

APPENDIX 1

| No | Requirements | |
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| 1 | Certificate of Registration/Incorporation | |
| 2 | Valid Certificate of Tax Clearance | |
| 3 | Valid Trading License | |
| 4 | Evidence of physical registered office | |
| 5 | A minimum of one reference letters from current client i.e. for the period 2017 - 2019 | |
| 6 | Company Profile | |
| 7 | Duration of validity of quotation | |
| 8 | Company Bank statement last 03 months i.e. April, May and June | |
| 9 | Recommendations | |
| 10 | Stamp | |

NB: Please transfer all the necessary information from the Request for Quotation documents to your Company Quotation and Stamp it

Name of the company:

Address:

Telephone no:

Email:

Contact person:



Approved
10/7/2020