



TENDER FOR SUPPLY OF FOOD PACKS IN KAPOETA EAST AND NORTH,

REF: IRSS-NT-05/03-22

BACKGROUND/INTRODUCTION

Islamic Relief South Sudan is an international humanitarian organization that has been working with vulnerable communities in South Sudan since 2004. With funding obtained from IRW HQ, Islamic Relief South Sudan implementing Ramadan Food Distribution Project 2021 aimed at improving the food security of the beneficiaries Through distribution of food parcels. IRW-SS aims at reducing suffering, hunger, and starvation during the holy month of Ramadan by ensuring that foodstuff is distributed to the vulnerable households.

In this regard IRW-SS is looking for a competent bidder to supply food items to target households in Juba town (within Islamic Relief Worldwide is an independent humanitarian and development organization that has been serving humanity for over 34 years with an active presence in over 40 countries across the globe. IR strive to make the world a better and fairer place for the three billion people still living in poverty. Islamic Relief Worldwide is a Registered Charity No 328158; company No 2365572 in United Kingdom.

Following South Sudan's independence in July 2011, Islamic Relief South Sudan Program became a full-fledged office operated and managed from Juba, the capital city of South Sudan. It is registered with South Sudan Relief Rehabilitation Commission with registration number **051** and it is a member of South Sudan NGO Forum. Islamic Relief Worldwide South Sudan Program has been operating in the following areas since 2004.
km radius).

Our vision:

Inspired by our Islamic faith and guided by our values, we envisage a caring world where communities are empowered, social obligations are fulfilled and people respond as one to the suffering of others.

Our mission:

Exemplifying our Islamic values, we will mobilize resources, build partnerships, and develop local capacity, as we work to:

Enable communities to mitigate the effect of disasters, prepare for their occurrence and respond by providing relief, protection and recovery.

Promote integrated development and environmental custodianship with a focus on sustainable livelihoods. Support the marginalized and vulnerable to voice their needs and address root causes of poverty.

We allocate these resources regardless of race, political affiliation, gender or belief, and without expecting anything in return.

INTRODUCTION

The project is intended to provide emergency lifesaving services to about 550 Households (3,300 individuals) who have been severely affected by the devastating drought that hit parts of Kapoeta East county of Eastern Equatoria state. IRSS proposes 6 months lifesaving interventions through two rounds of emergency food distribution. The overall objective of this intervention is to enhance gender-responsive relief assistance to displaced people and host communities in Kapoeta East (Eastern Equatoria (EE)). The project will among others provide two rounds of food parcels (comprising of 90kg Sorghum, 10kg beans, 3litres cooking oil, 1kg salt) to 550 HHs. This life saving emergency response will help to contribute to food security of the affected households.

Under Protection, numerous stakeholders (women and youth led CBOs, representatives of people with disabilities, community and religious leaders and government officials) will be trained on GBV & gender equality, and protection related issues. We will organize awareness sessions for target communities on GBV & gender equality, and protection related issues.

A total of 5,000 individuals (1,350 men, 1,750 women; 650 boys, 1,250 girls, including 749 living with disabilities) will be reached through an inclusive approach targeting the most vulnerable within the project communities (IDPs, returnees and host communities).

DELIVERY DETAILS

Case	Delivery Destination
Supplier must have export permission or be able to supply locally from South Sudan.	Delivered Duty Paid (DDP) to defined destinations inside Kapoeta East from Narus office (180 Km) (Radius) and Kapoeta North 140 km (Radius) as a “just in time” exercise and as a matter of great urgency.

Food parcel distribution plan for 550 Households (HH)

S/No:	Distribution center	# of HHs	Sorghum (30 kg bags)	Beans (10kg bags)	Cooking oil (3ltr package)	Salt (500g package)	# of distribution Days
1	Chumameri	172	516 bags	172 bags	172 jerrycan	344 packets	
2	Napusiriet	213	639 bags	213 bags	213 jerrycan	426 packets	
3	Wokobu	110	330 bags	110 bags	110 jerrycan	220 packets	
4	Lokoges	55	165 bags	55 bags	55 jerrycan	110 packets	
	Total	550	1650 bags	550 bags	550 jerrycan	1100 packets	

ILL OF QUANTITIES

Please also use our table when filling the prices. If you do not have the item just keep it empty. Your offer should be for the quantity that we request, not less and not more.

Please only use USD (\$) as the currency for your offers as per the guidelines.

TENDER FOR SUPPLY OF EMERGENCY FOOD FOR KAPOETA NORTH AND EAST

REF №; IRSS-NT-05/03-22

Description of items

First Round distribution (starts from 20th-30th-June-2022)

S/No	Item	Quantity required (1 HH)	Quantity	Unit Prices	Total cost
1	White sorghum	90 kgs (Packed in 30kgs sack)	550		
2	Red beans	10 kgs (packed in a sacks).	550		
3	Cooking oil (Golden fry)	3 ltrs per jerry can or tin	550		
4	Salt (Iodized)	1 kg (500g per packet)	550		
GRAND TOTAL					

Second round distribution (starts from 20th-30th- August-2022)

S/No	Item	Quantity required (1 HH)	Quantity	Unit Prices	Total cost
1	Sorghum (white sorghum)	90 kgs (Packed in 30kgs sack)	550		
2	Beans (Red beans)	10 kgs (packed in a sacks).	550		
3	Cooking oil (Golden fry)	3 ltrs per jerry can or tin	550		
4	Salt (Iodized)	1 kg (500g per packet)	550		
	GRAND TOTAL				

All tenders are required to be submitted before **Wednesday 9th June 2022 4.00pm (Local time)** pursuant to the attached guidelines for submitting a quotation and be returned to; **IRSS TENDER BOX hand delivery is preferable** upon registration on the bid receipt form.

For any issues relating to the tender or its contents please email directly to; IRSS.Tender@islamic-relief.com.ss

All quotation providers are requested to fill in Appendix 1 and 2 below when submitting their proposal to IRW.

APPENDIX 1

Summary of Bid Prices

No.	Description	Total Price in USD (\$)
1	Grand Total Bid Price	
2	Discount Ratio (if any) ... % and the amount	
3	Grand Total after Discount	
4	Delivery time scales (in days)	
5	Quotation validity	

We have carefully checked and examined all bid documents and we are offering the costs above on a fixed basis and they are not subject to any changes or alterations including those due to currency fluctuations.

Total Price **USD (\$)**

In words [_____]

Bidder's Signature

Stamp

Date

Bidder is required to stamp this document with their legal company stamp no bid will be accepted without a genuine company stamp

APPENDIX 2

Please ensure documentation trail below is followed the below sequence;

- a. Price/Quotation/Amount
- b. Updated Company Profile with all registration certificates i.e. registration certificate, operation license, tax clearance/TIN, membership certificate (Chamber of commerce, Industry and agriculture Import and export License)
- b. Relevant Experience
- c. Value of contracts completed in similar trade (last two year)
- e. Delivery time
- f. Delivery Location
- g. Duration of validity of quotation
- h. Company Bank statement for the last 03 months i.e. May April and March 2022 with sufficient balance to accomplish the task.

NB. All above documents should be in the same sequence and divided by separators.

Supplier Code of Conduct

- 1 **Islamic Relief's Supplier Code of Conduct**
- 2 **Islamic Relief Worldwide requires all suppliers to adhere to:**

The Modern Slavery Act 2015

The International Labour Standards as defined by the ILO (International Labour Organisation).

The United Nations Global Compact's 10 principles as stated below:

Human Rights

Principle 1: Businesses should support and respect the protection of internationally proclaimed human rights;
and

Principle 2: Make sure that they are not complicit in human rights abuses.

Labour

Principle 3: Businesses should uphold the freedom of association and the effective recognition of the right to collective bargaining;

Principle 4: The elimination of all forms of forced and compulsory labour;

Principle 5: The effective abolition of child labour;

and

Principle 6: The elimination of discrimination in respect of employment and occupation.

Environment

Principle 7: Businesses should support a precautionary approach to environmental challenges;

Principle 8: Undertake initiatives to promote greater environmental responsibility;

and

Principle 9: Encourage the development and diffusion of environmentally friendly technologies.

Anti-Corruption

Principle 10: Businesses should work against corruption in all its forms, including extortion and bribery.