil South

### **Minimum Requirements**

University degree in Public Health, Quantitative Economics, Monitoring & Evaluation, Biostatistics, Statistics or Applied Demography.

At least three years of experience in community engagement activities, data collection for both quantitative and qualitative methods, social & health research, and process evaluation embedded in program implementation

Knowledge of local context is essential

Experience in supporting data collection using the KAP survey model focusing on MNH data

Experience building successful, trusted relationships with various stakeholders, especially community health workers, community leaders, and MoH.

Must respect deadlines, communicate openly with colleagues, have a problem-solving mentality, and be willing to try new innovations

Fluent in both written and spoken English and Dinka

## OUTLOOK

Basic data analysis skills using SPSS, STATA or R is essential

Strong communication skills with the ability to draft reports

Past experience in working with the Ministry of Health, preferably in Northern Bahr El Ghazal State, is an added advantage

## The IRC Core Values and Commitments:

**Standards of Professional Conduct:** The IRC and IRC workers must adhere to the values and principles outlined in the IRC Way Standards for Professional Conduct. These are Integrity, Service, Accountability and Equality. In accordance with these values, the IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation. The IRC also operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation.

**Safeguarding and PSEA policy:** The IRC has a zero-tolerance policy for safeguarding/PSEA violations by staff, incentive workers, visitors, sub-grantees, suppliers/sub-contractors, and implementing partners. Safeguarding/PSEA at the IRC is an integral to organizational values and ethics, and staff and associates are expected to take all reasonable steps to prevent the sexual exploitation, abuse, and harassment of any person linked to the program by both its employees and any downstream partner. The successful candidate will be subject to a thorough background check and satisfactory references.

Staff are expected to promote and actively participate in initiatives and efforts to build team engagement, inclusion and cohesion in the workplace. Foster ongoing learning, honest dialogue and reflection to strengthen safeguarding and to promote IRC values and adherence to IRC policies. IRC strives to build a diverse and inclusive team at all levels who as individuals, and as a group, embody our culture statement creating a working environment characterized by mutual respect, ethical reflection, power sharing, debate, and objectivity for us to achieve our aspirations as a team and deliver the best possible services to our clients

**Narrowing the Gender Gap:** The International Rescue Committee is committed to narrowing the gender gap in leadership positions. We offer benefits that provide an enabling environment for women to participate in our workforce including a flexible hour (when possible), maternity leave, transportation support, and gender-sensitive security protocols.

**Equal Opportunity Employer:** IRC is an Equal Opportunity Employer. IRC considers all applicants because of merit without regard to race, sex, color, national origin, religion, sexual orientation, age, marital status, veteran status, disability, or any other characteristic protected by applicable laws.

## How to apply:

Interested applicants should submit a CV with 3 references and a copy of their national ID to Human Resources at Luakon/Panthou IRC Field Offices or you can e-mail applications to [SS-HR@Rescue.org](mailto:SS-HR@Rescue.org) not later than 30<sup>th</sup> September 2025 @ 5:00pm.

**NOTE:** Only shortlisted candidates will be contacted and attached photocopies only while originals will be asked for at the interview panel and all the photocopies will remain the property of IRC.

**EARLY LABEL YOUR APPLICATION AGRICULTURE OFFICER  
ANTHOU AWEILSOUTH, SOUTH SUDAN**

**WOMEN, MINORTITIES AND PEOPLE LIVING WITH DISABILITIES ARE ENCOURAGED TO APPLY.**

