

50-H-3
 Approved by Senior Inspector
 M/L/RSUT
 12/07/2022



AQUA-AFRICA SOUTH SUDAN

Job Title	Program Officer
Job ID	009
Location	South Sudan
Starting Date: 12/07/2022	Closing Date: 29/07/2022

Aqua-Africa was founded by native South Sudanese who became child refugees during the long-term conflict in former Sudan and have committed their adult lives to improving the dismal living conditions of rural communities in impoverished South Sudan. Aqua-Africa has been working since South Sudan’s Independence to provide reliable access to clean water, sanitation, and power for rural populations.

Aqua-Africa’s first project launched in 2011 and to date, the organization has worked with 26 rural communities and reached over 22,000 people. Over the next three years Aqua-Africa is endeavoring to more than double its impact by scaling its unique Village Supplier Utility System (VSUS) model, which is designed to support communities of 2,500 – 15,000 with water access. Aqua-Africa has successfully installed three Village Supplier Utility Systems in South Sudan which are now being managed by the local community institutions who were trained by the organization.

Aqua-Africa employs a unique training program in each community where we operate to establish a water management committee. This program is central to our work.

JOB DESCRIPTION

Aqua-Africa’s Program Officer (PO) is an essential role of the organization. The PO will supervise program progress and proposals, seek grants, manage projects, and oversee program budgets. The PO will guarantee that the organization’s activities and programs are met with the vision and mission statements of the organization. It is the PO’s responsibility to manage various tasks and multiple programs to meet the demands of this position. Moreover, the position includes developing team members, implementation, and daily management of activities. Specifically, the PO will be responsible for overseeing our community training program.

A strong background in the Water, Sanitation, and Hygiene (WASH) sector is critical to successfully filling this role. While not required, experience with program monitoring & evaluation (M&E) and/or gender related issues is desired.

Aqua-Africa South Sudan.
 Tecno Center, Mobil Roundabout, Hai Cinema, 1ST Floor, #F11
 Juba, South Sudan
www.aqua-africa.org
 Without Water, Nothing Can Grow.





GENERAL ROLES AND RESPONSIBILITIES

- Manage the documentation, implementation, and monitoring and evaluation of projects.
- Oversee, manage, evaluate and improve the organization's community training programs.
- Responsible for preparation of activity progress and narrative reports.
- Oversee the recruitment, training, and management of subordinate trainers.
- Participate in the overall strategy and development of implementation plans, programs, and procedures to accomplish the organization's objectives.
- Liaise and develop partner organizations, technical experts and WASH specialist throughout program design and implementation.
- Act as counsel on various program and training matters.
- Conduct direct liaison daily with senior Aqua-Africa personnel on issues pertaining to programs.
- Participate in development activities such as, proposals for grant funding.
- Plan the implementation of the field work and setting work timetable.
- Facilitate carrying out community mobilization and hygiene promotion sessions among the population.
- Follow up day to day and report technical issues related to the rehabilitation of water and sanitation facilities in the targeted communities.
- Assist in defining the approach with local stakeholders.
- Regular monitoring the WASH activities and WASH hygiene promoters.
- Perform and document regular monitoring of all project sites, planned, ongoing and completed.
- Enter data collected from monitoring activities accurately and according to the schedule.
- Participate in other monitoring and evaluation activities including collaboration in the field and program based research.
- Carry out any other duties assigned by the supervisor.

EDUCATION AND QUALIFICATIONS REQUIREMENTS

- University Diploma or Degree in one of these fields: Public Health, Environmental Science, Water Engineering, or other related field.
- Speak and write English at working/professional level.
- Command of Microsoft Office Applications (Word, Outlook, PowerPoint and Excel).
- Significant work experience in program management, administration, and design in the WASH sector.

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- Demonstrated experience in community mobilization, organization and relationship building.

PREFERRED SKILLS

- Experience designing and implementing monitoring & evaluation (M&E) activities for WASH programs.
- Experience on programs with a gender empowerment focus.
- Experience working on large donor funded projects (i.e., USAID, UN).
- Demonstrated leadership characteristics and the ability to command the respect and attention of others.
- Ability to set and achieve goals.
- Ability to work diligently, independently, and sometimes under pressure.
- Ability to work in a teamwork environment and coordinate teamwork.
- Demonstrated ability to lead or facilitate a training.
- Demonstrate excellent understanding of what democracy is and how it works.

Aqua-Africa is an Equal Opportunity Employer

- This vacancy is a national position and ONLY South Sudanese nationals to apply.
- Female candidates are HIGHLY encouraged to apply.
- Short listed candidates will be contacted.

Application Submission:

Interested candidates should submit application letter and CV no later than July 29, 2022.

Address your application letter and CV to Human Resource, Aqua-Africa South Sudan, Juba office in a sealed envelope marked "PO/009" or by email to welakau@aqu-africa.org, cc mabioracouth@aqu-africa.org and bueytut@aqu-africa.org indicate "PO/009" in the subject line.

- THIS IS AN URGENT POSITION, AND SHORT LISTING MAY BE DONE PRIOR TO THE CLOSING DATE.

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