



Windle Trust
International



JOB OPPORTUNITY

This position is open to MoGEI officials only.

Applications are welcome equally from South Sudanese women as well as men.

JOB TITLE:	Technical Adviser, ASEP
NUMBER OF POSITIONS	One (1)
LOCATION:	Juba, South Sudan
Reporting to	Project Manager
APPLICATION OPEN DATE	25th November 2024
APPLICATION DEADLINE	13th December 2024, 4:00 pm South Sudan Time

I. Introduction

Windle Trust International (WTI) is a specialist educational INGO that has been operating in South Sudan since 2005. WTI is set to implement an 'Accelerated Secondary Education Programme' (ASEP) funded by World Bank under its '**Building Skills for Human Capital Development (BSHCD) in South Sudan**', being administer by the Ministry of General Education and Instruction (MoGEI). The programme targets 5,000 unqualified/untrained, volunteer teachers who will complete a condensed two-year accelerated secondary education cycle and acquire a South Sudan Certificate of Secondary Education (CSE) to enable them to undertake professional teacher education through pre-service, in-service, continuous professional development trainings or a university degree in education.

WTI has extensive experience in delivering educational programmes in Eastern Africa and the Horn of Africa. We envision a world where everyone has the opportunity, through education and training, to make the most of their potential and contribute to the social and economic progress of their communities. We recognize that poverty and inequality in society are deepened and driven by illiteracy and lack of skills, and thus believe in the power of education to transform society. Hence, WTI strives to expand access to high-quality education for communities impacted by conflict, displacement, or discrimination.

II. Job Summary

The Ministry of General Education and Instruction (MoGEI) in Juba will nominate/second a qualified Technical Adviser to support the project manager and the rest of the team, especially the state-based AES Focal Persons, to ensure ownership, quality assurance and successful delivery of the ASEP project. The seconded official shall advise the ASEP team on all aspects of ASEP and Alternative Education Systems in general as part of the broader ASEP Quality Education Strategy. The appointed official shall be a holder of a master's degree in Education, Social Sciences, Development Studies, Project Management, Business Administration etc., plus relevant professional certification in any educational field, with a minimum of 5-10 years of relevant work experience (such as, managing educational projects/programmes/institutions, teaching experience, curriculum development, teacher training, etc.), and must have worked at managerial level for at least three (3) years. The Technical Adviser must be a senior official of MoGEI (preferably from the Directorate of AES) and should have worked for MoGEI for at least 10 years, with optimum knowledge of key education policies, legislations and education sector plans, and capable of supporting capacity building of SMOGEI officials and providing technical guidance to the entire team on how to deliver the ASEP programme.



Key Roles and Responsibilities

1. Project management:

- Assist the project manager and coordinators in the development of project management documents such as project budgets, project schedules, project implements plans
- Support project teams to assess and define project technical requirements and criteria for targeting or selection of project participants/beneficiaries.
- Support project manager to monitor project progress and team members' performance and provide updates to project stakeholders.
- Develop and/or review technical inputs/documents/guidelines required for the delivery of project activities.
- Foster cross-team collaboration to help project team members complete project tasks and achieve planned deliverables
- Support the capacity building of project teams on technical issues related to ASEP and/or the AES systems and policies.
- Provide relevant technical advice as required to ensure efficient and impactful delivery of the project in accordance with prescribed or acceptable standards.
- Facilitate linkages between WTI and MoGEI in relation to the delivery of project
- Support project manager in resolving issues and bottlenecks (where they occur) between WTI project team and MoGEI.
- Provide regular progress updates to MoGEI highlighting any issues that could impact the achievement of project outcomes.
- Organize capacity strengthening support to SMOGEI officials both at State and National levels, preparing them to assume responsibility for the delivery of ASEP beyond the project lifetime.
- Any other tasks relevant to the position as directed by the line manager.

4. Monitoring, Evaluation, Accountability and Learning (MEAL)

- Provide technical support to the team to conduct assessments and analysis (e.g. baseline and endline or impact assessment) to inform project planning and impact evaluation.
- Support the project manager and team to develop key performance indicators (KPIs) and monitor the achievement of the same with support of the MEAL team.
- Promote learning and documenting impact stories.

III. Person specification

a) Required personal qualities

The selected official will be expected to meet the following required qualities:

- Demonstrable and effective leadership and technical capacity and skills.
- Ability to ensure effective communication between MoGEI and WTI in relation to the project, as well as ability to relate easily with WTI management, project staff and participants/beneficiaries.
- The ability to motivate and inspire student-teachers (ASEP learners) to achieve high standards in academic performance, and potentially develop their professional teacher capacities.
- Ability to provide technical advice related to AES and teacher education policies

b) Required professional qualifications

- Bachelor's degree in education with at least 5 years of relevant experience as a minimum expectation, and/or master's degree with at least 3 years of relevant experience, and at least 10 years working with MoGEI.
- Excellent English Language professional proficiency (both spoken and written).
- Competent computer user, with knowledge and experience of Microsoft Office applications including MS Word, MS Excel, MS Power Point (or similar) software packages, internet and email skills.
- Proven success in leadership and management of curriculum and teacher education programme will be an advantage.



- A leadership style which emphasizes good communication and teamwork

How to apply:

Submit your CV, letter of motivation, certified copies of academic documents and National ID electronically (by email) to Jobs@windle.org.uk copying Galdino@windle.org.uk or hand-deliver hard copies to WTI Juba Office located in Juba located at Gudele Road opposite Antipas Pharmacy behind Loggo Petrol Station. Applications must be submitted before or by the **13th December 2024**, and no later than 4:00pm South Sudan time. **Applications submitted after this deadline will be rejected.**

NB: Please indicate on the subject line the position you are applying for.

Qualified and experienced females are strongly encouraged to apply.

Windle Trust International has zero tolerance to all forms of sexual exploitation and abuse, human trafficking, child abuse, child labour, discrimination, fraud and corruption. All concerns and complaints regarding safeguarding will be rigorously identified, reported, and investigated by WTI. WTI will carry out thorough background checks to screen applicants and ensure their suitability for the position, and any pending sexual exploitation and abuse (SEA) allegations or abuse will lead to disqualification or termination of the application process.

Windle Trust International does not charge any fee at any stage of recruitment. Do not be cheated! Report any concerns to Management at Welfare@windle.org.uk

NB: Only shortlisted candidates will be contacted.

