ITB Number: CDN-087-2026	
Item	**Time or addressed**
ITB Published	**12th November 2026**
Closing Dates	**19th November 2026 at (5:00 PM EAT)**
Email to submit	procurement@cdntrust-southsudan.org

Background

Community Development Network Trust South Sudan (CDN Trust) is a non-governmental and non-profit humanitarian organization registered with Relief and Rehabilitation Commission in the Republic of Soth Sudan dedicated to promoting gender-based violence, food security and community Development. The organization serves as a platform for various actors in the field, including non-governmental organizations, children's rights advocates, and other stakeholders committed to ensuring that children's voices are heard and their rights are respected. CDN Trust plays a critical role in facilitating collaboration among these diverse groups, providing them with tools and resources to influence policies and practices.

CDN Trust invites tenders from eligible bidders for the supply of Embroidery & Banner Machine

TENDER FOR SUPPLY OF EMBROIDERY & BANNER MACHINE AS DETIALED BELOW

S/N	ITEM DISCRIPTION	UNITS	QTY	TOTAL PRICE
1	Four Head Computerized Embroidery Machine 12-15 needles per head, at least 400 x 450 mm per head, Speed 800-1,000 stitches per minute, simultaneous embroidery on 4 items, LCD touchscreen, DST, DSB, EXP, and Compatible formats, Cap frames, flat frames, hoops and tools, 220V, 50Hz, and Embroidery design editing software	Pcs	1	
2	Banner Printing Machine Industrial wide format eco solvent printer, 3.2 meters (3200mm), Epson i3200 or equivalent, 2-4 depending on budget and speed, Eco Solvent Upto 1,440 dpi, 220V, 50Hz and heater/dryer take up system and maintenance kit	Pcs	1	

Terms & Conditions

1. Valid registration company Documents
2. Recent three (3) months bank statement
3. Office availability
4. Company memorandum of Association
5. Valid Tax clearance certificate
6. Recent or previous job reference
7. Updated company profile
8. Clearly indicate the validity of your quotation
9. Clearly indicate the lead time for delivery of your items

Technical Evaluation
To be technically acceptable, the bid shall meet or exceed the stipulated requirements and specifications in the ITB. A bid is deemed to meet the criteria if it confirms that it meets the conditions, procedures and specifications in the ITB without substantiality departing from or attaching restrictions with them. If a bid does not technically comply with the ITB, it will be rejected

Terms of Payment
The payment will be done in united state dollars by bank transfer or cheque as specified below:
Payment will be only be done after complete satisfactory delivery of services
Payment shall be affected within 21 working days upon received of the invoices from the company.

Submission of Bids
Bidders are solely responsible for ensuring that the full bid is received by CDN Trust-South Sudan in accordance with the ITB requirements, prior to the specified date and time mentioned above. CDN Trust will consider only those portions of the bids received prior to the closing date and time specified.
Bids can be submitted by the following dedicated, controlled, and secure email addressed:

Procurement Committee
Community Development Network Trust South Sudan
Tongpiny Behind Health Link Opposite American Embassy
Juba, South Sudan
procurement@cdntrust-southsudan.org
+211914423532

NB: We accept Electronic Submission Only