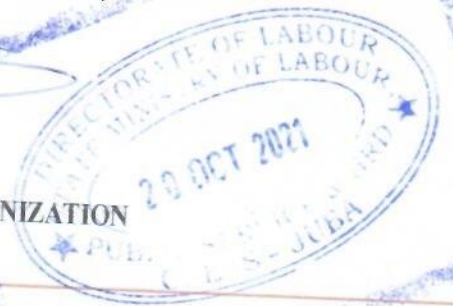




Approved



COMMUNITY EMPOWERMENT FOR PROGRESS ORGANIZATION

External Job Advertisement

- Positions:** Field Officers (3) Positions, Kajo-keji, Lainya & Morobo.
- Organization:** Community Empowerment for Progress Organization (CEPO)
- Contract Duration:** One (1) Year with possibility of extension.
- Duty Station:** Lainya, Kajo-keji and Morobo.
- Deadline for applications:** 15th/Nov/20201 at 4:00 PM
- Start date:** As soon as possible

Purpose:

CEPO is looking for three (3) Field Officers to be locally based in Lainya, Kejo-keji and Morobo to contribute in the implementation of the Project titled **“Locally Driven Solutions for Social Cohesion and early recovery in the former Sothern Central Equatoria State bread basket”**. This project is to be implemented by a consortium led by United Nations International Organization for Migration (IOM), Community Empowerment for Progress Organization (CEPO); Finn Church Aid (FCA), Support for Peace and Education Development Programme (SPEDP) and Whitaker for Peace and Development Initiative (WPDI)

Background:

Community Empowerment for Progress Organization (CEPO) is a South Sudanese Non-Profit, Civil Society Organization founded in Khartoum in 1999 with initial registration by Ministry of Justice on 17th/Nov/2010 CEPO is engaged in Peace and conflict mitigation, human rights, rule of law, livelihood, governance, democratic transformation and sustainable development.

With IOM led Consortium, supported by the United Nations Multi Partners Trust Funds under the project titled **“Locally Driven Solutions for Social Cohesion and early recovery in the former Sothern Central Equatoria State bread basket”**. CEPO will be conducting trainings and workshops in order to build trust and confidence among the armed actors and the civilians in Lainya, Kajo-keji, Yei and Morobo Counties. The aim of this project is to reduce violent conflicts between the armed actors and the civilians/returnees.

Job Responsibilities:

The primary responsibility of the Project Field Officer is to ensure that the Project **“Locally Driven Solutions”** meets the main objectives; amplify the outputs to achieve the desired goals/outcomes. The Field Officers will specifically be expected to:



- Debrief the local authorities and other implementing partners in the Counties about the implementation of project activities.
- Seek for the approval of the project activities from the relevant authorities before carrying out trainings or workshops.
- Mobilize and invite beneficiaries, local authorities and other partners for the trainings or workshops.
- Inform the Project Officers on security and humanitarian issues that affects or alternate activities schedules.
- Assist the Project Officer in Yei in coordinating project activities.
- Develop and maintains networks of partnerships at the local level to ensure Communities' participation, ownership and sustainability of the project.
- Assess activities and track results against Monitoring and Evaluation to ensure that the project is achieving the desired results.
- Provides support in designing work plans and budgets that are relevant to that of CEPO in the Yei Office.
- Keeps daily and proper records of the day to day activities of the project so that he/she doesn't forget.
- Updates and inform his/her Supervisor on the day to day activities of the project in order to ensure smooth and orderly flow of information from the field offices to CEPO Yei office.
- Represents CEPO at the counties of greater Yei and maintain relations with relevant stakeholders at various levels.
- Official representative of CEPO at the county Area Working Group (ARG) in the duty location and in Yei.
- Attend meetings with local authorities and Area Working Groups (ARGs) coordination meetings.
- Maintain close working relationships with his/her Supervisors and key government officials both at Local and State levels.
- Participate in conducting trainings and workshops for beneficiaries at the County or Payam levels.
- Undertakes any other duty relevant to the success of the project at all levels as may be required by the direct supervisor

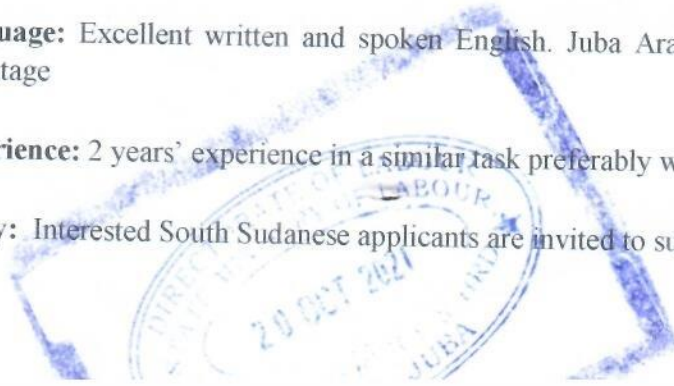
Jobs Requirement:

Education: Diploma or Bachelor Degree in Community Studies/Social work; Project Management, Conflict Studies, education, International Relations and Development Studies.

Language: Excellent written and spoken English. Juba Arabic; local languages are added advantage

Experience: 2 years' experience in a similar task preferably with a nonprofit institutions.

How to apply: Interested South Sudanese applicants are invited to submit their cover letters,



CVs, educational qualifications, working testimonials with functional contacts, addressed to the HR Manager Community Empowerment for Progress Organization (CEPO) Juba to the following emails cepo-southsudan.org or mori.misak@yahoo.com
Hard copies should be submitted to SPEDP Offices in Lainya, Moribo and Kajo-keji enclosed in an enveloped clearly mark for the position.

Qualified Female candidates are strongly encouraged to apply for this position.

Please note that we will be assessing the applications as they are received and only qualified candidates shall be contacted.

