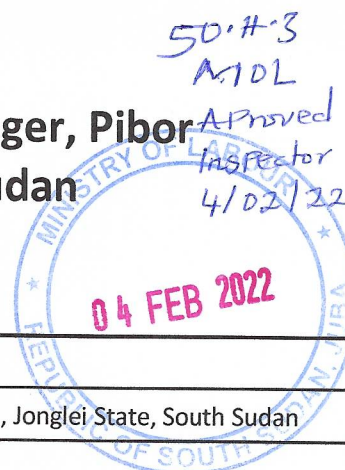


## Health Manager, Pibor South Sudan



<b>Job Title</b>	Health Manager, Pibor
<b>Location</b>	Pibor (Greater Pibor Administrative Area), Jonglei State, South Sudan
<b>Job Holder Reports To</b>	Health Project Manager
<b>Reporting to Job Holder</b>	Health Officers and clinical staff of Primary Health Care Unit(s)
<b>Overall Purpose</b>	Working as a member of a diverse team who are committed to serve the world's most vulnerable with practical and compassionate care, the Health Manager provides supervision to the clinical staff providing services at one or two Primary Health Care Units in Lekuangle and Gumuruk. The Health Manager supervises and trains health staff as they provide screening, testing, diagnosis, and treatment. The Health Manager is also responsible for writing reports and keeping accurate data records, assisting with ensuring adequate stocks, training local staff as needed, and monitoring the overall health situation for potential outbreaks.
<b>Project Overview</b>	The greater Pibor area is affected by multiple humanitarian crises including inter-communal violence, displacement, food insecurity, flooding, and poor access to services. In accordance with its humanitarian mandate, Medair has opened a new static site to provide emergency health, nutrition and WASH interventions in Pibor, and includes re-opening Primary Health Care Units in Lekuangle and Gumuruk.
<b>Functional Links</b>	<p>Internal:</p> <ul style="list-style-type: none"> <li>• Pibor Project Coordinator</li> <li>• Health Project Manager (line manager)</li> <li>• Nutrition and WASH Project Managers, Project Support Manager</li> <li>• Health staff (relocatable and locally recruited)</li> <li>• Support staff</li> </ul> <p>External</p> <ul style="list-style-type: none"> <li>• County Health Department</li> <li>• WHO, UNICEF,</li> <li>• NGO Health and Nutrition actors (Livewell, JAM, Plan and others)</li> <li>• Local authorities</li> <li>• Beneficiaries</li> </ul>

### Major Duties and Responsibilities

#### Project Setup

- Support the implementation of the launch of initial health activities and the scale-up of health services

#### Coordination/Representation:

- Coordinate and build relationships with local authorities, humanitarian partners, and beneficiary communities
- Attend MoH, community, partner, or sub-cluster meetings, and other meetings when requested
- Consult with the Pibor Health Project Manager and Project Coordinator before making any commitment on behalf of Medair, whether verbal or written

#### Quality Management/Technical:

- Continuously monitor progress against set objectives
- Ensure that all reporting and administration is done according to the relevant guidelines and is reported accurately
- Supervise the clinical management of patients according to South Sudan MoH treatment guidelines and international standards
- Conduct on-the-job training and supportive supervision of relocatable and locally recruited health staff and ensure that MoH PHCU guidelines are available and followed



- Give feedback to the Health Project Manager on technical issues related to management, for example, diagnosis, treatment, referral, management of common communicable diseases, etc.
- Responsible for activity data collection and report writing at clinic level (DHIS, IDSR) and contribution to internal and external reporting

#### Staff management:

- Manage relocatable and locally recruited health staff working in the health facilities
- Maintain a focus on building the capacity of the team, delegating tasks under supervision as appropriate
- Interview potential national staff, make recommendations for final hiring decisions in collaboration with the Health Project Manager and/or Project Coordinator

#### Logistics:

- Prepare field orders/stock requests for approval by the Health Project Manager
- Ensure accurate documentation for all stock keeping and stock movement in field location
- Ensure good quality stock keeping in field locations, including cold chain management and proper storage of medical supplies
- Ensure timely stock orders and management to prevent any stock outages impacting patient care/service provision

#### Financial Management:

- Prepare and be accountable for field payments, manage funds in the field, balance receipts
- Provide inputs to the Health Project Manager for the annual project cycle budget

Person Specification		
Qualification / Experience	Essential	Desirable
<b>Vocational qualification</b>	<ul style="list-style-type: none"> <li>• Clinical qualifications such as Clinical Officer or Medical Assistant Diploma; Paramedic; medical Doctor; or other clinical degree</li> <li>• Experience in the humanitarian sector, specifically in delivering essential primary health care and MCH</li> <li>• Knowledge of Pibor context</li> </ul>	<ul style="list-style-type: none"> <li>• Clinical experience working in remote locations</li> <li>• Experience in intervention start-ups</li> <li>• Diploma or training in tropical medicine or international public health</li> <li>• Bachelor's degree in public health will be an added advantage</li> </ul>
<b>Work experience</b>	<ul style="list-style-type: none"> <li>• 2 years post-qualification professional experience in a relevant clinical field</li> <li>• 2+ years experience with a similar humanitarian NGO</li> </ul>	<ul style="list-style-type: none"> <li>• Experience working in Pibor or other comparable locations in Jonglei State</li> <li>• 2+ years working experiences in health programming managerial role</li> </ul>
<b>Languages</b>	<ul style="list-style-type: none"> <li>• Excellent English (oral and written)</li> <li>• Arabic language skills</li> </ul>	<ul style="list-style-type: none"> <li>• Ability to speak Murle or desire to learn local language</li> </ul>
<b>IT</b>	<ul style="list-style-type: none"> <li>• Advanced ability in Microsoft Office programmes (in particular with Word and Excel), internet, and e-mail</li> </ul>	<ul style="list-style-type: none"> <li>• Experience with health information systems, data collection (ODK or ONA) and management tools</li> </ul>

Competencies	Essential	Desirable
<b>Motivation</b>	<ul style="list-style-type: none"> <li>• Passionate about serving the poor</li> <li>• Self-motivated</li> <li>• Willing to uphold Medair's values</li> </ul>	<ul style="list-style-type: none"> <li>• Desire to learn</li> </ul>
<b>Team-building</b>	<ul style="list-style-type: none"> <li>• Team-player with good inter-personal skills</li> <li>• Willingness to support others and to share workload</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of living and working in a multi-cultural team</li> <li>• Experience in training / mentoring / coaching staff</li> </ul>
<b>Adaptability</b>	<ul style="list-style-type: none"> <li>• Capacity to work under pressure and manage personal stress levels</li> <li>• Creative, open-minded, flexible, self-learner</li> </ul>	<ul style="list-style-type: none"> <li>• Willingness to be stretched professionally, personally, and spiritually</li> </ul>



	<ul style="list-style-type: none"> <li>• Able to cope with shared, basic living conditions, wet season, insecure environment</li> </ul>	
<b>Technical expertise</b>	<ul style="list-style-type: none"> <li>• Knowledge of primary health care and management of tropical diseases</li> <li>• Basic understanding of IEHC/iCCM</li> </ul>	<ul style="list-style-type: none"> <li>• Full knowledge for the treatment of common diseases</li> <li>• Experience working in reproductive health</li> <li>• Knowledge of nutrition programmes (CMAM)</li> </ul>
<b>Management and leadership</b>	<ul style="list-style-type: none"> <li>• Able to work independently</li> <li>• Problem solver; takes initiative</li> <li>• Good planning, organization and reporting skills.</li> <li>• Coaching/teaching skills</li> </ul>	<ul style="list-style-type: none"> <li>• Willing to lead a team</li> <li>• Able to make difficult decisions</li> </ul>
<b>Areas of expertise</b>	Clinical Health, Public Health, Capacity-building	
<b>Work conditions</b>	This is a field-based position, working and living conditions are very basic. The current security situation in Pibor is dynamic and the location of the interventions may be in areas of relative insecurity.	
<b>Job Commitment</b>		
<b>Date Issued</b>	04/February/2022	
<b>Expiry Date</b>	23/February/2022	
<b>Planned start date</b>	1/March 2022	
<b>Duration of commitment</b>	Until 31 <sup>st</sup> August 2022, subject to a probation period, with option to renew based on performance and funding.	
<b>Application Details:</b>	Please submit your application comprising (1) a comprehension CV that includes contact details, education and training background, work experience and 3 referees, and (2) a Cover letter detailing how you qualify for this position to: <b>Recruitment Human Resources Department Medair South Sudan - Theo Road, Hai Tong Ping or to Medair office in Pibor in Hai Jalaba West</b> or e-mail: <a href="mailto:recruitment-sds@medair.org">recruitment-sds@medair.org</a> .	

**Note:** due to the urgency of this positions we may start doing the shortlist immediately

