

JOB VACANCY ANNOUNCEMENT-

External

Vacancy NO: RNK-2023-05-26-117-N

Job Title: Nurse (5 positions National)
Location: Renk County, Upper Nile State, South Sudan
Duration: 3 months with possible of extension depending on availability of funding
Reports To: Clinical Officer in charge
Start Date: ASAP
Eligibility: South Sudanese National Only

About RI: Relief International is a leading nonprofit organization working in 20 countries to relieve poverty, ensure well-being and advance dignity. We specialize in fragile settings, responding to natural disasters, humanitarian crises and chronic poverty. Relief International combines humanitarian and development approaches to provide immediate services while laying the groundwork for long-term impact. Our signature approach — which we call the RI Way—emphasizes local participation, an integration of services, strategic partnerships, and a focus on civic skills. In this way, we empower communities to find, design and implement the solutions that work best for them.

Job Summary:

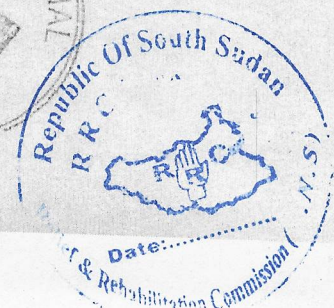
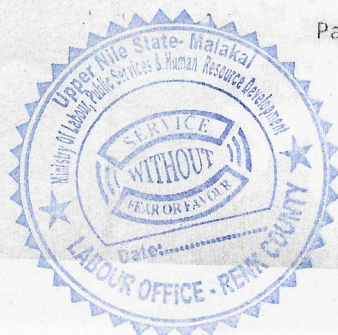
The Nurse will work to ensure improved quality of health and wellbeing of all patients receiving services at RI supported facilities. The nurse will work to ensure the beneficiaries receive the basic health care services according to the MOH/WHO guideline and protocols

Main Roles and Responsibilities:

The Nurse is responsible for:

- Provide dressing changes and wound cleansing as needed
- Provide consultations and treatment to patients with acute watery diarrhoea, malaria, and pneumonia
- Assist the Clinical Officers and Nursing Assistants with consultations of patients.
- Assist with the screening for acute malnutrition
- Assist with the provision of EPI to children and pregnant women
- Assist dispenser with provision of medications and instructions as necessary.
- Provide patient education and instruct on prevention methods for illness, proper nutrition, and hygiene.
- Assist medical staff to compile weekly and monthly reports required by the Ministry of Health as well as UNHCR and provide to Clinical Officer in Charge or Medical Team Leader
- Assist with additional nursing type duties as requested or trained by the Health Manager/Clinical officer in charge.

Policy compliance – Mandatory Reporting Policy (MRP):



- Ensure any violations of the RI Sexual Abuse and Exploitation Code of Conduct are reported to the Program Manager. The reporting of violations is an obligation on the part of all staff members.
- Assist where necessary in undertaking activities that aim to prevent the occurrence of sexual abuse and exploitation of beneficiaries by RI and other humanitarian workers

Note:

The role of the Nurse cannot be limited to the specific duties and tasks detailed herein. The success of the RI's humanitarian mission is the highest priority and all issues which arise must be addressed accordingly. Therefore, the Nurse will be required to support in unforeseen issues and circumstances and remain flexible to perform other duties, as and when required by supervisor

Staff Management

- Line manage staff including Nursing Assistants, Registrars, RDT staff, and Translators with tasks including training, attendance, and reviewing/approve leave requests in coordination with the Clinical Officer in Charge.
- Implement weekly meetings with staff.

Quality Management.

- Aiming to achieve the highest quality programming possible within the challenging context of South Sudan
- Ensuring good hygiene standards are kept within all health facilities.
- Upholding internal values at all times, both within and outside working hours.

External Representation

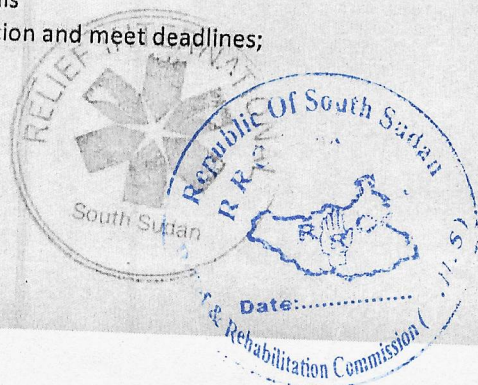
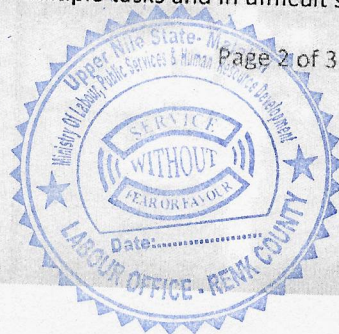
- Representation in relevant meetings in South Sudan as requested
- Meeting with NGO partners, the CHD, local authorities and local partners as requested.
- Assist dispenser and other clinic staff in preparing stock requests as needed.
- Ensure all stocks of emergency medications and treatment room supplies required are in the clinic at all times or ensure that the Health Team is aware of stock outages.

Policy compliance – Mandatory Reporting Policy (MRP):

- Ensure any violations of the RI Sexual Abuse and Exploitation, Code of Conduct and other policies are reported to the safeguarding focal point person. The reporting of violations is an obligation on the part of all staff members.
- Assist where necessary in undertaking activities that aim to prevent the occurrence of sexual abuse and exploitation of beneficiaries by RI and other humanitarian workers

Job Qualifications and Minimum Requirements:

- Applicants should be a registered nurse with certificate in comprehensive nursing from a recognized training Institution
- Have at least 2 years working experience preferably in a resource limited and hostile environment setting. Previous working experience in an INGO setting is an added advantage
- have excellent interpersonal communication skills
- have very good record keeping, accurate reporting skills
- be able to work on multiple tasks and in difficult situation and meet deadlines;



Africa/ Asia Region

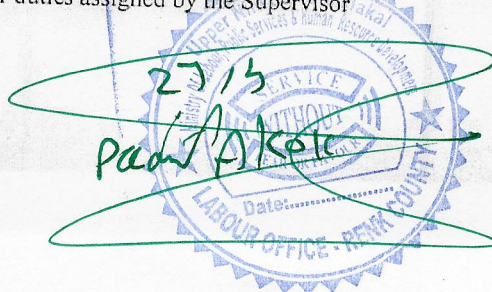
RI operates in nine countries in the Africa/Asia region: Afghanistan, Bangladesh, Iran, Myanmar, Pakistan, Philippines, Somalia, South Sudan, and Sudan, with a focus on the four RI sector pillars: Health, WASH, Education and Economic Opportunity. We employ more than 3,000 staff (direct and indirect) in the Africa/Asia region and implements a range of emergency response and development programs valued at approximately \$55 million USD on an annual basis.

3. Purpose of the role:

The Clinical officer is responsible for providing direct consultation to patients attending health care services in the facility on daily bases. S/he will undertake the overall management of PHCC health team to improve the quality of health care services. S/he will be involved in training, supervising and assisting the facility staff to ensure that best health practices are observed especially universal precautions on infectious diseases.

4. Key responsibilities

1. **Provide Patient Care and Management.**
 - History taking and physical examination to patients at OPD
 - Diagnosis and management of patients in outpatient and inpatient patient department in the health facility
 - Ensure rational prescription of drugs with correct case definition in line with South Sudan Clinical guidelines and IMNCI guidelines.
 - Counsel patients on compliance to treatment in the outpatient and inpatient department
 - Conduct Patient follow up to review the progress of treatment.
 - Ensure close observation and monitoring of patients admitted in the IPD
 - Ensure timely and appropriate referral of patients for further management.
 - Participate in ward round and ensure patient receive their treatment timely.
2. **Manage Surgical issues.**
 - Support and provide post-operative care
 - Conduct Minor surgical procedures with strict observation of universal infection prevention and control
3. **Conduct Pharmaceutical Management.**
 - Ensure Correct system is put in place for drugs and medical supplies requisition in the store
 - Ensure all drugs and medical supplies are well stored and correctly entered into Stock cards,
 - Ensure all health workers working in OPD maintain rational prescription of drugs
 - Ensure all quantity of drugs prescribed matches drugs dispense
 - Ensure all drugs dispensed are correctly entered into drugs consumption Registers.
 - Ensure correct drug consumption report reflecting the actual number of each drugs dispensed, submitted timely
 - Ensure Expired drugs are separated from non-expired drugs and reported to the PHC officer.
4. **Provide Capacity Building of health facility staff.**
 - On regular bases, conduct capacity need assessment of the staff from each department
 - Establish capacity development plan and share with PHC officer for approval
 - Develop training Modules and share with PHC Officer for review and approval by the Project Manager/Coordinator.
 - Undertake Training to health providers as per the approved capacity plan
 - Conduct CME on weekly basis
5. **Handle Administrative issues.**
 - Support to develop facility based duty roster and staff follow timely
 - Lead facility meetings and minutes are well documented
 - Ensure there is daily Staff attendance book available and all staff sign during arrival and leaving the facility with accurate time indicated
6. **Undertake Reporting**
 - Ensure all patient records are well recorded into HMIS tools
 - Supervise the process of reports generation weekly and monthly
 - Compile and Submit weekly and monthly reports timely to the M&E assistant.
 - Response to any other duties assigned by the Supervisor





- be able to speak and write in English and Arabic
- Able to work with minimum supervision
- be computer literate especially Excel and Word packages

General Condition:

Applicant must not be person who has bad record or has been convicted of Sexual Exploitation and Abuse (PSEA), Sexual Harassment and Child abuse cases.

We would like to share Relief International's values with you:

We uphold the Humanitarian Principles: humanity, neutrality, impartiality, and operational independence. We affirmatively engage the most vulnerable communities. We value:

- Integrity
- Adaptability
- Collaboration
- Inclusivity
- Sustainability

HOW TO APPLY:

Aspiring potential interested applicants should complete **Job application form**, which can be collected at Relief International office in Renk field office or this form can also be downloaded from same website this advertisement is posted.

The job application form once completed, should be submitted along with motivational letter and copies of academic documents in seal envelop clearly marked: **Nurse NO: RNK-2023-05-26-117-N** to Relief International office in Renk

OR

Send your completed job application form via Email to recruitments@ri.org

Deadline: June 2nd 2023, 5 pm SSD local time.

- Females are highly encouraged to apply
- Only shortlisted applicants will be contacted

