



INVITATION TO BID (ITB)

ITB No: 2026/HDC/RNK/062

Date Issued: 14 October 2026

Closing Date & Time: 27th October 2026, 2.00PM

Delivery Address: **HDC Office, Hai Jebel Kujur Next to Toyota service center, Rock City**

Delivery Deadline: 21st November 2026

Organization: **Humanitarian and Development Consortium (HDC)**

Contact Person (Procurement Unit): **Sarah Samoei**

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SECTION A — INTRODUCTION

The Humanitarian and Development Consortium(HDC) invites all eligible, reputable, and competent companies to submit sealed bids for:

Title of Procurement: Installation of a fence (130 meters by 80 meters) around a Haffir in Chemedi, Renk County.

Description of works:

BOQ FOR FENCING HAFFIR IN CHEMEDI MEASURING LENGTH 130 METERS AND WIDTH 80 METERS USING BARBED WIRE

Item	Description / Specification	Unit	Qty	Rate (USD)	Amount (USD)
1.0	PRELIMINARIES AND GENERAL FOR BARBED WIRE FENCE				
1.1	Mobilization, demobilization and Haffir pre-meter site clearing	lumpsum	1		
1.2	Rectangular HS 60*30*3mm/Angle bar 50*50*3mm(6 m long)	pcs	53		
1.3	Y12 iron bar(12 m)	pc	4		
1.4	local poles(100 mm dia, 3-3.5 m long)	pcs	52		
1.5	2" nails	Kg	8		

1.6	Cement	bags	27		
1.7	Fabrication and installation of entrance and exit gate(2x2 meters)	pc	1		
1.8	Binding wire	roll	3		
1.9	Barbed wire(11 gauge)	m	4,200		
1.10	Sign Post	PC	1		
1.11	Aggregate	M3	3		
1.12	Sand	M3	6		
1.13	Labour cost	sum			
	Total cost (USD)				

Grand Total in Words: _____

2. Bid Validity

The bid is valid for _____ days from closing date.

SECTION B — INSTRUCTIONS TO BIDDERS

1. Eligibility

Bidders must:

- Be legally registered
- Possess valid tax documents
- Have experience in similar assignments
- Not appear on any sanctions or debarment list
- Submit bid in the required format and before the deadline

2. Clarifications

Questions or requests for clarification must be sent in writing to:

Email: **Tender2023@hdcafrica.org**:

Deadline for inquiries: **21st October 2026**

SECTION C — BID SUBMISSION REQUIREMENTS

Bidders MUST submit the following:

- Company Registration Certificate
- Valid Tax Certificate
- Company Profile
- Past Performance (minimum 2 similar contracts)
- Financial Capacity (bank statement or audited accounts)
- Completed Bid Price Form
- Delivery Schedule

SECTION D — TECHNICAL SPECIFICATIONS

Attach detailed specifications

- Goods → full specifications

Bidders must acknowledge receipt of all pages.

SECTION E — EVALUATION CRITERIA

Evaluation will be based on the following:

1. Administrative/Eligibility Criteria

- Required documents present
- Signed and stamped forms
- Compliance with ITB instructions

2. Technical Evaluation

- Compliance with specifications
- Experience
- Delivery period
- Warranty conditions
- Quality assurance mechanisms

3. Financial Evaluation

- Price correctness
- Cost competitiveness
- Proven reasonableness and fairness

Note: The organization is not bound to accept the lowest bid.

SECTION F — SUBMISSION DETAILS

Submission Method:

Option A — Physical Submission

Sealed and stamped envelopes clearly marked:

“ITB No. 2026/HDC/RNK/055 — DO NOT OPEN BEFORE CLOSING DATE”

Delivered to: **HDC Office, Hai Jebel Kujur Next to Toyota service center, Rock City**

Option B — Email Submission

Email subject must be:

“ITB No. 2026/HDC/RNK/062

Email: **tender2023@hdcafrica.org**

(Bids must be in PDF)

SECTION G — BID FORMS (TO BE COMPLETED BY BIDDERS)

1. Bidder Information Form

Field	Details
Company Name	_____
Physical Address	_____

Contact Person	
Phone	
Email	
Country of Registration	
Website	

4. Authorization

Name: Simeel Sara-

Position: Program Manager

Signature & Stamp: [Signature]

Date: 14/10/2026

