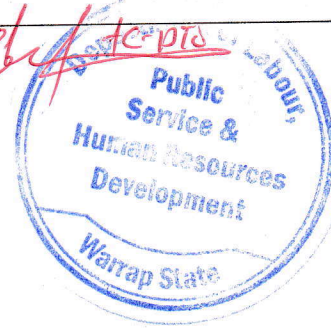


Approved by Labour Office Kuajok
Date: 16/8/2022



JOB ADVERTISEMENT: Peacebuilding Project Manager

About TOCH South Sudan: The Organization for Children's Harmony (TOCH) is a South Sudanese National child focus Non-Government Organization (NGO) established in 2008. TOCH is legally registered with the Ministry of Justice and with the South Sudan Relief and Rehabilitation Commission (SSRRC).

TOCH works as Humanitarian, Development and Advocacy organization, dedicated to working with and for children, women, their families and the entire communities to achieve a just, peaceful and prosperous Society.

TOCH implements its programmes along thematic areas of Protection(Child protection & GBV),Peace building, Education, WASH and Livelihoods in 4 states of Lakes, Warrap, Western and Northern Bahr el Ghazal with 7 field offices in Yirol, Rumbek, Tonj South, Tonj North, Kuajok, Twic and Aweil respectively and Juba being the Head office.

Job Title	Peace building Project Manager
Reporting to	Head of Programs
Location	Warrap town, Tonj North with frequent travels to Tonj East and Tonj South
Contract Length	12 months with possible extension depending on continued funding and satisfactory performance
Closing Date	August 31th , 2022

Safeguarding /Child Protection Policy:

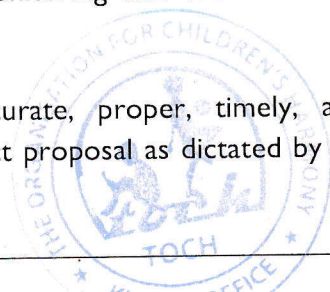
TOCH keeps Children and their Families Safe, therefore, our selection process will include rigorous background checks to reflect our commitment to the protection of children and their families from any form of Exploitation and Abuse.

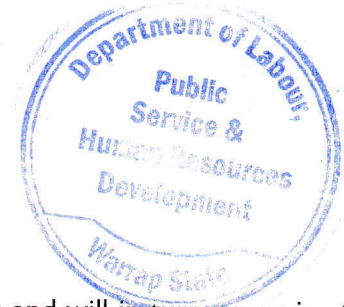
JOB DESCRIPTION:

Job purpose:

TOCH is seeking a Peacebuilding Project Manager to oversee its RSRTF-funded Kong Koc: Laying the foundation for Peaceful, Stable, and Resilient Communities in Greater Tonj a consortium of six actors including World Food Programme (WFP), United Nations Mission in South Sudan (UNMISS), United Nations Development Programs (UNDP), Adventist Development and Relief Agency(ADRA), Peace Canal and TOCH. The project is a multi-sector and multi-partner approach to addressing problems of peacebuilding, resilience as well as stabilization. The two year project will be implemented in Tonj North, Tonj East and Tonj South in Warrap State. The incumbent will provide day-to-day planning, implementation, and monitoring and evaluation of peacebuilding activities in the locations of the assignment

The Peacebuilding Project Manager will be responsible for accurate, proper, timely, and high-quality implementation of the peacebuilding programs in line with the project proposal as dictated by the dynamics in the project area.



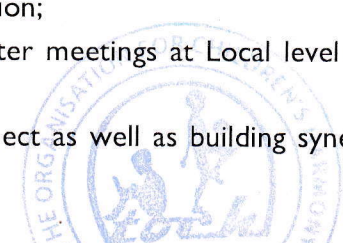


Functional and hierarchical reporting lines:

The Peacebuilding Project Manager will directly report to the Head of Programs and will in turn supervise three Peacebuilding Officers. In addition, the Peacebuilding Project Manager will work in close coordination with other departments within TOCH, including Food Security and Livelihoods, Education, WASH, and Protection as well as supporting departments such as Procurement, Finance, HR and M&E.

Roles and Responsibilities

- Provide overall leadership to peacebuilding projects funded under United Nations Reconciliation, Stabilization and Resilience Trust Fund (UNRSRST) project.
- Lead development and submission of work plans and budget forecasts for peacebuilding activities.
- Supervise the peacebuilding officers and other project staff in line with TOCH Human Resources Policies and procedures.
- Lead the planning and implementation of project activities with strict adherence to quality standards outlined in the project documents.
- Ensure close relationship with stakeholders such as community, local authority, and other humanitarian actors is established and maintained.
- Continue to monitor local socio-economic dynamics in the project area and provide timely advice to TOCH management to re-adjust the interventions.
- Facilitate major peacebuilding activities such as dialogues, awareness raisings, stakeholders meetings, community engagement among others
- Ensures that daily support, as well as punctual training and mentorship, are organized and provided in order to develop and strengthen the programmatic technical skills of the team implementing the Project.
- Encourages effective team work, especially on issues related to cross-sectorial collaboration.
- Promotes and encourages a culture of compliance and ethics throughout TOCH office. As applicable to the position, maintains a clear understanding of TOCH and donor compliance and ethics standards and adheres to those standards. Communicates these values to staff and to partners and requires them to adhere to these value.
- Coordinate all the project activities and participate in regular internal coordination meetings, in which s/he presents a detailed review of current achievements, challenges faced and options considered for the project;
- Ensure the correct flow of operational information related to her/his project within the office and also to the other departments.
- Coordinate with all the other protection partners, relevant government departments, other NGOs, and actors in the areas, seeking possible synergies and to avoid duplication;
- Participate or ensure appropriate representation in relevant Cluster meetings at Local level and that a proper dataflow / information where appropriate
- Champion integration between different pillars of the RSRTF project as well as building synergies with other TOCH projects in the area of operations





Organizational Policies

- Respects the Child Safeguarding Policy (CSP) and its principles of child protection, ensuring the policy's implementation and prompt notification with any information regarding potential breaches of the policy.
- Abides by and promotes the practices and values set out in TOCH policies and procedures such as the Internal Regulations, Standard Operating Procedures and other policies.
- Undertake all other duties that may be requested by the line manager and that is compatible with the job.
- Enhance adherence to the organization policies by the project team

Professional Competencies and Qualifications

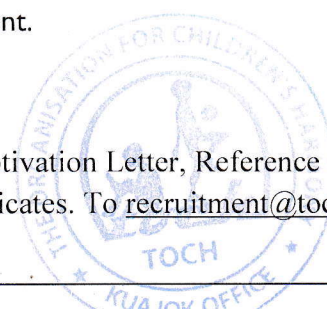
The Peacebuilding Project Manager is expected to have the following competencies to fulfill his or her responsibilities and achieve the desired results:

- At least 3 years of progressive experience in the peacebuilding sector, especially community-level peacebuilding.
- Possess a minimum of a bachelor's degree in peace and conflict studies or a related field from a recognized university.
- Ability to work independently with a minimum level of supervision with integrity and honesty in the management of financial resources.
- A strong communication, facilitation, and reporting skills
- Knowledge of cross-cutting issues such as gender and conflict sensitivity, inclusion, participation, etc.
- Proactive, multitasking, and ability to take initiative
- Committed and self-motivated
- Commitment to the humanitarian principles
- Strong understanding of gender and child rights issues
- Ability to work in a team
- Strong analytical and organizational skills.
- Ability to manage financial resources with the utmost integrity
- Conversant with computers Microsoft Office packages such as Word, Excel, PowerPoint, and Internet
- Fluency in English, Arabic, and local language.
- Demonstrate experience in report writing especially data management.



HOW TO APPLY

Interested candidates should submit applications containing updated CV, Motivation Letter, Reference contacts, and ONLY Copies of Nationality ID, Academic documents & relevant certificates. To recruitment@toch-ss.org





or hand deliver at the Reception at TOCH office at Kuajok, Warrap and Tonj, Yirol, Aweil, Twic and Rumbek field Offices as well as Juba Head office by close of business on **31st August 2022**.

The position must be clearly indicated in your subject line or on envelope.

Please Note:

- This position is open to South Sudanese nationals only.
- Female Candidates are encouraged to apply!
- Only candidates who meet the selection criteria will be contacted.

Disclaimer:

TOCH South Sudan does not Charge any kind of fee at whichever stage of the recruitment process and does not act through recruitment agents



Approved by Labour Office Kuajok
Date: 16/8/2022



JOB ADVERTISEMENT: Safeguarding Coordinator

About TOCH South Sudan: The Organization for Children's Harmony (TOCH) is a South Sudanese National child focus Non-Government Organization (NGO) established in 2008. TOCH is legally registered with the Ministry of Justice and with the South Sudan Relief and Rehabilitation Commission (SSRRC).

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Job Title	Safeguarding Coordinator
Reporting to	Operations Manager
Location	Juba, South Sudan
Contract Length	12 months with possible extension depending on continued funding and satisfactory performance
Closing Date	August 31st, 2022

Safeguarding /Child Protection Policy:

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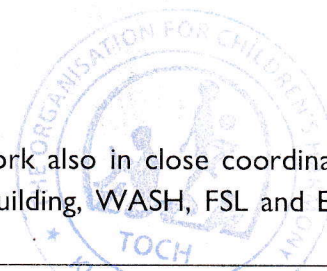
JOB DESCRIPTION:

Job purpose:

The job holder will provide technical and operational advice and support to help implement and improve systems, processes, and standards in Safeguarding in line with TOCH South Sudan Safeguarding Policy, operational standards and procedures, donor guidelines, and industry best practices - in support of the TOCH South Sudan' mission to serve the Children and Women. The Safeguarding Coordinator will contribute to the implementation of the Safeguarding/child protection Policy, including supporting investigations, training, and awareness raising activities, and roll-out of procedures in compliance with TOCH' established Safeguarding standards. The SC operational knowledge, advice, and support will contribute to determining how effective and efficient TOCH' Safeguarding function is across the organisation.

Functional and hierarchical reporting lines:

The SC will directly report to Operations Manager and incumbent will work also in close coordination with other departments within TOCH, including Programs (Protection, Peace building, WASH, FSL and Education) Operations (Procurement, Finance, HR & admin), Communication and M&E.



Roles and Responsibilities

- Support Operations Manager to assess and analyze the effectiveness of current Safeguarding systems at TOCH South Sudan level, identifying opportunities and areas for improvement and recommending solutions, ensuring principled compliance.
- Communicate with the Safeguarding team, staff, and partners about opportunities, risks, and new technologies to improve the design and effectiveness of Safeguarding Collaborate with operations and programming staff for implementing processes and standards to meet needs.
- Support capacity strengthening initiatives in safeguarding for staff and partners through helping assess learning needs, develop learning and training strategies and agendas, contextualizing TOCH training materials, conducting training and workshops including mandatory compliance trainings and coaching.
- Support the TOCH programmes in setting up and managing hotline system as feedback and complain mechanism for sensitive reports and developing standard operating procedures for escalating sensitive reports to senior management.
- Collaborate with Human Resources, Procurement, Safeguarding, and Project teams to ensure the Safeguarding/child protection Policy, Staff Code of Conduct and Ethics, Supplier Code of Conduct, and reporting requirements and mechanisms are communicated to and understood by staff and contracted workers, partners, and vendors.
- Support Human resource coordinator at implementing safeguarding capacity assessments and capacity-building plans of TOCH staffs and other consortium members.
- Collaborate with TOCH SMT team to assess and address safeguarding complaints in line with TOCH' established Safeguarding Feedback and Complaint Handling Process. Log reports into the systems, conduct interviews, and document reviews, and write reports.

Professional Competencies and Qualifications

The Safeguarding Coordinator is expected to have the following competencies to fulfill his or her responsibilities and achieve the desired results:

- Bachelor's Degree in Social Work, Law, Psychology, or related field required. Additional experience may substitute for some education.
- Minimum of three years relevant international working experience with progressive responsibilities, ideally with an international NGO, with a minimum of two years working in Safeguarding post.
- Knowledge of operational principles and concepts in Safeguarding.
- General knowledge of other related disciplines, including Protection Mainstreaming/Safe Programming, and Human Resources, to ensure a proper cross-functional approach.
- Knowledge of capacity strengthening best practices and partnership building.
- Proficient in MS Office packages (Excel, Word, PowerPoint), Web Conferencing Applications, knowledge-sharing networks



- Ability to work independently with a minimum level of supervision with integrity and honesty in the management of financial resources.
- A strong communication, facilitation, and reporting skills
- Proactive, multitasking, and ability to take initiative
- Committed and self-motivated
- Commitment to the humanitarian principles
- Strong understanding of gender and child rights issues
- Ability to work in a team
- Strong analytical and organizational skills.
- Fluency in English with Oral Arabic, and local language.
- Demonstrate experience in report writing especially data management.

HOW TO APPLY

Interested candidates should submit applications containing updated CV, Motivation Letter, Reference contacts, and ONLY Copies of Nationality ID, Academic documents & relevant certificates. To recruitment@toch-ss.org or hand deliver at the Reception at TOCH field offices in Kuajok, Warrap town, Tonj, Yirol, Aweil, Twic and Rumbek as well as Juba Head office by close of business on **31th August 2022**.

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