

Approved by Laban



**Save the Children**

11<sup>th</sup> Dec 2023

Job Advertisement

Save the Children is an international non-governmental organization that works for a future of children, their families and communities realize social equity and dignity; have access to their basic physical, emotional and development needs.

SCI is seeking to recruit: -

Job Title: MHPSS Assistant (1 post)

Location: Bor

Reports to: MHPSS Officer.

Contract Period: 12 Months subject for funding.

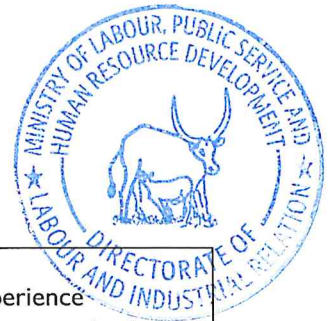
**CHILD SAFEGUARDING: (select only one)**

Level 3: the role holder will have contact with children and/or young people intensively because S/he works in country programs.

**ROLE PURPOSE:** Under the supervision of the MHPSS Officer with technical support from the MHPSS Technical Specialist, the officer will help the Child Protection Coordinator in implementing project activities, particularly MHPSS component that will include building the capacity of the CP team and direct services for individuals with mental health problems providing basic counselling and other interventions. The child protection Programme is currently focused on Comprehensive case management, MHPSS and community-based mechanisms for mobilization, awareness raising and engagements. The post holder will be working in the conflict and emergency affected communities to directly identify and register vulnerable, disable, separated, unaccompanied and missing children. He/she will also support community-based PSS initiatives like Child Friendly Spaces, Child rights clubs and youth centres.

The incumbent of this position represents Save the Children values and principles in interactions with staff and external audiences. These values and principles include commitment to the mission of Save the Children international, team orientation, quality management and leadership development, introducing systems and procedures to strengthen staff motivation and productivity. In the event of a major humanitarian emergency, the role holder will be expected to work outside the normal role profile and be able to vary working hours accordingly.



**Role Dimensions:**

- **Internal:** All Staff and in Save the Children with relevant qualification and experience
- **External:** County level sections, Local and International NGOs and UN Agencies in the field location

**KEY AREAS OF ACCOUNTABILITY:**

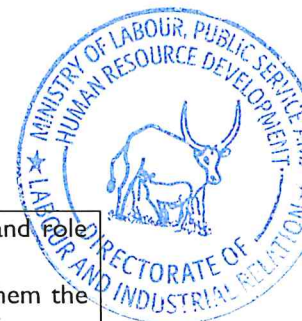
- Identification and registration of psychosocial needs of beneficiaries based on the vulnerability criteria of the South Sudan PSS standard operating procedures (SOPs)
- Actively promote the availability of counselling services and carry out, individual or group counselling (psychological first aid (PFA) and psychosocial support (PSS), basic psychoeducational sessions to children, adolescents and caregivers/ families (when needed), in order to alleviate their psychosocial difficulties
- Refer clients to other specialists or other institutions for further assistance, when necessary, in line with the available local referral pathways, to ensure effective and efficient case management process.
- Participate in the creation of any material needed for counselling activities and maintain and update
- Keep files and statistics of daily activities and participate in team meetings to share experiences and discuss special cases with the supervisor respecting confidentiality, and or with MHPSS Technical Specialist
- Inform and discuss with line manager any difficulties and problems of any kind arising during the day-to-day activities.
- Take an active part in MHPSS related training topics for case workers, PSS facilitators, community mobilisers and community volunteers such as community based child protection networks (CBCPN), Teachers, PTAs, SMC, Child Protection Help Desks (CPHD), leaders and other stakeholders
- Hold regular meetings with case workers, PSS facilitators and community mobilizers to discuss successes, challenges and wayward
- Representation in community meetings, MHPSS working groups, GBV sub cluster, etc. and act as focal point for MHPSS in Bor South and Akobo county
- Support caseworkers, PSS facilitators and community mobilizers in emergency response and comprehensive case management issues relevant to the role.
- Actively engage the case and caregiver(s) to participate in the case management process and share information appropriately in line with case management information management protocol
- Ensure that files, registers and computer databases are used in an appropriate and correct manner and ensure case workers adhere to proper documentation and data protection protocols
- Document best practice, case studies and learnings for reporting and evaluation purposes.
- Prepare and submit MHPSS reports regularly as indicated by the reporting schedule, and submit to the MHPSS Officer.
- Receive reports of cases from community based child protection networks (CBCPN), Child Protection Help Desks (CPHD), children clubs etc. and give feedbacks as necessary.
- Plan and conduct awareness raising sessions on prevention and in response to concerns identified.
- Conduct monthly regular meetings with community groups and stakeholders to monitor progress and ensure smooth running of the project.
- Performs other functions related to Child Protection activities and initiatives that may be assigned by MHPSS Officer.

**BEHAVIOURS (Values in Practice) (Section should not consist of Competencies as this are the standard Values in practice)**

**Accountability:**







- holds self-accountable for making decisions, managing resources efficiently, achieving and modelling Save the Children values
- holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved.

**Ambition:**

- sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same
- widely shares their personal vision for Save the Children, engages and motivates others
- future orientated, thinks strategically and on a global scale.

**Collaboration:**

- builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters.
- values diversity, sees it as a source of competitive strength.
- approachable, good listener, easy to talk to.

**Creativity:**

- develops and encourages new and innovative solutions.
- willing to take disciplined risks.

**Integrity:**

- honest, encourages openness and transparency; demonstrates highest levels of integrity.

**QUALIFICATIONS**

Minimum Diploma in social sciences, social work or community development. Bachelor's degree in psychology or child therapy will be added advantage.

**EXPERIENCE AND SKILLS**

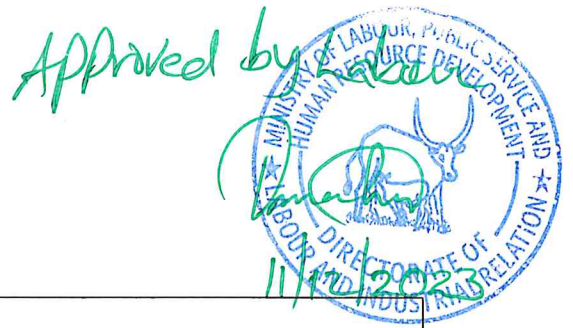
**Essential**

- Minimum Diploma in counselling, social sciences, social work, community development or any other MHPSS related training
- 1-2 years' sectorial experience or relevant experience in social work, community development and working with children in Child Protection Programme preferable with humanitarian Organization.
- Very good written and spoken English, Local community (**Dinka & Nuer**) languages is an added Advantage for these roles.
- **Must** have work in Akobo and Bor for last 2 years in similar or other roles within Child protection organisation.
- Excellent technical understanding of child protection and community based approached.
- Computer knowledge
- Strong interpersonal and communication skills
- Be able to prioritize tasks.
- Able to operate in extremely harsh living and working environment.

**Desirable**

- Knowledge of the area, socio-culture and local language where the post is located as an added advantage.
- Work experience with children and families, especially knowledge of child rights and participation
- Experience in community facilitation and mobilisation
- Previous NGO experience, including an understanding of the neutral status of an international NGO.





- Female candidates are highly encouraged to apply

**Additional job responsibilities**

The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience.

**Equal Opportunities**

The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures.

**Child Safeguarding:**

We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

**Health and Safety**

The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures.

**The Organisation**

We employ approximately 25,000 people across the globe and work on the ground in over 100 countries to help children affected by crises, or those that need better healthcare, education and child protection. We also campaign and advocate at the highest levels to right of children and ensure their voices are heard.

We are working towards three breakthroughs in how the world treats children by 2030:

- No child dies from preventable causes before their 5th birthday
- All children learn from a quality basic education and that,
- Violence against children is no longer tolerated

We know that great people make a great organization, and that our employees play a crucial role in helping us achieve our ambitions for children. We value our people and offer a meaningful and rewarding career, along with a collaborative and inclusive environment where ambition, creativity, and integrity are highly valued.

**Application Information:**

Please attach a copy of your CV and cover letter with your application, and include details of your current remuneration and salary expectations. A copy of the full role profile can be found at [SCI Career Site Careers \(oraclecloud.com\)](https://oraclecloud.com) 224

We need to keep children safe so our selection process which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

All employees are expected to carry out their duties in accordance with our global anti harassment policy.

In case you face any difficulty to access the link, please come to Save the Children International head office Juba Hai Malakal or SCI Field Offices for HR support

Deadline for submitting applications: 29th, December, 2023,

