

**ADVERTISEMENT FOR PREQUALIFICATION OF SUPPLIERS**

Deutsche Welthungerhilfe e.V – South Sudan Country office based in Juba invites interested firms (bidders) to apply for Pre-qualification as Suppliers of goods, works and services for the period 2020 – 2022 under the following categories.

**CATEGORY A**

NO	PREQUALIFICATION FOR SUPPLY OF GOODS	REF. No
1	Supply of office Furniture and Fittings	SSD-WHH/PQA/202022/01
2	Supply and Delivery of Office Equipment (Photocopiers, ICT Equipment)	SSD-WHH/PQA/202022/02
3	Supply and Delivery of Office Stationery and Cartridges	SSD-WHH/PQA/202022/03
4	Supply of Vehicle / Vehicle spare parts	SSD-WHH/PQA/202022/04
5	Supply and Delivery of construction materials and electrical tools	SSD-WHH/PQA/202022/05
6	Supply of IT Equipment and Electronics	SSD-WHH/PQA/202022/06
7	Supply of Vegetables, Crops and Fruits seeds	SSD-WHH/PQA/202022/07
8	Supply and Delivery of Agricultural machineries, tools and inputs (Grinding mills)	SSD-WHH/PQA/202022/08
9	Supply of visibility materials and Other Branded Clothing (Printing Materials)	SSD-WHH/PQA/202022/09
10	Supply and Delivery of Medical & Veterinary supplies	SSD-WHH/PQA/202022/10
11	Supply and Delivery of Water (inclusive of drinking water)	SSD-WHH/PQA/202022/11
12	Supply and Delivery of Cutlery, Crockery and Related Kitchen Equipment	SSD-WHH/PQA/202022/12
13	Supply and Delivery of Laundry Detergents, Multipurpose Detergents, Tissue Paper, cleaning supplies and services	SSD-WHH/PQA/202022/13
14	Supply and Hire of Tents, Tarpaulins, Chairs Etc	SSD-WHH/PQA/202022/14
15	Supply and Delivery of Generators, Solar equipment, Batteries, & Parts, Water pumps	SSD-WHH/PQA/202022/15
16	Supply and Delivery of Fuel, Oils, Lubricants and LPG	SSD-WHH/PQA/202022/16
17	Supply and Delivery of Beds, Bedding, Linen, Mattresses, Mosquito Nets	SSD-WHH/PQA/202022/17
18	Supply of Relief items (Blankets, soap bars, aqua tabs, plastic sheets, kitchen set, Sleeping mat, solar lamps, collapsible Jerrycan and buckets)	SSD-WHH/PQA/202022/18

**CATEGORY B**

NO	PREQUALIFICATION FOR SUPPLY OF WORKS	REF. No
1	Repair & Maintenance of Electrical Works	SSD-WHH/PQB/202022/01
2	Building & Construction Contractors	SSD-WHH/PQB/202022/02
3	Painting, Interior Decor & Landscaping Services	SSD-WHH/PQB/202022/03
4	Drilling of boreholes, borehole rehabilitation and repairs related works	SSD-WHH/PQB/202022/04
5	Repairs & Maintenance of Civil Works	SSD-WHH/PQB/202022/05
6	Repair and Maintenance/ Servicing of Motor Vehicles/ Motor Cycles	SSD-WHH/PQB/202022/06
7	Provision of Architectural and Engineering consultancy Services	SSD-WHH/PQB/202022/07
8	Provision of Electrical Engineering Services	SSD-WHH/PQB/202022/08

**CATEGORY C**

NO	PREQUALIFICATION FOR PROVISION OF SERVICES	REF. No
1	Provision of Cleaning Services	SSD-WHH/PQB/202022/01
2	Provision of Air Travel Agency, Accommodation/hotel services and Car Hires Services	SSD-WHH/PQB/202022/02
3	Supply and Maintenance of Sanitary Bins and Related Services	SSD-WHH/PQB/202022/03
4	Provision of Garbage Collection Services	SSD-WHH/PQB/202022/04
5	Provision of Fumigation and Pest Control Services	SSD-WHH/PQB/202022/05
6	Service and Maintenance of Gas Appliances (Catering Equipment)	SSD-WHH/PQB/202022/06
7	Security Service and Maintenance safety materials and Firefighting Equipment,	SSD-WHH/PQB/202022/07
8	Provision of Publishing and Printing Services	SSD-WHH/PQB/202022/08
11	Provision of Legal Services	SSD-WHH/PQB/202022/09
12	Provision of Insurance Brokerage Services	SSD-WHH/PQB/202022/10
13	Provision of Insurance Underwriting Services	SSD-WHH/PQB/202022/11
14	Provision of Medical Services	SSD-WHH/PQB/202022/12
15	Provision of Audit Services	SSD-WHH/PQB/202022/13
16	Provision of banking and Cash transfer & distribution services	SSD-WHH/PQB/202022/14
17	Provision of cargo shipment services (Road, water and air)	SSD-WHH/PQB/202022/15

**MANDATORY REQUIREMENTS**

No.	Requirement	Score
1.	Certified Copy of Certificate of Registration/Incorporation	Mandatory
2.	Valid Tax Compliance Certificate & Import License	Mandatory
3.	Air Travel Firms must be registered with International Air Travel Association (IATA) and any other relevant bodies.	Mandatory
4.	Transport Hire Firms, Taxis, etc. must attach evidence of having taken all the necessary insurance covers.	Mandatory
5.	Valid Operation License	Mandatory
6.	WHH Suppliers declaration form	Mandatory
7.	Evidence Of physical Registered office– Please attach utility bill e.g. Electricity/Water bill etc. or tenancy agreements with the name of the firm.	Mandatory
8.	A minimum of three reference letters from current clients. I.e. For the period 2019-2020	Mandatory
9.	Financial statement for the last three months in the name of the firm i.e. (Aug-Oct 2020)	Mandatory

**TECHNICAL EVALUATION**

Requirements (Submit evidence)	Score (%)	No.
Registration documentation e.g. Certificate of Incorporation, Valid Tax Compliance Certificate, Import license and operation license	25	1.
Evidence Of physical Registered office– Attach utility bill e.g. Electricity /Water bill etc. or tenancy agreements with the name of the firm.	5	2.
Other certification	10	3.
Man Power/Staffing	20	4.
Past Performance & Experience e.g. provide contracts/Local Purchase Orders (LPOs)/Recommendation letters	25	6.

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Financial capability	10	7.
Litigation history	5	8.
<b>TOTAL</b>	<b>100</b>	
<b>PASS MARK</b>	<b>75</b>	

The pre-qualification documents must be enclosed in a properly sealed envelope marked "*Pre-Qualification of Suppliers 2020*", in the tender boxes by **Friday, 4<sup>th</sup> December 2020 at 5.00 pm** at the WHH offices below:

**Welthungerhilfe Logistics Department Juba**  
**Off Kololo Road, Plot # 43, Block 3K**  
**Tongping Juba**  
**Mobile #: +211 915768602/ +211 925446888**

For any clarifications please contact us on the above respective numbers and **email us on [paul.marfo@welthungerhilfe.de](mailto:paul.marfo@welthungerhilfe.de) / [tonny.opeto@welthungerhilfe.de](mailto:tonny.opeto@welthungerhilfe.de).**