

THE  
CARTER CENTER



58-H-3  
Approved by Senior Inspector  
MOH/RS/17  
Chaito  
08/03/2023



**Job Advertisement**

**Senior Program Officer -Trachoma Control Program**

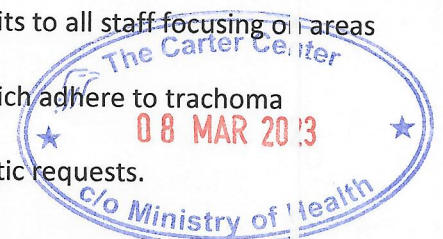
The Carter Center (TCC) provides Technical Support to the Ministry of Health – Republic of South Sudan for the Guinea Worm Eradication and Trachoma Control Programs. The Carter Center is currently seeking a dynamic, qualified candidate to fill the Position of **Senior Program Officer-Trachoma Control Program (TCP)**, based in Juba, South Sudan.

**Title:** Senior Program Officer-TCP  
**Duty Station:** Juba, South Sudan  
**Contract Duration:** Current- August 31<sup>st</sup>, 2023  
**Closing Date:** **March 27, 2023**  
**Reporting to:** **Trachoma Control Manager**

**Job Purpose:** The Senior program Officer (SPO) will assist and support the Trachoma Control Program for The Carter Center with providing assistance to the MOH, the leading cause of preventable blindness. The SPO will assist the National Program through the implementation of the SAFE (Surgery, Antibiotic therapy, Facial cleanliness, and Environmental improvement) Strategy in South Sudan. The position is based in Juba for purposes of supporting: official meetings, co-ordination of activities, proposal writing, coalition building, report compiling, administrative support and presentations as requested. Despite being based in Juba, this position focuses strongly on supportive supervision to field teams and will require travel in the field (approximately 70%).

**Key Responsibilities:**

- Assist the MOH to oversee the programs' Technical Strategy and implementation in the field and support operational/administrative needs of the Technical Teams.
- Coordinate surgery and surveys activities with national MOH department of Eye Care Services, State Ministry of Health, County Health Department, Program Officers and surgeons/ graders.
- Work with the MOH and TCP partners to strengthen surgical capacity in the form of recruitment, training, and implementation of surgical activities.
- Conduct Trachomatous Trichiasis (TT) Surgeries as part of Carter Center supported TT surgical campaigns.
- Support the planning, coordination, and implementation of Operational research. This may include developing study protocols, communicating with the South Sudan MOH Research Ethics Review Board (RERB), assisting in the supervision and coordination of data collection, and contributing to reporting of results via presentations, reports and publications in peer-reviewed journals.
- Provide supportive supervision to surgeons/ophthalmologist and/or SPOs and Program Officers (POs).
- Conduct supervisory field visits, in order to assess status of intervention delivery and overall strength of the program.
- Review the POs/surgeons calendar to ensure priorities are met and visits to all staff focusing on areas with the greatest needs are targeted first.
- Ensure POs/surgeons utilize approved training curricula in the field which adhere to trachoma guidelines, norms, and principles.
- Assist POs/surgeons in developing monthly program budgets and logistic requests.



- Assist Trachoma Manager and finance office with development of fiscal year budgets and supporting narrative.
- Contribute to the production of a monthly report to the Country Representative (CR) and the TPM Director, detailing activities, highlighting issues that need resolution, and making recommendations for actions to be taken.
- Where required, contribute to the production of donor reports and scientific reports such as peer reviewed publications.
- Represent the Trachoma Control Program at official events and meetings as assigned by the CR and MOH.
- Ensure consistent communication amongst MOH, The Carter Center South Sudan, and The Carter Center, Atlanta.
- Work cooperatively and harmoniously with the State, Regional, County and community leaders/officials as an integral part of the area's health management teams to strengthen the program in every way possible.
- Represent The Carter Center with pride, integrity, professionalism, humility, understanding and respect of persons, and sensitivity to local culture and traditions.
- Follow the instructions provided by the TPM and the CR for managing the funds provided for support of trachoma activities.
- Keep accurate, up-to-date accounting records, including payment vouchers and receipts, and review that accounting, with full transparency, with the TPM and the CR.
- Abide by The Carter Center Code of Conduct and the protocols established by The Carter Center in South Sudan.

**Person Specifications:**

- Certified Ophthalmic Clinical Officer (required)
- Certified cataract surgeon (preferred but not required)
- Trained as a Grader for trachoma surveys and have participated in at least 4 surveys.
- Experience organizing surgical campaigns.
- Experience creating program budgets, donor reports, procurement requests etc.
- Willing and able to spend weeks at a time in remote locations throughout South Sudan.

**Application deadline 27<sup>th</sup> March 2023.**

A complete Job Description on this position is available on request from the email below. Only shortlisted candidates will be contacted. Applications from women candidates are highly encouraged. No original documents required at this stage.

For Interested candidates, please submit your application comprising of: (1) a comprehensive CV that includes contact details, education and training background, work experience and 3 referees, and (2) Cover letter detailing how you qualify for this position to:

**HR Department**, The Carter Center. **Email: [recruitment-ssd@cartercenter.org](mailto:recruitment-ssd@cartercenter.org)** (attachments in .doc or .pdf formats only)

