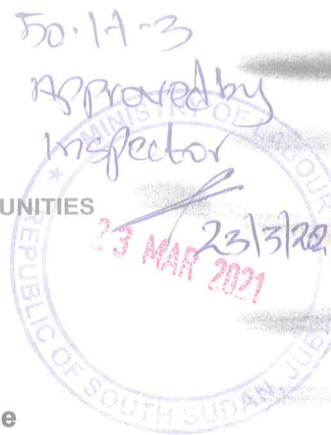




BUILDING FLOURISHING COMMUNITIES



Vacancy notice

Advert opens 23rd March 2021

Introduction

Cordaid is a Dutch, international non-governmental organization which combines 100 years of experience and expertise in emergency aid and structural poverty eradication. Cordaid believes in a world without poverty and exclusion. We strive for a just and sustainable society where every person counts. We stand for knowledge and talent sharing between North and South, between farmers and businesses, between activists and policymakers. Where poverty, conflict and exclusion tear up societies, we connect people and communities. We also stand for professionalism, expertise, and solidarity across borders, to make a difference where it is most needed. Together with more than 600 partner organizations in Africa, Asia, the Middle East and Latin America we structurally improve the living conditions of the poorest and most excluded populations - the bottom billion.

Cordaid has been active in South Sudan for more than 20 years, with a strong focus on civil society capacity-building. Currently it has programs in the area of Emergency Response, DRR, Health, Food Security, Security & Justice, Women Leadership and Investments.

Presently, Cordaid is expanding its program in different parts of the country. For that purpose, additional capacity is required. Therefore, Cordaid South Sudan would like to recruit for the position of **PHCC County Coordinator as detailed below.**

Position: PHCC County Coordinator

Based Location: Torit

Number of positions: One

Report to lines

The PHCC County Coordinator reports directly to Cordaid Area Coordinator based in Torit for all operational and technical issues.

Purpose of the Job

The PHCC County Coordinator ensures sound technical implementation of Primary Health Care activities in the County where S/he is assigned by CORDAID under HPF project. S/he works in collaboration with



the County Health Department (CHD) by providing expert advice with specific aim of transmitting knowledge to build the capacity of the CHD staff.

KEY RESPONSIBILITY

- In close collaboration with the CHD, community leaders and other local stakeholders plan and organise the implementation of PHC as guided by the Basic Package of Health and Nutrition Services (BPHNS) delivery including health promotion and awareness activities in the county.
- In collaboration with CHD team plan and carry out support supervision visits to Health (HF) aimed at identifying opportunities and challenges in the application of MoH -BPHNS policies and guidelines.
- Jointly work with CHD team to conduct regular skill training needs assessment and plan training and capacity building activities accordingly, and keeping track.
- Support the CHD to organise weekly, monthly and quarterly County health coordination meetings.
- Support the CHD in ensuring that the HMIS are completed at the facilities and submitted timely.
- Together with M&E Support the CHD in collecting, processing, analysing and reporting of routine District Health Information (DHIS) and using the information for decision making.
- Provide support to the CHD and HFs in establishing and maintaining a standard supply chain system at all levels based on regular consumption data from E-Pharmaceutical report and supervision findings, and also ensuring that rational drug prescription is done according to the Standard treatment guidelines.
- Support the CHD in ensuring availability of infection control materials in all health facilities and adherence to the universal infection control protocols.
- Ensure correct implementation of the BPHNS at CHD, PHCC, PHCU and community as well as addressing challenges in collaboration with CHD and all other stakeholders.
- Ensure availability of guidelines and Standard Operating Procedures (SOPs) at facilities and Health services are delivered according to the BPHNS for South Sudan.
- Advise and support the establishment and sustaining the structures at county, Boma/payams, community and ensuring these respective health committees keep at least to their roles and responsibilities to maintain good standards of service delivery including initiation of community based health activities.
- Support the CHD in human resource management in the county including recruitment of key health cadres, maintaining up to date HRIS, preparing of staff payrolls using SSEPS tool and ensuring timely payment of incentives, developing JDs for staff and conducting appraisals based on the guidelines and procedures.
- Support the CHD in planning and budgeting for funds and other resources allocated to the county from government, partners ensuring that expenditure and accountability is timely and properly tracked and reported.
- Coordinate with CHD focal person to provide administrative, logistical support to CHD and Health committees in organising outreach activities and scaling up EPI coverage.
- Represents CORDAID team in SMOH coordination meetings, and other cluster meeting, as and when called upon by local Authority, partner and other stakeholders.
- Prepares and submits progress and monitoring reports periodical (weekly, monthly, quarterly, annual) including overview of the trends in health service uptake and epidemiological (morbidity/mortality) data.
- Conduct patient satisfactory surveys at PHCCs and PHCUs in the county.
- Provide coverage for other county positions when needed.



Attend to other duties as instructed and directed by the Area Coordinator

Qualifications and minimal essential requirements

- Degree in Clinical Medicine or Public Health
- At least 3 years experience of managing health services at county level in South Sudan.
- Demonstrated leadership capacity and experience in county coordination in South Sudan.
- Proven ability to work across multiple health technical areas simultaneously, supporting and mentoring multiple staff at healthcare facilities.
- Experience in analytical and conceptual skills in report writing, organizational, interpersonal and communication.
- Professional fluency in written and spoken English.
- Experience with data collection, monitoring, and utilization at county level with experience in South Sudan DHIS2, IDSR system and national Ministry of health facility M&E registers.
- Proven experience of cooperating and working with others in a team environment.
- Good computer skills (Microsoft office and Email).

Further information and how to apply

Interested and qualifying applicants can submit their application letter including CV in English, copies of birth certificate, National ID and qualification documents, both phone and email contact details of at least 4 professional references, including most recent/current employer/supervisor to the following email hr.southsudan@cordaid.org

Mention the vacancy reference number position in the subject line on the envelops.
e.g.CSS03/3/21 PHCC County Coordinator -Torit

or

Applications can also be hand dropped at Cordaid Juba Office located behind the Equatoria/UAP Tower. Just a few meters after the Strome Foundation to the attention of the **Human Resource and Administration Manager - Cordaid.**

Deadline for submission is by the **14th April 2021**

Cordaid is an equal opportunities employer and women are strongly encouraged to apply

Only shortlisted candidates will be contacted. An integrity check will be part of the recruitment procedure

All applications submitted cannot be returned.

